

Jule Bryson

CUMBERLAND COUNTY CLERK

1760 South Main Street • Crossville, TN 38555 • (931) 484-6442 • Fax (931) 484-6440

August 11, 2023

TO: Cumberland County Commission, County Mayor, and News Media
FROM: Jule Bryson, Cumberland County Clerk
SUBJECT: Monday, August 21, 2023
Regular Monthly Meeting of the Cumberland County Commission

Take notice, pursuant to TCA 8-44-103, the Cumberland County Commission, the governing body of said county, will convene and meet in regular session on Monday, August 21, 2023 beginning at 6:00 o'clock P.M.

The meeting will be in the Cumberland Room located at the Art Circle Public Library, at 3 East Street, Crossville, TN. Where and at which time and place the said Cumberland County Commissioners will transact such public business as may lawfully come before it.

Attached is a copy of the agenda as of this date. I am looking forward to seeing you there.

Sincerely,



Jule Bryson,
Cumberland County Clerk

JB/ct

Enclosures



CUMBERLAND COUNTY COMMISSION MONTHLY MEETING AGENDA

Monday, August 21, 2023

6:00 O'CLOCK P.M.

1. Call to order: Chairperson or Cumberland County Sheriff
2. Invocation
3. Pledge to the Flag of the United States of America
4. Roll Call: Cumberland County Clerk Jule Bryson
5. Approval of August 21, 2023 Cumberland County Commission Meeting Agenda
6. Approval of July 17, 2023 Cumberland County Commission Meeting Minutes
7. Special recognitions, memorials, etc.
8. Comments by the General Public
9. Unfinished Business
10. New Business:

RESOLUTION 08-2023-1 – TO ACCEPT OFFER(S) TO PURCHASE DELINQUENT TAX PROPERTY OWNED BY CUMBERLAND COUNTY (HOLBROOK)

RESOLUTION 08-2023-2 – TO APPOINT MEMBERS TO THE AUDIT COMMITTEE (FOSTER)

RESOLUTION 08-2023-3 – TO APPOINT MEMBERS TO THE CUMBERLAND COUNTY REGIONAL PLANNING COMMISSION (FOSTER)

RESOLUTION 08-2023-4 – AUTHORIZING THE TRANSFER OF THE CLOSED SECTION OF EAST KEYS ROAD (FOSTER)

RESOLUTION 08-2023-5 – PROCLAIMING SEPTEMBER 29 AS FIRST SERGEANT MILO LEMERT DAY IN CUMBERLAND COUNTY (FOSTER)

RESOLUTION 08-2023-6 – REGARDING THE COUNTY ARCHIVES AND THE COUNTY CLERK'S OFFICE (WILSON)

11. County Official Reports
12. County Attorney Report
13. Standing Committee Reports
14. Statutory Committee Reports
15. Election of Notaries, Appointments, and Confirmations
16. Announcements and Statements
17. Adjournment

CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING

July 17, 2023 Monthly Meeting Minutes

Be it remembered that the Cumberland County Commission met in monthly session on Monday, July 17, 2023 at the Art Circle Public Library in Crossville, Tennessee. Cumberland County Sheriff's Deputy Dustin Jackson called the meeting to order at 6:00 o'clock P.M. Present and presiding was Mayor Allen Foster who invited Chris Palmer from Cumberland Worship Center to deliver the invocation. The Young Marines led the Pledge of Allegiance to the Flag of the United States of America. Also present at this meeting were County Clerk Jule Bryson, Finance Director Nathan Brock, County Attorney Philip Burnett, Library Director James Houston and the following County Commissioners:

Dewey Walker (ABSENT)	Sue Ann York
Tom Isham	Nancy Hyder
Rebecca Stone	Darrell Threet
David Gibson	Charles Seiber
Jack Davis	Terry Lowe
Wendell Wilson	Joseph Sherrill
Mark Baldwin	Jerry Cooper
Greg Maxwell	Deborah Holbrook
Colleen Mall	John Patterson

A quorum being present, the Cumberland County Commission Meeting was opened in due form of law and the following proceedings were had to wit:

1. APPROVAL OF THE JULY 17, 2023 COMMISSION MEETING AGENDA:

On motion of Commissioner Hyder, second by Commissioner Sherrill, moved to approve the agenda of the July 17, 2023 Cumberland County Commission meeting.

The motion to approve the agenda carried by voice vote from the commissioners present.

2. MINUTES OF JUNE 20, 2023 CUMBERLAND COUNTY COMMISSION MEETING:

On motion of Commissioner Stone, second by Commissioner Holbrook, moved to approve the amended June 20, 2023 Commission meeting minutes, make a matter of record, and file.

Amendments are as follows: Correct incorrect spelling of Metal on page 2 in second paragraph of comments by the general public, removal of formula amount of Commissioner compensation on Resolution 06-2023-6, and correct spelling of "amendment" on resolution 06-2023-7. The motion to approve the amended minutes carried by voice vote.

SPECIAL RECOGNITIONS: Mayor Foster congratulated Young Marine, Gunnery Sergeant Costanza Billups on placing seventh in her class of 48 members while attending the Advanced Leadership School in San Pedro, California.

CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING

July 17, 2023 Monthly Meeting Minutes

COMMENTS BY THE GENERAL PUBLIC: Johnny Veo and Rich Decker of the Cumberland Cove Homeowners Association addressed the commission regarding the road conditions in Cumberland Cove. They encouraged the commission to work with Road Superintendent Stanley Hall to improve the roads in Cumberland Cove.

3. RESOLUTION 07-2023-1 – ACCEPT OFFERS(S) TO PURCHASE DELINQUENT TAX PROPERTY OWNED BY CUMBERLAND COUNTY:

On motion of Commissioner Holbrook, second by Commissioner Hyder, moved to adopt resolution 07-2023-1.

The motion to adopt resolution 07-2023-1 carried by a roll call vote from the commission present.

<u>Offeror(s)</u>	<u>Property Address</u>	<u>Price</u>	<u>Ad fee cost</u>
Micheal Tyler Matthews	4059 Saponac Dr 161B H 2.00	\$285.70	\$45
	4008 Saponac Dr 161B I 48.00	\$303.42	\$45
20207WY-03, LLC	Crockett Lake Dr. Lt 764 193D F 11.00	\$405.30	\$45
	David Crockett Rd Lt732 193D C17.00	\$404.50	\$45
	David Crockett Rd Lt 731 193DC16.00	\$405.30	\$45
David & Christina Passon	8128 Chief Red Cloud 162A J 14.00	\$325.20	\$45
	8102 Chief Red Cloud 162A J 1.00	\$313.80	\$45
David & Christina Pratt	8162 Chief Red Cloud 162A J 31.00	\$340.40	\$45
Billy & Brenda Norris	400 Marmaduke Dr 103B C 24.00	\$430.00	\$45
Nicholaus & Randy Holman	3037 Shawnee Rd 150J J 34.00	\$276.80	\$45
Marcus Evans	3135 Manhato Rd 1500 P 43.00	\$270.40	\$45

4. RESOLUTION 07-2023-2 – TO RELEASE BROADBAND GRANT FUNDING:

On motion of Commissioner Maxwell, second by Commissioner Seiber, moved to adopt resolution 07-2023-2.

The motion to adopt resolution 07-2023-2, approving to allocate a minimum 10% match and a maximum 20% match, in an aggregate amount not to exceed \$3,000,000 in co-funding to providers that are awarded TNECD broadband grants that meet federal guideline requirements, carried by a unanimous roll call vote from the commission present.

5. RESOLUTION 07-2023-3 – APPROVING CHANGES TO THE EQUIPMENT USE POLICY OF CUMBERLAND COUNTY PARKS AND RECREATION:

On motion of Commissioner Mall , second by Commissioner Sherrill, moved to adopt resolution 07-2023-3.

The motion to adopt resolution 07-2023-3, to approve changes to the Cumberland County Parks and Recreation equipment policy, carried by a voice vote from the commission present.

CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING
July 17, 2023 Monthly Meeting Minutes

6. RESOLUTION 07-2023-4 – TO APPOINT MEMBERS TO THE CUMBERLAND COUNTY LIBRARY BOARD:

On motion of Commissioner Seiber, second by Commissioner Hyder, moved to adopt resolution 07-2023-4.

The motion to adopt resolution 07-2023-4, to appoint Greg Maxwell and Cathy Cathey to the Cumberland County Library Board for first term of three-year terms expiring on June 30, 2026 and Joe Looney to the Cumberland County Library Board for a second term of three-year to expiring June 30, 2026, carried by a voice vote from the commission present with Commissioner Maxwell abstaining from the vote.

COUNTY FINANCE DIRECTOR REPORT; NATHAN BROCK:

Finance Director Nathan Brock gave a report with limited information due to the end of year close out for sales tax for Board of Education, property tax, hotel/motel tax, prisoner boarding, and EMS collections.

COUNTY ATTORNEY REPORT; PHILIP BURNETT:

County Attorney Burnett reported there had been no new lawsuits in the previous 30 days.

7. COMMITTEE MEETINGS:

Commissioner Wilson gave an update on the Cumberland County Community Complex from the Building and Grounds Committee meeting. Commissioner Hyder stated there will be a Budget Committee meeting on Tuesday, July 18, 2023 at 4:30 PM and the Health and Safety Standards Board will meet Wednesday, July 20, 2023 at 1:00 PM.

8. ELECTION OF NOTARIES:

On motion of Commissioner Maxwell, second by Commissioner Sherrill moved to elect Rebecca A. Adams, Brenda L. Barker, Brandi Brink, James A. Crowell, Mary Freitag, Elizabeth D. Hester, Jackie Howard, Lisa Michelle Polson, Melissa M. Sliger and Donald W. Sprague notaries public for the State of Tennessee.

The motion to approve the notaries carried by voice vote from the commission present.

9. ADJOURNMENT:

On motion of Commissioner Hyder, second by Commissioner Gibson, moved the July 17, 2023 commission meeting to be adjourned at 6:27 o'clock P.M.

The motion to adjourn the meeting carried by voice vote from the commission present.

MINUTES APPROVED FOR ENTRY THIS _____ DAY OF AUGUST 2023.

Allen Foster, County Mayor
Chairman, Cumberland County Commission

Jule Bryson, Cumberland County Clerk

**A RESOLUTION TO ACCEPT OFFER(S) TO PURCHASE DELINQUENT TAX
PROPERTY OWNED BY CUMBERLAND COUNTY**

WHEREAS, Citizens have presented offers to the Cumberland County Delinquent Tax Committee for property currently owned by Cumberland County, and;

WHEREAS, said offers are for parcels of property and offer details are as follows:

Offerers	Property	Price	Advertising
Herschell Becker	Setauket Path Lot 103-154D F 27.00	\$358.50	\$45.00
	Southwinds Dr. Lot 44-182N D 11.00	\$267.90	\$45.00
	Sleepy Hollow Rd Lot 50-199I B 18.00	\$676.00	\$45.00
	Sleepy Hollow Rd Lot 49-199I B 19.00	\$676.00	\$45.00
	Sleepy Hollow Rd Lot 47-199I B 21.00	\$676.00	\$45.00
	Bear Den Trail Lot 87-199I A 13.00	\$676.00	\$45.00
	Bear Den Trail Lot 88-199I A 14.00	\$676.00	\$45.00
	Bear Den Trail Lot 89-199I A 15.00	\$676.00	\$45.00
	Bear Den Trail Lot 90-199I A 16.00	\$676.00	\$45.00
Bear Den Trail Lot 91-199I A 17.00	\$676.00	\$45.00	
20207WY-03, LLC	Dublin Drive Lot 22-184E B 13.00	\$372.70	\$45.00
	Dublin Drive Lot 21-184E B 14.00	\$371.30	\$45.00
Daniel & Robin Sanchez	5026 Impa Dr.-150B E 36.00	\$466.70	\$45.00
Darla & Gregory Frazier	4068 Springwater Circle-161D C 4.00	\$286.00	\$45.00
	4005 Springwater Circle-161D B 21.00	\$289.60	\$45.00
Foudeline Morency	117 Kings Down Drive-77I D 9.00	\$270.90	\$45.00
	135 Darwin Lane-77J B 30.00	\$268.60	\$45.00
	15 Queensbury Lane-77L E 2.00	\$265.90	\$45.00
	221 Kings Down Drive-77O D 18.00	\$281.20	\$45.00
	250 Kings Down Drive-90A H 44.00	\$261.20	\$45.00
	235 Kings Down Drive-90B A 52.00	\$261.20	\$45.00
Laurie & Andrew Berben	19 Broken Arrow Dr.-150A G 48.00	\$455.00	\$45.00
Robert & Agnes Morden	11 Broken Arrow Dr.-150A G 52.00	\$455.00	\$45.00

Micheal T. Matthews	1024 Redwing Dr-150B A 36.00	\$278.50	\$45.00
	7018 Peoto Lane-150I E 36.00	\$276.80	\$45.00
	7022 Peoto Lane-150I E 38.00	\$272.00	\$45.00
	5251 Pawnee Rd-150J B 8.00	\$276.80	\$45.00
	721 Taopi Lane-150N C 24.00	\$273.40	\$45.00
	1037 Geronimo Lane-150O C 18.00	\$276.80	\$45.00
	1135 Natchez Trace-150P E 3.00	\$282.90	\$45.00
	1034 Sitting Bull Pt-161C B 11.00	\$262.10	\$45.00
	1013 Sitting Bull Pt-161C B 21.00	\$266.50	\$45.00
	13 Lancer Drive-161D F 34.00	\$275.00	\$45.00
	2048 Tecumseh Ln-162B J 2.00	\$273.80	\$45.00

WHEREAS, the Cumberland County Delinquent Tax Committee, meeting in regular session, votes to recommend to the full Cumberland County Commission that the Commission accept the offer(s).

NOW, THEREFORE, BE IT RESOLVED the Cumberland County Commission meeting in its regular monthly session hereby accepts said offers, and sells said properties to the Offeror(s).

ADOPTED this 21st day of August, 2023.

SPONSOR:

APPROVED:

Deborah Holbrook by: *BWD*
 Deborah Holbrook, COMMISSIONER

 Allen Foster, COUNTY MAYOR

ATTEST:

 Jule Bryson, COUNTY CLERK

A RESOLUTION TO APPOINT MEMBERS TO THE AUDIT COMMITTEE

WHEREAS, Tennessee Code Annotated (T.C.A.) Section 9-3-405, encourages county governments to establish an independent Audit Committee; and

WHEREAS, the Cumberland County Commission approved Resolution Number 04-2011-13 creating a new Standing Committee called the Audit Committee; and

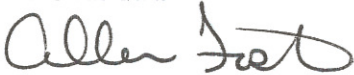
WHEREAS, the duties and responsibilities of the Audit Committee are:

- (a) To carefully review, upon completion of the county's annual audit, all audit findings in the audit report and consult with the external auditors regarding any irregularities and deficiencies disclosed in the annual audit. The Audit Committee is empowered to meet with management to discuss audit findings and/or disagreements with external auditors. The committee should satisfy itself that appropriate and timely corrective action has been taken by management to remedy any identified weaknesses. The committee should determine what corrective action, if any, should be recommended to the County Commission.
- (b) To consider the effectiveness of the internal control system, including information technology security and control, review the effectiveness of the system for monitoring compliance with the laws and regulations, and review the process for communicating the county's ethics policies to county personnel and monitoring compliance therewith.
- (c) To establish a process by which employees, taxpayers, or other citizens may confidentially report suspected illegal, improper, wasteful or fraudulent activity under provisions by T.C.A. Section 9-3-406.
- (d) To annually present a written committee report detailing how it discharged its duties and any committee recommendations to the full County Commission; and

WHEREAS, there are expiring terms on the Cumberland County Audit Committee; and

NOW, THEREFORE, BE IT RESOLVED by the Cumberland County Board of Commissioners meeting in regular session this 21st day of August, 2023, that **Amanda Houston** and **Kim Tabor** will be reappointed to the Cumberland County Audit Committee for a two-year term expiring August 31, 2025.

SPONSOR:



COUNTY MAYOR

APPROVED:

COUNTY MAYOR

ATTEST:

COUNTY CLERK

**RESOLUTION TO APPOINT MEMBER TO THE CUMBERLAND COUNTY
REGIONAL PLANNING COMMISSION**

WHEREAS, a term has expired from the Cumberland County Regional Planning Commission; and

WHEREAS, **John A. Wedgeworth** will be appointed to serve an expired term; and

WHEREAS, the terms for the Cumberland County Regional Planning Commission are four-year terms; and

WHEREAS, the Cumberland County Regional Planning Commission will be as follows:

Kelli Tipton	Term Expires: August 31, 2024
John Stubbs	Term Expires: August 31, 2025
Katie Hardt	Term Expires: August 31, 2025
Linda Clark	Term Expires: August 31, 2027
John A. Wedgeworth	Term Expires: August 31, 2027
Terry Lowe	Term Expires: August 31, 2026
Kyle Davis	Term Expires: August 31, 2026
David Gibson	Term Expires: August 31, 2026
Wendell Wilson	Term Expires: August 31, 2026

NOW, THEREFORE LET IT BE RESOLVED, by the Cumberland County Board of Commissioners meeting in regular session this 21st day of August that John A. Wedgeworth be appointed to the Cumberland County Regional Planning Commission to fill an expired term.

This 21st day of August, 2023.

SPONSOR:



COUNTY MAYOR

APPROVE:

COUNTY MAYOR

ATTEST:

COUNTY CLERK

RESOLUTION NO. 08-2023-4

**RESOLUTION AUTHORIZING THE TRANSFER OF THE CLOSED SECTION OF
EAST KEYS ROAD**

WHEREAS, by Resolution 5-2023-4, adopted May 15, 2023, the Cumberland County Board of Commissioners authorized the closure of the last 2,590 feet of East Keys Road, whereby East Keys Road was shortened by 0.49 miles, and that section was removed from the County Road List; and,

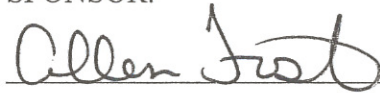
WHEREAS, the property surrounding said closed portion of East Keys Road is owned by Cosby A. Stone and Michael D. Stone, Co-Trustees of the Roy A. Stone 2012 Trust, as well as Alan D. Strachn, and Barbara Ann Strachn Kemmer; and,

WHEREAS, it is in the best interest of Cumberland County to deed this now closed section of East Keys Road to these surrounding property owners, so to put said property back on the tax rolls.

NOW, THEREFORE, be it resolved by the Cumberland County Board of Commissioners, meeting in regular session on August 21st, 2023, that Mayor Allen Foster is hereby authorized to execute and deliver the attached quitclaim deed, whereby said aforementioned described property shall be deeded to the surrounding property owners, as further set out in said deed.

Adopted this 21st day of August, 2023.

SPONSOR:



APPROVE:

County Mayor

ATTEST:

County Clerk

RESOLUTION NO. 08-2023-5

RESOLUTION PROCLAIMING SEPTEMBER 29 AS
FIRST SERGEANT MILO LEMERT DAY IN CUMBERLAND COUNTY

WHEREAS, Milo Lemert was a resident of Cumberland County, Tennessee; and

WHEREAS, on June 25, 1917, he enlisted in the Tennessee Army National Guard, and during his training was promoted to sergeant because of the leadership qualities he possessed; and

WHEREAS, in March of 1918, First Sergeant Lemert was deployed to Bellicourt, France during World War I with the Old Hickory Division; and

WHEREAS, on September 29, 1918, First Sergeant Lemert reorganized his heavily wounded unit, and singlehandedly led the company to attack the enemy with hand grenades at the Hindenburg Line, resulting in the destruction of all enemy soldiers and four machine gun emplacements; and

WHEREAS, despite his courageous actions, First Sergeant Lemert was killed by enemy fire during the attack; and

WHEREAS, the actions of First Sergeant Lemert that day saved the lives of many of his fellow soldiers, and his widow was presented with his Medal of Honor on October 19, 1919; and

WHEREAS, First Sergeant Lemert is buried at the Crossville City Cemetery in Crossville, Tennessee; and

WHEREAS, in 1991, the Cumberland County Commission renamed the Cumberland County Courthouse Annex #3 the 'Milo Lemert Memorial Building;' and

WHEREAS, American Legion Post 163 of Crossville, Tennessee has petitioned Cumberland County to proclaim September 29 of each year as First Sergeant Milo Lemert Day, in memory of First Sergeant Lemert, his heroic actions in war time, and the legacy he left behind;

NOW, THEREFORE, BE IT RESOLVED, by the Cumberland County Commission that September 29 of each year be proclaimed as 'First Sergeant Milo Lemert Day,' that the day be observed with appropriate activities, and the acknowledgment of the honor and recognition that First Sergeant Milo Lemert brings to Cumberland County.

Adopted this 21st day of August, 2023.

SPONSOR



County Mayor

ATTEST

County Mayor

APPROVE

County Clerk

Resolution No. 08-2023-6

RESOLUTION REGARDING THE COUNTY ARCHIVES, AND THE COUNTY CLERK'S OFFICE

WHEREAS, Resolution 07-2011-3 established the Cumberland County Archives and Family Heritage Center at 95 East First Street; and

WHEREAS, Resolution 08-2018-2 established records maintenance fees in accordance with State law; and

WHEREAS, Resolution 01-2021-07 approved a construction and renovation project for the County Archives facility; and

WHEREAS, Resolution 01-2021-08 approved the issuing of capital outlay notes not to exceed \$1,600,300.00 in aggregate principal, to provide funds for the future of the County Archives project; and

WHEREAS, plans were drawn and bids came in higher than anticipated due to the spike in construction costs, Resolution 06-2021-9, written to fund the project with an additional \$280,125 using the designated fees established in Resolution 08-2018-2, failed with nine votes for and eight votes against, with one absent; and

WHEREAS, Resolution 08-2021-6 redirected funds borrowed in Resolution 01-2021-08 and approved the purchase of the former Progressive Savings Bank located at 1760 S Main Street Crossville, TN – Cumberland County Map 113 Parcel 022.01 for \$1.125 million dollars with revenue from archives fees being used to pay for the purchase and renovation for the County Archives facility; and

WHEREAS, Resolution 11-2022-2 temporarily halted construction at 1760 S Main Street until January 31, 2023, while a permanent solution was found and funded for the locations of both the County Clerk's office and the Cumberland County Archives; and

WHEREAS, the Building and Grounds Committee convened on December 13, 2022 with much discussion concerning the location and renovations for the County Clerk's office and the County Archives facility, as well as discussion on renovations needed at the 1905 Cumberland County Courthouse; and

WHEREAS, Resolution 01-2023-4 authorized:

- A. The original amount of \$1,600,300 via Resolution 01-2021-08, plus the additional amount required to cover architect fees not to exceed \$65,000, to be allocated to tear down the rear portion of the current County Archives facility, and rebuild using a smaller footprint of two floors of approximately 2,000 square feet each, with work being completed by a professional contractor.
- B. The County Clerk's office to remain at 1760 S Main Street, with \$10,000 allocated from funds as determined by the Budget Committee, to reinstall the drive through window, a

canopy, and other work needed to restore the building, with the work to be completed by TCAT.

- C. Reimburse the \$1.125 million allocated via capital outlay note in Resolution 01-2021-08 used for purchasing 1760 S Main Street, plus any other expenses taken from the original \$1,600,300 allocated to the archives project, using funds from Debt Service Fund Balance or General Fund Fund Balance, as determined by the Debt Management Committee.
- D. No construction or renovation work will proceed at 1760 S Main Street until plans for the County Archives project are approved and funded by the full Cumberland County Commission.

WHEREAS, the Building & Grounds Committee, meeting on July 6, 2023, gave permission to the Architect to move forward without coming back to the committee for additional votes; and

WHEREAS, plans were redrawn in an attempt to meet the requirements of Resolution 01-2023-4, and on July 27, 2023, bids came in higher than the funds allocated with a low bid of \$2,095,138;

NOW, THEREFORE, BE IT RESOLVED, that the Cumberland County Commission hereby expressly authorizes:

- A. The demolition and rebuild project for the County Archives facility whereby the rear portion of the current County Archives facility shall be torn down and replaced with a smaller footprint of two floors totaling approximately 2000 square feet each is hereby approved.
- B. The Cumberland County Mayor to execute any formal agreements and related documents for the completion of this project.
- C. That without further approval by this body, the project cost, including architect fees, shall not exceed \$2,160,138.00, with said budget amendments being approved as set out below.
- D. That construction and renovation work may proceed at 1760 S Main Street.
- E. That the following budget amendment be adopted by the Cumberland County Commission:

171 Capital Projects Fund

Increase Expenditures:

91110-706	Building Construction	\$ 2,095,138.00
91110-304	Architects	\$ 65,000.00
Total		\$ 2,160,138.00

Decrease Fund Balance:

39000	Unassigned Fund Balance	\$ 1,665,127.00
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Increase Other Revenue Sources:

49200	Notes Issued	\$ 195,011.00
49800	Transfers In	\$ 300,000.00
Total		\$ 2,160,138.00

101 General Fund

Increase Expenditures:		
99100-590	Transfers to Other Funds	\$ 300,000.00

Decrease Fund Balance:		
39000	Unassigned Fund Balance	\$ 300,000.00

151 Debt Service Fund

Increase Expenditures:		
82110-602	Principal on Notes	\$ 195,011.00
82210-604	Interest on Notes	<u>\$ 1,000.00</u>
Total		\$ 196,011.00

Decrease Fund Balance:		
39000	Unassigned Fund Balance	\$ 196,011.00

Be it further resolved, this resolution shall take effect immediately, the public welfare requiring it.

Adopted this 21st day of August, 2023.

Sponsor: 
County Commissioner

Approval: _____
County Mayor

Attest: _____
County Clerk



MINUTES
CUMBERLAND COUNTY REGIONAL PLANNING COMMISSION
JUNE 15, 2023

MEMBERS PRESENT

David Gibson
Kelli Tipton
Linda Clark
Wendall Wilson
John Stubbs
Katie Hardt

STAFF REPRESENTATIVE

Tommy Lee, UCDD

OTHERS PRESENT

Rusty Norrod
Randall Hamilton
Craig Clark
Heather Mullinax, Crossville Chronicle

MEMBERS ABSENT

Russell Smith
Kyle Davis
Terry Lowe

ITEM 1: CALL TO ORDER

Upon determining a quorum was present, Vice-Chairman Wendall Wilson called the regular meeting of the Cumberland County Regional Planning Commission (PC) to order at 5:00 P.M. on June 15, 2023 at the Cumberland County Courthouse.

ITEM 2: APPROVAL OF MAY 18, 2023 MINUTES

After calling the meeting to order, Vice-Chairman Wilson asked for approval of the May 18, 2023 minutes. Kelli Tipton made a motion to dispense with the reading of the minutes and approve the minutes as presented. Katie Hardt seconded and the motion passed with a vote of all ayes.

ITEM 3: CONSIDERATION OF FINAL SUBDIVISION PLAT FOR PROPERTY LOCATED ON PRICE LOOP AND WALTON COURT (EDDINGTON DIVISION)

Surveyor Randall Hamilton presented a final subdivision plat on behalf of Kenneth Eddington for the purpose of subdividing 7.74 acres into three (3) proposed new lots located on Price Loop and Walton Court. Lot 1 would consist of 1.04 acres, an existing residential structure and two (2) existing accessory structures. Lot 2 would consist of 1.79 acres and an existing residential structure. Lot 3 would consist of 4.91 acres and is currently vacant. The proposed new lots would be served by an existing four (4) inch water line and would comply with all Cumberland County Subdivision Regulations. After discussion, Kelli Tipton made a motion to approve the submitted final subdivision plat pending that all required signatures be obtained. Katie Hardt seconded and the motion passed with a vote of all ayes.

ITEM 4: CONSIDERATION OF FINAL SUBDIVISION PLAT FOR PROPERTY LOCATED ON BROWNTOWN ROAD (BLAYLOCK DIVISION)

Surveyor Rusty Norrod presented a final subdivision plat on behalf of Gary Blaylock for the purpose of subdividing 3.03 acres into three (3) proposed new lots located on Browntown Road. Lot 1 would consist of 1.01 acres and is currently vacant. Lot 2 would consist of 0.74 acres, an existing residential structure and an existing accessory structure. Lot 3 would consist of 1.28 acres, an existing residential structure and three (3) existing accessory structures. The proposed new lots would be served by an existing four (4) inch water line and would comply with all Cumberland County Subdivision Regulations. After discussion, David Gibson made a motion to approve the submitted final subdivision plat pending that all required signatures be obtained. John Stubbs seconded and the motion passed with a vote of all ayes.

ITEM 5: STAFF REPORT

Staff Planner presented a report for five (5) subdivision plats that had been administratively approved since the last planning commission meeting. The administratively approved subdivision plats are as follows:

McCarthy Division—Final

Katherine McCarthy submitted a final subdivision plat for the purpose of creating one (1) proposed new lot from property larger than five (5) acres located on Plateau Road. The proposed new lot would consist of 1.75 acres and an existing structure. The proposed new lot would be served by an existing six (6) inch water line and would comply with all Cumberland County Subdivision Regulations

Olsen Division—Final

Kathy Olsen submitted a final subdivision plat for the purpose of subdividing 2.60 acres into two (2) proposed new lots located on Bell Road. Lot 1 would consist of 0.70 acres, an existing residential structure and three (3) existing residential structures. Lot 2 would consist of 1.90 acres and an existing residential structure. The proposed new lots would be served by an existing four (4) inch water line and would comply with all Cumberland County Subdivision Regulations.

Selby Division—Final

Steven Selby submitted a final subdivision plat for the purpose of creating one (1) proposed new lot from property larger than five (5) acres located on Old State Highway 1 and Red Road. The proposed new lot would consist of 2.500 acres and is currently vacant. The proposed new lot would be served by an existing four (4) inch water line and would comply with all Cumberland County Subdivision Regulations.

Glenn Combination -Final

Keith Glenn submitted a final combination plat for the purpose of creating one (1) proposed new lot from two (2) existing lots located on Robin Hood Court. The proposed new lot would consist of 0.688 acres and is currently vacant. The proposed new lot is served by an existing six (6) inch water line and would comply with all Cumberland County Subdivision Regulations.

Hale Combination--Final

John Hale submitted a final combination plat for the purpose of creating one (1) proposed new lot from three (3) existing lots located on Cherokee Road East. The proposed new lot would consist of 1.25 acres and an existing residential structure. The proposed new lot is served by an existing six (6) inch water line and would comply with all Cumberland County Subdivision Regulations.

Vowell Adjustment-Final

Jimmy Vowell submitted a final lot line adjustment plat for the purpose of adjusting the common boundary line of two (2) existing lots located on Carrie Drive. After the adjustment, Lot 1 would consist of 4.54 acres, an existing residential structure and an existing accessory structure. Lot 2 is larger than five (5) acres and is not subject to the jurisdiction of the PC. The proposed new lot would be served by an existing six (6) inch water line and would comply with all Cumberland County Subdivision Regulations.

ITEM 6: DISCUSSION REGARDING CHANGING THE NAME OF KILBY FARM ROAD TO DAUGHERTY LANE

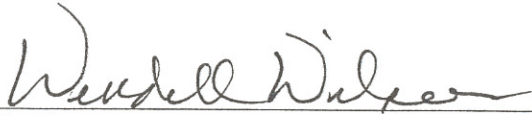
Staff Planner presented a request on behalf of Lee Daugherty to change the name of Kilby Farm Road to Daugherty Lane. Staff Planner stated that according to Daugherty, he was the only address located on Kilby Farm Road. Staff stated that while Daugherty may be the only address on Kilby Farm Road, there was another affected property owner that had frontage on Kilby Farm Road. After discussion, Vice-Chairman Wilson

requested that Staff schedule a public hearing for the July 20, 2023 PC meeting. Staff Planner stated that he would schedule the meeting and also contact the other affected property owner by mail.

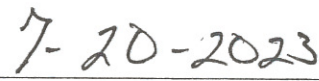
ITEM 7: DISCUSSION REGARDING THE SURETY INSTRUMENT ACCEPTANCE

At the December 15, 2022 meeting Staff Planner provided training on Surety Instruments. During the training, there was discussion about the strength of letters of credit. Staff Planner stated that the process for accepting surety instruments should be reviewed. Attorney Philip Burnett stated that he would research the reliability of a letter of credit. At the January 19, 2023 meeting, Attorney Burnett stated that outside of the expiration date, a letter of credit should be an acceptable surety instrument. Member John Stubbs stated the PC should research the effectiveness of a performance bond as an alternative to a letter of credit. After discussion, Chairman Smith requested that the staff planner schedule a public hearing for the March 16, 2023 PC meeting to discuss amending the subdivision regulations for alternative acceptable surety instruments. At the March 16, 2023 meeting, Chairman Smith closed the PC meeting and opened a public hearing to receive comments regarding acceptable surety instruments. There was no public comment and thus Chairman Smith closed the public hearing and reopened the PC meeting. Chairman Smith then reopened the floor for discussion regarding acceptable surety instruments. Secretary Kyle Davis stated that he had concerns on performance bonds being cost prohibitive to developers while Member Wendall Wilson had no issues with performance bonds. After discussion, it was determined that staff planner should present a draft amendment to include performance bonds. Also, Chairman Smith asked Stubbs to present bond rates at the April 20, 2023 meeting. Due to the fact that Stubbs was absent, Chairman Smith tabled the meeting. At the May 18, 2023 meeting, Stubbs stated that a performance bond would cost a developer approximately \$1,000 per \$100,000 of estimated construction. After discussion, it was the consensus of the PC that an example of performance bond language from another county should be presented at the next PC meeting. Vice-Chairman Wilson tabled discussion. At the June 15, 2023 meeting, Staff Planner presented a sample of a performance bond to the PC for review that had been submitted by Stubbs. After review, it was the consensus of the PC to have Attorney Burnett review the bond template and also that the bond template should not have an expiration date. Vice-Chairman Wilson tabled discussion.


With no other business, John Stubbs made a motion was made by to adjourn. David Gibson seconded and the motion passed with a vote of all ayes. The next scheduled meeting of the Cumberland County Planning Commission is scheduled for July 20, 2023.



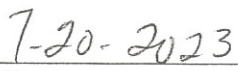
Chairperson



Date



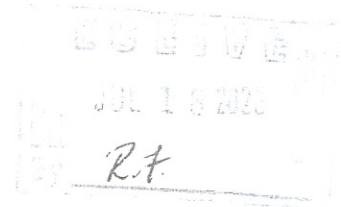
Secretary



Date

Mr. Tommy Lee
Deputy Director
Upper Cumberland Regional Development District
1104 England Drive
Cookeville, TN 38501

17JULY2023



Mobile: (931) 979-2170
Email: tlee@ucdd.org
Upper Cumberland Regional Development District

Subject: Requesting a change in status of a portion of Parnell Rd.

Dear Mr. Lee:

With this letter we the residents/property owners on Parnell Road request Cumberland County to extend Parnell Road .037 miles to 0.93 mile.

One of the undersigned was advised by a neighbor on July 6, 2023, that a major section of Parnell Road was "declared private after the flood in 1940," with only 0.37 mile remaining under control of the Cumberland County Road Department. To our surprise, this 0.37 mile is reflected as such only in the Highway Department Documents – Cumberland County 2023 County Road List.

For example, one of families purchased their property on September 15, 2000. Their Warranty Deed and Survey does not indicate that the portion of Parnell Road where they reside is private (residents responsible for maintenance). Had this been shared prior to closing, they would not have purchased the land.

All three of the affected resident properties and their corresponding Warranty Deeds and Surveys indicate that indicate that Parnell Road extends all the way to the beginning of the properties entrance boundaries. (Approximately 0.93 miles from Clint Lowe Road), with "Parnell Road 40 Foot WO."

Over the years, the Cumberland County Road Department has maintained Parnell (tar and chip, filled potholes, and replaced culvert). Yet to date, no official has advised any of us that we reside on a private road.

Looking forward to a positive change on this record request.

Thank your consideration and your time.

Should you require more information please feel free to contact any or all of us.

Sincerely:

Brian Beech

Stephan Frantzen

Luke Gulczynski

Ann Beech

Karen Frantzen

Brian & Ann Beech
897 Parnell Road
Crossville, TN 38572
Mobile: 251-401-3706
Email: beech798@aol.com

Stephan & Karen Frantzen
895 Parnell Road
Crossville, TN 38572
Mobile. 931-787-8918
Email: Stevef895@citlink.net

Luke Gulczynski
877 Parnell Road
Crossville, TN 38572
Mobile. 410-458-1113
Email: tillerman8@frontier.com

Attachment page 23 of 32 of the Highway Department Document

CC: Jack Davis - County Commissioner, 5th District, Stanley Hall – Road Superintendent, Terry Lowe -
County Commissioner, 5th District,

Cumberland County Clerk & Master
 Annual Financial Report
 For The Year Ended June 30, 2023

Acct #	Description	Beginning Balance	Adjustments	Receipts	Disbursements	Commission Transfers	Ending Balance
Fund: 905 Clerk And Master							
23000 Due To State Of Tennessee							
23111	Litigation Tax	0.00	-44.25	11,744.00	-10,910.00	-789.75	0.00
23900	Other Funds Due State	0.00	0.00	1,645.00	-1,562.75	-82.25	0.00
Totals:		0.00	-44.25	13,389.00	-12,472.75	-872.00	0.00
24000 Due To County Trustee							
24140	Litigation Tax - General	0.00	-164.25	44,447.50	-41,294.11	-2,989.14	0.00
24150	Litigation Tax - Special Purpose	0.00	-15.00	3,578.00	-3,322.97	-240.03	0.00
24160	Delinquent Taxes	72,031.31	-21,545.95	588,835.20	-540,371.98	-28,440.63	70,507.95
24190	Other Local Option Taxes	0.00	-21.00	5,950.00	-5,632.55	-296.45	0.00
24320	Juvenile Fines	0.00	0.00	155.00	-147.25	-7.75	0.00
24360	Officers Costs	0.00	-168.00	14,401.00	-13,521.35	-711.65	0.00
24490	Other Collections	0.00	-9.00	2,130.00	-2,014.95	-106.05	0.00
Totals:		72,031.31	-21,923.20	659,496.70	-606,305.16	-32,791.70	70,507.95
25000 Due To Cities							
25110	City Delinquent Taxes	0.00	-4,239.55	82,711.36	-74,548.21	-3,923.60	0.00
Totals:		0.00	-4,239.55	82,711.36	-74,548.21	-3,923.60	0.00
26000 Due To Litigants, Heirs And Others							
26100	Court Funds And Costs	1,135,635.55	-79,089.14	1,342,056.63	-1,129,518.94	-627.41	1,268,456.69
26200	Officers' Costs - Non-County	42.00	52.00	1,527.00	-1,617.00	0.00	4.00
26300	Alimony/child Support	434.22	0.00	23,889.72	-22,826.66	-1,141.41	355.87
26510	Attorney Fees - Delinquent Tax	0.00	-1,301.71	41,812.11	-38,502.65	-2,007.75	0.00
Totals:		1,136,111.77	-80,338.85	1,409,285.46	-1,192,465.25	-3,776.57	1,268,816.56
28000 Other Credits							
29900	Fee/Commission Account	360.00	-2,971.04	345,694.67	-384,087.50	41,363.87	360.00
Totals:		360.00	-2,971.04	345,694.67	-384,087.50	41,363.87	360.00
Fund Totals:		1,208,503.08	-109,516.89	2,510,577.19	-2,269,878.87	0.00	\$1,339,684.51

Summary of Assets:

Cash In Bank	\$649,739.15	\$817,627.81
Cash On Hand	\$360.00	\$360.00
Investments	\$558,403.93	\$521,696.70
Totals:	\$1,208,503.08	\$1,339,684.51

This report is submitted in accordance with requirements of Section 5-8-505 and/or 67-5-1902, Tennessee Code Annotated, and to the best of my knowledge and belief accurately reflects transactions of this office for the year ended June 30, 2023.

[Handwritten Signature]

(Signature)

Clerk and Master

(Title)

7-18-2023

(Date)

Jule Dupon 7-21-23



351	Sales Tax	0.00	-0.02	-12,751,094.77	0.00	12,623,583.85	0.00	127,510.94	0.00
359	Delinquent Tax Fund	-23,616.77	0.00	-93,715.43	0.00	13,229.35	0.00	0.00	-104,102.85
21100	Accounts Payable	0.00	0.00	-17,130.00	0.00	17,130.00	0.00	0.00	0.00
28310	Undistributed Taxes	0.00	2,959.00	-3,851.00	0.00	892.00	0.00	0.00	0.00
28311	Undistr. Taxes Paid In Advance	-258.00	0.00	78.90	0.00	0.00	0.00	0.00	-179.10
29900	Fee/Commission Account	0.00	1,058,193.71	0.00	0.00	0.00	0.00	-1,058,193.71	0.00
		-63,402,749.97	2,959.00	-165,769,364.52	0.00	156,232,294.19	0.00	0.00	-72,936,861.30

Template Name: LGC
Created By: LGC

Cumberland County Trustee
YTD RDB REPORT - TEMP
Thru June 2023

User:
Date/Time:

Kim Wyatt
7/21/2023 8:49 AM
Page 3 of 3

Summary Of Assets

	Beginning Balance	Ending Balance
11120 Cash On Hand	1,400.00	1,400.00
11130 Cash In Bank	63,401,653.33	72,935,461.30
11140 Cash With Trustee	0.00	0.00
11410 Accounts Receivable	-303.36	0.00
14310 Undistributed Warrants	0.00	0.00
	63,402,749.97	72,936,861.30

This Report is Submitted In Accordance With Requirements Of Section S-8-505, And/Or 67-5-1902, Tennessee Code Annotated, And to The Best Of My Knowledge And Belief Accurately Reflects Transactions Of This Office For The Year Ended June 2023.

Kim Wyatt
(Signature)

7/21/23
(Date)

Trustee
(Title)



1st District
Dewey Walker
Sue York
2nd District
Nancy Hyder
Tom Isham
3rd District
Rebecca Stone
Darrell Threet
4th District
David Gibson
Charles Seiber
5th District
Jack Davis
Terry Lowe



6th District
Joe Sherrill
Wendell Wilson
7th District
Mark Baldwin
Jerry Cooper
8th District
Deborah Holbrook
Greg Maxwell
9th District
Colleen Mall
John Patterson, Jr
Commission Chairman
Mayor Allen Foster

Cumberland County Board of Commissioners

2 N Main St | Suite 203 | Crossville, TN 38555

August 3, 2023

TO: County Commissioners, County Mayor, County Clerk, Media
FROM: Wendell Wilson—Chairman, Building and Grounds Committee

The Building and Grounds Committee will be meeting on Thursday, August 17, 2023 at 4:00 pm in room 310 on the third floor of the old Cumberland County courthouse.

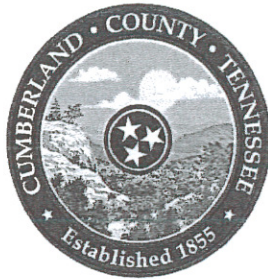
AGENDA

1. Call to Order
2. Approval of Minutes
3. Opportunity for Public Comment
4. Courthouse Renovation Update
 - Upland Design
 - Mayor Foster
5. Archives Renovation Bid Update: Resolution
6. Parks and Rec Master Plan
 - Beth Wyatt-Davis
7. Fuel Pump Coverage Options
 - Wendell Wilson
8. Old Business, if any
9. New Business, if any
10. Adjournment

BUILDING AND GROUNDS COMMITTEE:

Dewey Walker (1st)	Mark Baldwin (7 th)
Tom Isham (2nd), Vice Chairman	Deborah Holbrook (8 th)
Darrell Threet (3rd)	Colleen Mall (9 th), Secretary
David Gibson (4th)	
Terry Lowe (5th)	
Wendell Wilson (6 th), Chairman	

1st District
Dewey Walker
Sue York
2nd District
Tom Isham
Nancy Hyder
3rd District
Rebecca Stone
Darrell Threet
4th District
David Gibson
Charles Seiber
5th District
Jack Davis
Terry Lowe



6th District
Wendell Wilson
Joe Sherrill
7th District
Mark Baldwin
Jerry Cooper
8th District
Greg Maxwell
Deborah
Holbrook
9th District
Colleen Mall
John
Patterson, Jr

**CUMBERLAND COUNTY
BOARD OF COMMISSIONERS**

2 N Main St | Suite 203 | Crossville, TN 38555

TO: County Commissioners, County Mayor, County Clerk, Media

FROM: Deborah Holbrook - Delinquent Tax Committee Chair

**The Delinquent Tax Committee will be meeting on Monday, August 21, 2023
at 5:00 pm in Plateau Conference Room (Rm 130) of the Art Circle Public
Library.**

AGENDA

1. Call to Order
2. Approval of July Minutes
3. Public Comment
4. Herschell Becker – Setauket Path Lot 103-154D F 27.00
Southwinds Dr. Lot 44-182N D 11.00
Sleepy Hollow Rd Lot 50-199I B 18.00
Sleepy Hollow Rd Lot 49-199I B 19.00
Sleepy Hollow Rd Lot 47-199I B 21.00
Bear Den Trail Lot 87-199I A 13.00
Bear Den Trail Lot 88-199I A 14.00
Bear Den Trail Lot 89-199I A 15.00
Bear Den Trail Lot 90-199I A 16.00
Bear Den Trail Lot 91-199I A 17.00
5. 20207WY-03, LLC – Dublin Drive Lot 22-184E B 13.00
Dublin Drive Lot 21-184E B 14.00
6. Daniel & Robin Sanchez -5026 Impa Dr.-150B E 36.00
7. Darla & Gregory Frazier -4068 Springwater Circle-161D C 4.00
4005 Springwater Circle-161D B 21.00

8. Foudeline Morency- 117 Kings Down Drive-77I D 9.00
 135 Darwin Lane-77J B 30.00
 15 Queensbury Lane-77L E 2.00
 221 Kings Down Drive-77O D 18.00
 250 Kings Down Drive-90A H 44.00
 235 Kings Down Drive-90B A 52.00

9. Laurie & Andrew Berben- 19 Broken Arrow Dr.-150A G 48.00

10. Robert & Agnes Morden- 11 Broken Arrow Dr.-150A G 52.00

11. Micheal Tyler Matthews-1024 Redwing Dr-150B A 36.00
 7018 Peoto Lane-150I E 36.00
 7022 Peoto Lane-150I E 38.00
 5251 Pawnee Rd-150J B 8.00
 721 Taopi Lane-150N C 24.00
 1037 Geronimo Lane-150O C 18.00
 1135 Natchez Trace-150P E 3.00
 1034 Sitting Bull Pt-161C B 11.00
 1013 Sitting Bull Pt-161C B 21.00
 13 Lancer Drive-161D F 34.00
 2048 Tecumseh Ln-162B J 2.00

12. Perry & Bonnie Patterson- 122 Chamberlain Dr-103K A 40.00

13. Old Business
14. New Business
15. Adjournment

DELINQUENT TAX COMMITTEE MEMBERS:

Allen Foster | Mayor

Dewey Walker | 1st District

Deborah Holbrook | 8th District

Darrell Threet | 3rd District

Colleen Mall | 9th District

1st District
Dewey Walker
Sue York
2nd District
Nancy Hyder
Tom Isham
3rd District
Rebecca Stone
Darrell Threet
4th District
David Gibson
Charles Seiber
5th District
Jack Davis
Terry Lowe



6th District
Joe Sherrill
Wendell Wilson
7th District
Mark Baldwin
Jerry Cooper
8th District
Deborah Holbrook
Greg Maxwell
9th District
Colleen Mall
John Patterson, Jr
Commission Chairman
Mayor Allen Foster

Cumberland County Board of Commissioners

2 N Main St | Suite 203 | Crossville, TN 38555

August 9, 2023

TO: County Commissioners, County Mayor, County Clerk, News Media

FROM: Nancy Hyder—Health and Safety Standards Chair

The Health and Safety Standards Board will be meeting Wednesday, August 23, 2023 at 1 pm in Room 310 on the third floor of the old Cumberland County Courthouse.

Entry can be made at the rear of the building at street level on Thurman Ave.

AGENDA

1. Call to Order
2. Approval of Minutes
3. Robin Ct Update
4. Eureka Dr Update
5. Fox Creek Rd Update
6. Andrews Ln Update
7. Old/New Business, if any
8. Adjournment

HEALTH AND SAFETY STANDARDS BOARD:

Nancy Hyder, *Chair*, 2nd
Tom Isham, 2nd
Craig Clark
Sheryl Webb
Richard Bringenberg