

Jule Bryson
CUMBERLAND COUNTY CLERK

2 North Main Street, Suite 206 • Crossville, TN 38555 • (931) 484-6442 • Fax (931) 484-6440

November 10, 2022

TO: Cumberland County Commission, County Mayor, and News Media
FROM: Jule Bryson, Cumberland County Clerk
SUBJECT: Monday, November 21, 2022
Regular Monthly Meeting of Cumberland County Commission

Take notice, pursuant to TCA 8-44-103, the Cumberland County Commission, the governing body of said county, will convene and meet in regular session on Monday, November 21, 2022 at 6:00 o'clock P.M.

The meeting will be in the **Art Circle Public Library Cumberland Room** located at **3 East Street, Crossville, TN**. Where and at which time and place the said Cumberland County Commissioners will transact such public business as may lawfully come before it.

Attached is a copy of the agenda as of this date. I am looking forward to seeing you there.

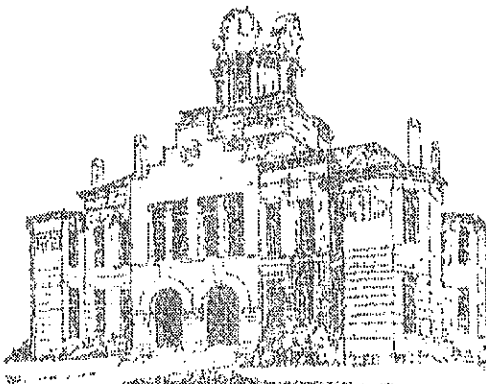
Sincerely,



Jule Bryson
Cumberland County Clerk

JB/cwt

Enclosures



CUMBERLAND COUNTY COMMISSION MONTHLY MEETING AGENDA

Monday, November 21, 2022

6:00 O'CLOCK P.M.

1. Call to order: Chairperson or Cumberland County Sheriff
2. Invocation
3. Pledge to the Flag of the United States of America
4. Roll Call: Cumberland County Clerk Jule Bryson
5. Approval of November 21, 2022 Cumberland County Commission Meeting Agenda
6. Minutes of September 6, 2022 Cumberland County Commission Meeting
7. Amended Minutes of September 19, 2022 Cumberland County Commission Meeting
8. Minutes of October 17, 2022 Cumberland County Commission Meeting
9. Special recognitions, memorials, etc.
10. Comments by the General Public
11. Unfinished Business
12. New Business:
 - Add Cumberland County Election Commission to the Cumberland County Public Records Policy

RESOLUTION 11-2022-1 – APPROVING A PLAQUE BE PLACED ON THE STONE MUSEUM IN MEMORY OF LOCAL WEATHERMAN STEVE NORRIS (MALL)

RESOLUTION 11-2022-2 – PAUSING RENOVATION OF THE COUNTY OWNED BUILDING LOCATED AT 1760 S. MAIN STREET (WALKER)

RESOLUTION 11-2022-3 – TO APPROVE PARTIAL CHANGE OF OWNERSHIP OF GRANTOR AND/OR DEBTOR ON NOTE AND DEED OF TRUST FOR THE “OLD HEALTH DEPARTMENT BUILDING” (SHERRILL)

RESOLUTION 11-2022-4 – AMENDING RESOLUTION 1205-6 BY EXTENDING THE DISTANCE FROM THE SUBJECT PROPERTY TO WHICH PETITIONERS MAY RESIDE (HYDER)

RESOLUTION 11-2022-5 – AUTHORIZING THAT THE CUMBERLAND COUNTY SHERIFF AND DEPUTY SHERIFFS MAY RETAIN THEIR SERVICE WEAPON AND BADGE UPON RETIRING FROM CUMBERLAND COUNTY GOVERNMENT PURSUANT TO TENNESSEE CODE ANNOTATED SECTION 8-8-218 (PATTERSON)

**CUMBERLAND COUNTY COMMISSION
MONTHLY MEETING AGENDA**

**RESOLUTION 11-2022-6 – TO ACCEPT OFFER(S) TO PURCHASE DELINQUENT
TAX PROPERTY OWNED BY CUMBERLAND COUNTY (HOLBROOK)**

**RESOLUTION 11-2022-7 – GENERAL FUND BUDGET AMENDMENT, LIBRARY
\$2,660.00 (DAVIS)**

**RESOLUTION 11-2022-8– GENERAL FUND BUDGET AMENDMENT, PROPERTY
ASSESSOR \$32,000.00 (HYDER)**

**RESOLUTION 11-2022-9– GENERAL FUND BUDGET AMENDMENT, HIGHWAY
FUND \$325,000.00 (SEIBER)**

**RESOLUTION 11-2022-10– GENERAL PURPOSE SCHOOL FUND BUDGET
AMENDMENT, ARPA- NORTH KIDS CLUB GRANT \$57,095.58 (SHERRILL)**

**RESOLUTION 11-2022-11– GENERAL PROGRAM SCHOOL FUND BUDGET
AMENDMENT, SPED IDEA \$203,695.37 (SHERRILL)**

**RESOLUTION 11-2022-12– FEDERAL PROGRAM SCHOOL FUND BUDGET
AMENDMENT, FEDERAL TN ALL CORPS \$182,440.00 (SHERRILL)**

**RESOLUTION 11-2022-13– TO RESCIND AND NEGATE PREVIOUSLY APPROVED
BOARD OF EDUCATION BUDGET AMENDMENT 10-2022-8 (HYDER)**

12. County Official Reports
13. County Attorney Report
14. Standing Committee Reports
15. Statutory Committee Reports
16. Election of Notaries, Appointments, and Confirmations
17. Announcements and Statements
18. Adjournment

CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING

September 6, 2022 Special Call Meeting Minutes

Be it remembered that the Cumberland County Commission met in monthly session on Tuesday, September 6, 2022 at the courthouse in Crossville, Tennessee. Sheriff Casey Cox called the meeting to order at 5:00 o'clock P.M. Present and presiding was Mayor Allen Foster who ask Commissioner Wendell Wilson to deliver the invocation. Mayor Allen Foster led the Pledge of Allegiance to the Flag of the United States of America. Also present at this meeting were County Clerk Jule Bryson, Finance Director Nathan Brock, County Attorney Philip Burnett and the following County Commissioners:

Dewey Walker	Sue Ann York
Tom Isham	Nancy Hyder
Rebecca Stone	Darrell Threet
David Gibson	Charles Seiber (ABSENT)
Jack Davis	Terry Lowe
Wendell Wilson	Joseph Sherrill
Mark Baldwin	Jerry Cooper
Greg Maxwell	Deborah Holbrook
Colleen Mall	John Patterson

A quorum being present, the Cumberland County Commission Meeting was opened in due form of law and the following proceedings were had to wit:

1. ELECTION OF CHAIRMAN OF THE CUMBERLAND COUNTY COMMISSION:

Commissioner Patterson made a motion to nominate County Mayor Allen Foster to serve as Chairman of the Cumberland County Commission. The motion was seconded by Commissioner Hyder.

Commissioner Wilson moved to cease nominations and elect by acclamation. The motion to elect Mayor Allen Foster to serve a one (1) year term as Chairman of the Cumberland County Board of Commissioners carried by a unanimous voice vote from the Commission present.

2. ELECTION OF CHAIRMAN PRO-TEM OF THE CUMBERLAND COUNTY COMMISSION:

Commissioner Davis made the motion to elect Commissioner Terry Lowe to serve as Chairman Pro-Tem of the Commission. The motion was seconded by Commissioner Sherrill.

There being no other nominee, the motion to elect Commissioner Terry Lowe to serve a one (1) year term as Chairman Pro-Tem of the Cumberland County Board of Commissioners carried by a unanimous voice vote from the Commission present.

3. ELECTION OF PARLIAMENTARIAN OF THE CUMBERLAND COUNTY COMMISSION:

Commissioner Nancy Hyder was nominated by Commissioner York to serve as Parliamentarian of the Cumberland County Commission. The nomination was seconded by Commissioner Isham.

There being no other nominee, a motion to elect Commissioner Nancy Hyder to serve a one (1) year term as Commission Parliamentarian was carried by a unanimous voice vote from the Commission present.

CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING
September 6, 2022 Special Call Meeting Minutes

4. CUMBERLAND COUNTY BOARD OF COMMISSIONERS STANDING AND STATUTORY COMMITTEES:

On motion of Commissioner Davis second by Commissioner Cooper, moved to accept the Standing and Statutory Committees as presented.

The motion to accept the Standing and Statutory Committees as presented carried by a unanimous voice vote from the Commission present.

5. FAITHFUL PERFORMANCE INSURANCE POLICY – COUNTY MAYOR, PROPERTY ASSESSOR, SHERIFF, ROAD SUPERINTENDENT, FINANCE DIRECTOR, CLERK AND MASTER, CHANCERY, COUNTY CLERK, REGISTER OF DEEDS, CIRCUIT COURT AND OFFICIAL STATUTORY BOND – TRUSTEE:

On motion of Commissioner Hyder, second by Commissioner Gibson, moved to accept the Insurance Policy and the Trustee Bond as presented.

The motion to accept the Insurance Policy and the Trustee Bond as presented carried by a unanimous voice vote from the Commission present.

6. RESOLUTION 09-06-2022-1 – TO REAPPOINT THE POSITION OF COUNTY ATTORNEY:

On motion of Commissioner Gibson, second by Commissioner Holbrook, moved to adopt resolution 09-06-2022-1.

The motion to adopt resolution 09-06-2022-1 reappointing Philip D. Burnett as the Cumberland County Attorney for a two (2) year term to expire on September 30, 2024, carried by unanimous roll call vote from the Commission present.

7. RESOLUTION 09-06-2022-2 – TO APPOINT MEMBERS TO THE AUDIT COMMITTEE:

On motion of Commissioner Davis, second by Commissioner Stone, move to adopt resolution 09-06-2022-2.

The motion to adopt resolution 09-06-2022-2 appointing Tom Isham (2nd District Commissioner), Terry Lowe (5th District Commissioner) and Colleen Mall (9th District Commissioner) to the Audit Committee term expiring August 31, 2024, carried by unanimous roll call vote from the Commission present.

8. RESOLUTION 09-06-2022-3 – TO APPOINT MEMBERS TO THE CROSSVILLE-CUMBERLAND COUNTY CONVENTION AND VISITORS' BUREAU:

On motion of Commissioner Stone, second by Commissioner Hyder, move to adopt resolution 09-06-2022-3.

The motion to adopt resolution 09-06-2022-3 re-appointing Valorie Cox and Christy Dolinich to the Crossville-Cumberland County Convention and Visitors Bureau term expiring August 31, 2025, carried by unanimous roll call vote from the Commission present.

CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING
September 6, 2022 Special Call Meeting Minutes

9. RESOLUTION 09-06-2022-4 – TO APPOINT MEMBERS TO THE ETHICS COMMITTEE:

On motion of Commissioner York, second by Commissioner Gibson, move to adopt resolution 09-06-2022-4.

The motion to adopt resolution 09-06-2022-4 appointing Deborah Holbrook, Teresa Boston, George Harrison, Valorie Cox and Travis Cole to the Ethics Committee term expiring August 31, 2023, carried by unanimous roll call vote from the Commission present.

10. RESOLUTION 09-06-2022-5 – TO APPOINT MEMBERS TO THE FINANCIAL MANAGEMENT/PURCHASING COMMITTEE:

On motion of Commissioner Stone, second by Commissioner Mall, move to adopt resolution 09-06-2022-5.

The motion to adopt resolution 09-06-2022-5 appointing Nancy Hyder (2nd District Commissioner), Charles Seiber (4th District Commissioner), Jack Davis (5th District Commissioner) and John Patterson (9th District Commissioner) to the Financial Management/Purchasing Committee term expiring August 31, 2023, carried by unanimous roll call vote from the Commission present.

11. RESOLUTION 09-06-2022-6 – TO APPOINT BARBARA PARSONS AS CUMBERLAND COUNTY HISTORIAN:

On motion of Commissioner Gibson, second by Commissioner Hyder, move to adopt resolution 09-06-2022-6.

The motion to adopt resolution 09-06-2022-6 appointing Barbara Parsons to the post of Cumberland County Historian for a four (4) year term expiring September 30, 2026, carried by unanimous roll call vote from the Commission present.

12. RESOLUTION 09-06-2022-7 – APPOINTING MEMBERS TO JOINT ECONOMIC DEVELOPMENT BOARD:

On motion of Commissioner Hyder, second by Commissioner Gibson, move to adopt resolution 09-06-2022-7.

The motion to adopt resolution 09-06-2022-7 appointing Rebecca Stone (3rd District Commissioner), Deborah Holbrook (8th District Commissioner) and Colleen Mall (9th District Commissioner) to Joint Economic Development Board for four (4) year term expiring August 31, 2026, carried by unanimous roll call vote from the Commission present.

13. RESOLUTION 09-06-2022-8 – TO APPOINT MEMBERS TO THE PUBLIC RECORDS COMMISSION:

On motion of Commissioner Walker, second by Commissioner Gibson, move to adopt resolution 09-06-2022-8.

The motion to adopt resolution 09-06-2022-8 appointing Rebecca Stone (3rd District Commissioner), Amanda Worley (General Sessions Judge), Barbara Parsons (Genealogist and County Historian), term expiring August 31, 2026, carried by unanimous roll call vote from the Commission present.

CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING
September 6, 2022 Special Call Meeting Minutes

14. RESOLUTION 09-06-2022-9 – TO APPOINT MEMBERS TO THE CUMBERLAND COUNTY RAILROAD AUTHORITY:

On motion of Commissioner Gibson, second by Commissioner Holbrook, move to adopt resolution 09-06-2022-9.

The motion to adopt resolution 09-06-2022-9 re- appointing Wendell Wilson and Joseph Sherrill (6th District Commissioners) to the Cumberland County Railroad Authority, term expiring August 31, 2024, carried by unanimous roll call vote from the Commission present.

15. RESOLUTION 09-06-2022-10 – TO APPOINT MEMBERS TO THE CUMBERLAND COUNTY REGIONAL PLANNING COMMISSION:

On motion of Commissioner Threet, second by Commissioner Stone, move to adopt resolution 09-06-2022-10.

The motion to adopt resolution 09-06-2022-10 appointing David Gibson (4th District Commissioner), Terry Lowe (5th District Commissioner) Wendell Wilson (6th District Commissioner), Kyle Davis term expiring August 31, 2026, and Kelli Tipton term expiring August 31, 2024 to the Cumberland County Regional Planning Commission, carried by unanimous roll call vote from the Commission present.

16. RESOLUTION 09-06-2022-11 – TO APPOINT MEMBERS TO THE WILDLIFE FISHERIES' COMMITTEE:

On motion of Commissioner Gibson, second by Commissioner Threet, move to adopt resolution 09-06-2022-11.

The motion to adopt resolution 09-06-2022-11 re-appointing Charles Seiber (4th District Commissioner) and Mark Baldwin (7th District Commissioner) to the Wildlife and Fisheries' Committee term expiring August 31, 2026, carried by unanimous roll call vote from the Commission present.

ANNOUNCEMENTS:

Commissioner Stone stated the Budget Committee will meet Thursday, September 8, 2022 & Joint Economic Board will meet Thursday, September 22, 2022 at 2:00 PM. Commissioner Hyder stated the Health and Safety Standard Board will meet Wednesday, September 21, 2022 at 2:00 PM.

ADJOURNMENT:

On motion of Commissioner Gibson second by Commissioner Stone moved the September 6, 2022 Special Call Commission Meeting to be adjourned at 5:16 o'clock P.M.

The motion to adjourn the meeting carried by voice vote from the Commissioners present.

MINUTES APPROVED FOR ENTRY THIS _____ DAY OF NOVEMBER 2022.

Allen Foster, County Mayor
Chairman, Cumberland County Commission

Jule Bryson, Cumberland County Clerk

CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING
September 19, 2022 Monthly Meeting Minutes
AMENDED

Be it remembered that the Cumberland County Commission met in monthly session on Monday, September 19, 2022 at the courthouse in Crossville, Tennessee. Lt. Deputy Lefevure called the meeting to order at 6:00 o'clock P.M. Present and presiding was Mayor Allen Foster who invited Mike Garrett of Meridian Baptist Church to deliver the invocation. The Young Marines led the Pledge of Allegiance to the Flag of the United States of America. Also present at this meeting were County Clerk Jule Bryson, Finance Director Nathan Brock, County Attorney Philip Burnett and the following County Commissioners:

Dewey Walker	Sue Ann York
Tom Isham	Nancy Hyder (ABSENT)
Rebecca Stone	Darrell Threet
David Gibson	Charles Seiber
Jack Davis (ABSENT)	Terry Lowe
Wendell Wilson	Joseph Sherrill
Mark Baldwin	Jerry Cooper
Greg Maxwell	Deborah Holbrook
Colleen Mall	John Patterson

A quorum being present, the Cumberland County Commission Meeting was opened in due form of law and the following proceedings were had to wit:

1. APPROVAL OF THE SEPTEMBER 19, 2022 COMMISSION MEETING AGENDA:

On motion of Commissioner Mall, second by Commissioner Patterson moved to approve the agenda of the September 19, 2022 Cumberland County Commission meeting. The motion to approve the agenda carried by voice vote from the Commissioners present.

2. MINUTES OF AUGUST 2, 2022 SPECIAL CALL SESSION CUMBERLAND COUNTY COMMISSION MEETING:

On motion of Commissioner Gibson, second by Commissioner Stone moved to approve August 2, 2022 Commission Special Call Session Minutes, make a matter of record and file. The motion to approve the minutes carried by voice vote from the Commissioners present.

3. MINUTES OF AUGUST 15, 2022 REGULAR MONTHLY CUMBERLAND COUNTY COMMISSION MEETING:

On motion of Commissioner Sherrill, second by Commissioner Mall moved to approve August 15, 2022 Commission Meeting Minutes, make a matter of record and file. The motion to approve the minutes carried by voice vote from the Commissioners present.

SPECIAL RECOGNITIONS: Mayor Foster congratulated the Crossville Hawks baseball team for winning the 12 and under baseball Cal Ripken state tournament at Centennial Park in Crossville. This was the first ever Cal Ripken state title by a team from Cumberland County in July 2022.

CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING
September 19, 2022 Monthly Meeting Minutes
AMENDED

NEW BUSINESS: In new business, the Surety Bond of Director of Schools William Stepp was presented to the commission for informational purposes only. The motion by Stone, second by Gibson carried by a voice vote from the commission present.

4. RESOLUTION 09-2022-1 – TO AMEND THE CONTRACT BETWEEN THE STATE OF TENNESSEE, DEPARTMENT OF MENTAL HEALTH AND CUMBERLAND COUNTY, TENNESSEE:

On motion of Commissioner Seiber, second by Commissioner York moved to adopt resolution 09-2022-1.

The motion to adopt resolution 09-2022-1, to amend the contract to establish agreed rates and ensure payment for the cost of outpatient and inpatient evaluations and treatments necessary to the evaluations ordered by General Sessions, Criminal, or Circuit Court for defendants charged only with misdemeanor crimes, carried by a unanimous roll call vote from the commission present.

5. RESOLUTION 09-2022-2 – TO ACCEPT OFFERS(S) TO PURCHASE DELINQUENT TAX PROPERTY OWNED BY CUMBERLAND COUNTY:

On motion of Commissioner Threet, second by Commissioner Holbrook moved to adopt resolution 09-2022-2.

<u>Offerors</u>	<u>Property</u>	<u>Price</u>	<u>Advertising</u>
George & Venus Mueller	90B H 3.00/127 Cambridge Lane	\$360.00	\$45.00
Jack & Constance Money	91P B 10.00/24 Schacklett Terrace	\$429.00	\$45.00
Mark Brooks & Leland Rymer	78H B 35.00/107 Windcrest Road	\$410.00	\$45.00

The motion to adopt resolution 09-2022-1, accepting the following offers carried by a unanimous roll call vote from the Commissioners present.

6. RESOLUTION 09-2022-3 – BOE GENERAL PROGRAM SCHOOL FUND, BUDGET AMENDMENT \$24,500.00:

On motion of Commissioner Mall, second by Commissioner Stone moved to adopt resolution 09-2022-3.

The motion to adopt resolution 09-2022-3, approving BOE general budget amendment in the amount of \$24,500.00, carried by a roll call vote of 15 ayes and one abstain from Commissioner Cooper.

7. RESOLUTION 09-2022-4 – BOE SPECIAL EDUCATION FEDERAL BUDGET AMENDMENT, FEDERAL IDEA PART B, \$5,000.00:

On motion of Commissioner Mall, second by Commissioner Stone moved to adopt resolution 09-2022-4.

The motion to adopt resolution 09-2022-4, approving special education federal budget amendment for Federal IDEA Part B in the amount of \$5,000.00, carried by a roll call vote of 15 ayes and one abstain from Commissioner Cooper.

CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING
September 19, 2022 Monthly Meeting Minutes
AMENDED

8. RESOLUTION 09-2022-5 – BOE FEDERAL PERKINS BASIC FUND, BUDGET AMENDMENT \$22,668.16:

On motion of Commissioner Mall, second by Commissioner Stone moved to adopt resolution 09-2022-5.

The motion to adopt resolution 09-2022-5, approving Federal Perkins Basic Fund additional funds budget amendment in the amount of \$22,668.16, carried by a roll call vote of 15 ayes and one abstain from Commissioner Cooper.

9. RESOLUTION 09-2022-6 – BOE CENTRAL CAFETERIA FUND, BUDGET AMENDMENT \$3,117.00:

On motion of Commissioner Mall, second by Commissioner Stone moved to adopt resolution 09-2022-6.

The motion to adopt resolution 09-2022-6, approving BOE Central Cafeteria Fund budget amendment in the amount of \$3,117.00, carried by a roll call vote of 15 ayes and one abstain from Commissioner Cooper.

10. RESOLUTION 09-2022-7 – TO AUTHORIZE APPROPRIATION OF THE FEDERAL AMERICAN RESCUE PLAN FUNDS:

On motion of Commissioner York, second by Commissioner Mall moved to adopt resolution 09-2022-7.

The motion to adopt resolution 09-2022-7, approving funds appropriated by American Rescue Plan to be used for eligible drinking water, wastewater, or stormwater projects, carried by a unanimous roll call vote from the commission present.

11. RESOLUTION 09-2022-8– TO APPLY TO THE DEPARTMENT OF ENVIRONMENT AND CONSERVATION (TDEC) PROGRAM'S AMERICAN RESCUE PLAN FUNDS:

On motion of Commissioner Holbrook, second by Commissioner Stone moved to adopt resolution 09-2022-8.

The motion to adopt resolution 09-2022-8, authorizing the County Mayor to direct submitting an application for the Tennessee department of Environment and Conservation (TDEC) Program's American Rescue Plan for multiple projects including the associated utility district, the cost of each project and the required match, carried by a unanimous roll call vote from the commission present.

12. RESOLUTION 09-2022-9 – GENERAL FUND, COVID-19, SHERIFF'S DEPARTMENT, BUDGET AMENDMENT \$250,519.00:

On motion of Commissioner Patterson, second by Commissioner Mall moved to adopt resolution 09-2022-9.

The month to adopt resolution 09-2022-9, approving General Fund budget amendment for Sheriff's Department COVID -19 Grant in the amount of \$250,519.00, carried by a unanimous roll call vote from the commission present.

CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING
September 19, 2022 Monthly Meeting Minutes
AMENDED

13. RESOLUTION 09-2022-10 – TO AUTHORIZE THE PURCHASE OF A SURPLUS PRISONER TRANSPORT VAN FROM THE TOWN OF ASHLAND CITY, TENNESSEE:

On motion of Commissioner Patterson, second by Commissioner Mall moved to adopt resolution 09-2022-10.

The motion to adopt resolution 09-2022-10, approving the purchase of a 2021 Ford Transit 350 Van with a Havis Prisoner Package from the Town of Ashland City with less than 100 miles on the odometer for the Cumberland County Sheriff's Department for the amount of \$54,852.00, carried by a unanimous roll call vote from the commission present.

14. RESOLUTION 09-2022-11 – GENERAL FUND, PARKS AND FAIR BOARDS, BUDGET AMENDMENT \$9,850.00:

On motion of Commissioner Patterson, second by Commissioner Mall moved to adopt resolution 09-2022-11.

The motion to adopt resolution 09-2022-11, approving General Fund budget amendment for Parks and Fair Boards Funds designated for activities and improvement projects at the Obed River Park and may include repurposing a shelter to an outdoor classroom, placement of ADA compliant benches, educational equipment and promotion of public awareness in the amount of \$9,850.00, carried by a unanimous roll call vote from the commission present.

15. RESOLUTION 09-2022-12 – GENERAL FUND, ANIMAL SHELTER, BUDGET AMENDMENT \$1,100.00:

On motion of Commissioner Patterson, second by Commissioner Mall moved to adopt resolution 09-2022-12.

The motion to adopt resolution 09-2022-12, approving General Fund budget amendment for Animal Shelter for low-cost sterilization of dogs and cats to qualified residents of the community in the amount of \$1,100.00, carried by a unanimous roll call vote from the commission present.

16. RESOLUTION 09-2022-13 – GENERAL FUND, EMERGENCY MANAGEMENT AGENCY, BUDGET AMENDMENT \$1,000.00:

On motion of Commissioner Patterson, second by Commissioner Mall moved to adopt resolution 09-2022-13.

The motion to adopt resolution 09-2022-13, approving General Fund budget amendment for Emergency Management Agency to enhance and improve the department's service to county residents with additional equipment in the amount of \$1,000.00, carried by a unanimous roll call vote from the commission present.

COUNTY FINANCE DIRECTOR REPORT; NATHAN BROCK

Commissioners received the monthly financial report from Finance Director Nathan Brock detailing the same report given to the Budget Committee earlier in the month of September 2022 revenue collections for the County in ambulance service, sales tax, property tax, hotel/motel tax, and prisoner boarding.

CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING
September 19, 2022 Monthly Meeting Minutes
AMENDED

COUNTY ATTORNEY REPORT; PHILIP BURNETT:

County Attorney Burnett gave a brief report of suits for the county. The county had 6 active lawsuits and no new lawsuits filed in the past 30 days. One is involving an ambulance accident on Interstate 40. Attorney Burnett does not anticipate a large amount of damage in the ambulance suit. Out of the suits, 5 pertaining to law enforcement and none are significant that will go outside of the coverage amount.

STANDING COMMITTEE REPORTS

Commissioner Stone stated the Joint Economic Committee will be meeting Thursday, September 21, 2022 at 2:00 PM in the small courtroom. Budget Committee will meet on Tuesday, October 4, 2022 at 4:30. Commissioner Wilson stated the Building and Grounds Committee will meet Monday, October 24, 2022 at the courthouse.

17. ELECTION OF NOTARIES:

On motion of Commissioner Gibson, second by Commissioner Maxwell moved to elect Sarah Carroll, Gabe Cook, Janelle Cook, Thomas H. Delk, Lara DeRossett, Julie D. Flowers, Black Dickenson, Janet A. Gibeau, Katie Grant, Ashley Haney, Rebecca Hawkins, Fred C. Houston Samantha Justice, Lainie Shanks Luse, Roy C. Meadows Jr., Debrina S. McCarver, Amanda Newcome, Barbar Phillips, Beverly A. Porath, Victor Reueiro, Timothy A. Rollins, Pamela J. Smith, Karen Anne Snyder, Brandi, Stedam, Jennifer N. Waldrup, Melissa Marie Ward, Lois M. Wilbanks and Riley Wingate as Notary Publics for the State of Tennessee.

The motion to approve the notaries carried by voice vote from the Commissioners present.

18. ADJOURNMENT:

On motion of Commissioner Sherrill second by Commissioner Mall moved the August 15, 2022 Commission Meeting to be adjourned at 6:25 o'clock P.M.

The motion to adjourn the meeting carried by voice vote from the Commissioners present.

MINUTES APPROVED FOR ENTRY THIS _____ DAY OF OCTOBER 2022.

Allen Foster, County Mayor
Chairman, Cumberland County Commission

Jule Bryson, Cumberland County Clerk

CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING

October 17, 2022 Monthly Meeting Minutes

Be it remembered that the Cumberland County Commission met in monthly session on Monday, October 17, 2022 at the Art Circle Public Library in Crossville, Tennessee. Sheriff Casey Cox called the meeting to order at 6:00 o'clock P.M. Present and presiding was Mayor Allen Foster who invited Commissioner Jerry Cooper to deliver the invocation. The Young Marines led the Pledge of Allegiance to the Flag of the United States of America. Also present at this meeting were County Clerk Jule Bryson, Register of Deeds Trey Kerley, Finance Director Nathan Brock, County Attorney Philip Burnett and the following County Commissioners:

Dewey Walker	Sue Ann York
Tom Isham	Nancy Hyder
Rebecca Stone	Darrell Threet
David Gibson	Charles Seiber
Jack Davis	Terry Lowe
Wendell Wilson	Joseph Sherrill
Mark Baldwin	Jerry Cooper
Greg Maxwell	Deborah Holbrook
Colleen Mall	John Patterson

A quorum being present, the Cumberland County Commission Meeting was opened in due form of law and the following proceedings were had to wit:

1. APPROVAL OF THE OCTOBER 17, 2022 COMMISSION MEETING AGENDA:

On motion of Commissioner Hyder second by Commissioner Seiber moved to approve the agenda and to bundle resolutions 4,5,6, & 7 of the October 17, 2022 Cumberland County Commission meeting. The motion to approve the agenda carried by voice vote from the Commissioners present.

2. MINUTES OF SEPTEMBER 19, 2022 REGULAR MONTHLY CUMBERLAND COUNTY COMMISSION MEETING:

On motion of Commissioner Stone, second by Commissioner Gibson moved to approve September 19, 2022 Commission Meeting Minutes corrected copy, make a matter of record and file. The motion to approve the corrected minutes carried by voice vote from the Commissioners present.

SPECIAL RECOGNITIONS:

Commissioner Mark Baldwin asked that the commission take a moment of silence to honor Steve Norris for his dedication to covering the Cumberland Plateau weather for over 40 years prior to his recent passing.

NEW BUSINESS: The Circuit Court Clerk has updated their personnel policy. The Cumberland County Register of Deeds will join the Cumberland County Personnel Policy effective November 1, 2022. Both these items are presented to the commission for record only. Commissioner Dewey Walker asked the Chairman for permission to speak. With permission to address the commission given, Commissioner Walker made a motion to halt construction on the Archives bank building until the uncertainty of the Clerk's office at the Cumberland County Courthouse could be determined, seconded by Commissioner Isham. Chairman Foster stated that this motion does not follow the parliamentary order and county rules. So therefore, ruling this motion out of order according to commission rules.

CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING

October 17, 2022 Monthly Meeting Minutes

Commissioner Wilson suggested this issue be sent to the Building and Grounds Committee meeting to be held Monday, October 24, 2022. Commissioner Stone asked if the county attorney and Mayor Foster would discuss this issue.

Mayor Foster asked Kim Chamberlain from Upland Design Group to give a report on the status of the structural issue at the Cumberland County Courthouse. He reported that after being asked to assess the water damage found in the large courtroom, UDG found that a structural engineer would be needed to determine the extent of the damage. After the Nashville engineer reviewed the beams, his recommendation was to remove the occupants of the front section of the courthouse where the beams are located. W & O Construction has been brought in to remove some of the floor of the affected area to determine what the floor structure is below as well as the ceilings above. As soon as a plan to stabilize what is there is in place, the engineer will make their recommendations. At this point, it is in progress and has significant damage. Stone Steel from Cookeville will work with W & O Construction in this progress.

3. RESOLUTION 10-2022-1 – TO ACCEPT OFFER(S) TO PURCHASE DELINQUENT TAX PROPERTY OWNED BY CUMBERLAND COUNTY:

On motion of Commissioner Holbrook, second by Commissioner Mall moved to adopt resolution 10-2022-1.

The motion to adopt resolution 10-2022-1, accepting the following offers carried by a unanimous roll call vote from the Commissioners present.

<u>Offerers</u>	<u>Property</u>	<u>Price</u>	<u>Advertising</u>
Joseph Boyer	65 E B 27.00/46 Homberg Lane	\$330.00	\$45.00
Gene & Jonie Peters	90N H 33.00/15 Hardwick Place	\$428.00	\$45.00
Acme Block & Brick Inc.	103E E 50.00/37 Broadstone Place	\$534.10	\$45.00
John & Sylvia Lacey	77I C 10.00/124 Darwin Lane	\$670.90	\$45.00
Jeffrey Sciarro & Christon Acquaro	78A A 35.00/20 Bay Colony Terrace	\$482.70	\$45.00
Raynier Rodriguez	103C E 61.00/22 Clarendon Road	\$463.00	\$45.00
Michael Matthews	171G D 4.00/Choctaw Drive	\$266.00	\$45.00

4. RESOLUTION 10-2022-2 – TO SHORTEN DREW HOWARD ROAD ON THE OFFICIAL COUNTY ROAD LIST:

On motion of Commissioner Gibson, second by Commissioner Seiber moved to adopt resolution 10-2022-2.

The motion to adopt resolution 10-2022-2, approving the motion to shorten Drew Howard Road by 1,380 feet to be reflected on the 2023 Cumberland County Road List, carried by a voice vote from the commission present.

5. RESOLUTION 10-2022-3 – TO LENGTHEN MAYFAIR DRIVE ON THE OFFICIAL COUNTY ROAD LIST:

On motion of Commissioner Stone, second by Commissioner Hyder moved to adopt resolution 10-2022-3.

The motion to adopt resolution 10-2022-3, approving the motion to lengthen Mayfair Drive approximately 15 feet to be reflected on the 2023 Cumberland County Road List, carried by a voice vote from the commission present.

CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING
October 17, 2022 Monthly Meeting Minutes

6. RESOLUTION 10-2022-4 – GENERAL FUND, BUDGET AMENDMENT, EMERGENCY MANAGEMENT AGENCY \$7,000.00:

On motion of Commissioner Threet, second by Commissioner York moved to adopt resolution 10-2022-4.

The motion to adopt resolution 10-2022-4, accepting General Fund budget amendment for Emergency Management Agency receiving funding from the City of Crossville in the amount of \$7,000.00, carried by a unanimous roll call vote from the commission present.

7. RESOLUTION 10-2022-5 – GENERAL FUND, BUDGET AMENDMENT, REGISTER OF DEEDS \$38,000.00:

On motion to Commissioner Threet, second by Commissioner York moved to adopt resolution 10-2022-5.

The motion to adopt resolution 10-2022-5, accepting General fund budget amendment for Register of Deeds office for the purpose of improving and upgrading technology in the amount of \$38,000.00, carried by a unanimous roll call vote from the commission present.

8. RESOLUTION 10-2022-6 – GENERAL FUND, BUDGET AMENDMENT, SHERIFF'S DEPARTMENT, OTHER HEALTH & WELFARE \$94,984.00:

On motion of Commissioner Threet, second by Commissioner York moved to adopt resolution 10-2022-6.

The motion to adopt resolution 10-2022-6, accepting General Fund budget amendment accepting a grant and eligible expenditures for the Sheriff's Department, other health and welfare in the amount of \$94,984.00, carried by a unanimous roll call vote from the commission present.

9. RESOLUTION 10-2022-7 – GENERAL FUND, BUDGET AMENDMENT, COMMUNITY DEVELOPMENT \$243,000.00:

On motion of Commissioner Threet, second by Commissioner York moved to adopt resolution 10-2022-7.

The motion to adopt resolution 10-2022-7, accepting General Fund budget amendment for a community Development Block Grant for the purpose of increasing access to and availability of licensed child care in the county in the amount of \$243,000.00, carried by a unanimous roll call vote from the commission present.

10. RESOLUTION 10-2022-8– GENERAL PROGRAM SCHOOL FUND, BUDGET AMENDMENT \$102,183.06:

On motion of Commissioner Sherrill, second by Commissioner Stone moved to adopt resolution 10-2022-8.

The motion to adopt resolution 10-2022-8, accepting General Program School Fund budget amendment to reallocate resources to ensure all IDEA requirement are met in the amount of \$102,183.06, carried by 16 ayes and 2 abstains from Commissioners Cooper and Maxwell.

COUNTY FINANCE DIRECTOR REPORT; NATHAN BROCK

Commissioners received the monthly financial report from Finance Director Nathan Brock detailing the same report given to the Budget Committee earlier in the month of October 2022 revenue collections for the County in ambulance service, sales tax, property tax, hotel/motel tax, and prisoner boarding.

CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING
October 17, 2022 Monthly Meeting Minutes

COUNTY ATTORNEY REPORT; PHILIP BURNETT:

County Attorney Burnett reported the county had no new lawsuits filed in the past 30 days. Still have 6 lawsuits that are moving through the litigation process. He does not expect any personal exposure for the county from any of the current lawsuits. As of October 3, 2022 the district judge signed the order dismissing with prejudice the Department of Justice/Mike Harvill case. We have come out on the other side of the issue in a much better place with the Human Resources Director and a DOJ approved Cumberland County Personnel Policy.

STANDING COMMITTEE REPORTS

Commissioner Stone announced the Public Records Commission will meet Tuesday, October 18, 2022 at 10:00 AM in the small courtroom in the Courthouse. Commissioner Hyder announced the Health and Safety Board will meet Wednesday, October 19, 2022 in small courtroom of the Courthouse.

11. ELECTION OF NOTARIES:

On motion of Commissioner Maxwell, second by Commissioner Gibson moved to elect Judith J. Brooks, Ashley Garrett, Meagan R. Green, Alyssa Grunewald, Karen M. Lankford, Gina Loomis, Melissa Malecha, Linda Miller, Michael Miller, Simon Nurse, Grant Thurman, Jenny Webb as Notary Publics for the State of Tennessee.

The motion to approve the notaries carried by voice vote from the Commissioners present.

ANNOUNCEMENT:

Commissioner York announced that Congressman John Rose would hold a meeting at the Cumberland County Complex on Tuesday, October 18, 2022 at 6:00 PM.

13. ADJOURNMENT:

On motion of Commissioner Sherrill second by Commissioner Hyder moved the October 17, 2022 Commission Meeting to be adjourned at 6:30 o'clock P.M.

The motion to adjourn the meeting carried by voice vote from the Commissioners present.

MINUTES APPROVED FOR ENTRY THIS _____ DAY OF NOVEMBER 2022.

Allen Foster, County Mayor
Chairman, Cumberland County Commission

Jule Bryson, Cumberland County Clerk

CUMBERLAND COUNTY ELECTION COMMISSION

Jill Davis, Administrator of Elections

83 Northside Ln, Ste 101

Crossville TN 38571

931-484-4919

jdavis@cumberlandcountyttn.gov

OPEN RECORDS REQUEST

Name of requestor: _____

Requestor's address and phone: _____

Form of identification provided: _____

Request for: _____ inspection / access
_____ copy / duplicate

Costs (if assessed): Number of pages to be copied: _____
Cost per page: (letter or legal sized):
Black and white: \$0.15 Color copies: \$0.50
Estimate of labor costs to produce the copy (exceeding 1 hour) \$ _____
Labor at \$ _____ Hours _____

CD List of Voters \$50 or Printed at \$.03 per name - This will be used for Political Purposes ONLY
(T.C.A. 2-2-138 False Certification is a Class B Misdemeanor.)

Payment: Amount of payment: _____ Date of payment: _____
(Note: all payments must be made payable to Cumberland County General Fund at the Trustee Office.)

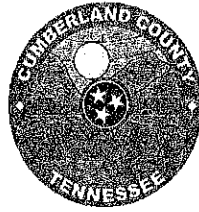
Records Requested:

Provide a detailed description of the records requested. Under the TPRA, record requests must be sufficiently detailed to enable a governmental entity to identify the specific records sought. As such, your record request must provide enough detail to enable the records custodian responding to the request to identify the specific records you are seeking.

As required by TCA 2-2-138, I certify that the voter information I am purchasing with this order is for political purposes. I am aware that false certification is a "Class B misdemeanor", which has a \$500 fine.

Signature of Requestor _____ Date: _____

Signature of Election Official _____ Date: _____



PUBLIC RECORDS POLICY FOR CUMBERLAND COUNTY, TN

Pursuant to Tenn. Code Ann. § 10-7-503(g), the following Public Records Policy for Cumberland County, TN is hereby adopted by the Cumberland County Commission to provide economical and efficient access to public records as provided under the Tennessee Public Records Act ("TPRA") in Tenn. Code Ann. § 10-7-501, et seq.

The TPRA provides that all state, county and municipal records shall, at all times during business hours, which for public hospitals shall be during the business hours of their administrative offices, be open for personal inspection by any citizen of this state, and those in charge of the records shall not refuse such right of inspection to any citizen, unless otherwise provided by state law. See Tenn. Code Ann. § 10-7-503(a)(2)(A). Accordingly, the public records of Cumberland County, TN are presumed to be open for inspection unless otherwise provided by law.

Personnel of Cumberland County, TN shall timely and efficiently provide access and assistance to persons requesting to view or receive copies of public records. No provisions of this Policy shall be used to hinder access to open public records. However, the integrity and organization of public records, as well as the efficient and safe operation of Cumberland County, TN, shall be protected as provided by current law. Concerns about this Policy should be addressed to the Public Records Request Coordinator for Cumberland County, TN or to the Tennessee Office of Open Records Counsel ("OORC").

This Policy is available for inspection and duplication in the office of the Cumberland County Mayor's Office. This Policy is posted online at www.cumberlandcountyttn.gov. This Policy shall be reviewed annually.

This Policy shall be applied consistently throughout the various offices, departments, and/or divisions of Cumberland County, TN except the following offices, departments, or divisions of Cumberland County, TN, which have separate public records policies:

a. _____

b. _____

c. _____

I. Definitions:

A. Records Custodian: The office, official or employee lawfully responsible for the direct custody and care of a public record. See Tenn. Code Ann. § 10-7-503(a)(1)(C). The records custodian is not necessarily the original preparer or receiver of the record.

B. Public Records: All documents, papers, letters, maps, books, photographs, microfilms, electronic data processing files and output, films, sound recordings, or other material, regardless of physical form or characteristics, made or received pursuant to law or ordinance or in connection with the transaction of official business by any governmental agency. See Tenn. Code Ann. § 10-7-503(a)(1)(A).

C. Public Records Request Coordinator: The individual, or individuals, designated in Section III, A.3 of this Policy who has, or have, the responsibility to ensure public record requests are routed to the appropriate records custodian and are fulfilled in accordance with the TPRA. See Tenn. Code Ann. § 10-7-503(a)(1)(B). The Public Records Request Coordinator may also be a records custodian.

D. Requestor: A person seeking access to a public record, whether it is for inspection or duplication.

II. Requesting Access to Public Records

A. Public record requests shall be made to the Public Records Request Coordinator ("PRRC") or his/her designee in order to ensure public record requests are routed to the appropriate records custodian and fulfilled in a timely manner.

B. Requests for inspection only cannot be required to be made in writing. The PRRC should request a mailing [or email] address from the requestor for providing any written communication required under the TPRA.

C. Requests for inspection may be made orally or in writing [using the attached Form] at physical location of records custodian for the request to be made.

D. Requests for copies, or requests for inspection and copies, shall be made in writing [using the attached Form] at physical location of records custodian for the request to be made.

E. Proof of Tennessee citizenship by presentation of a valid Tennessee driver's license (or alternative acceptable form of ID) is required as a condition to inspect or receive copies of public records.

III. Responding to Public Records Requests

A. Public Record Request Coordinator

1. The PRRC shall review public record requests and make an initial determination of the following:

- a. If the requestor provided evidence of Tennessee citizenship;
- b. If the records requested are described with sufficient specificity to identify them; and
- c. If the Governmental Entity is the custodian of the records.

2. The PRRC shall acknowledge receipt of the request and take any of the following appropriate action(s):

- a. Advise the requestor of this Policy and the elections made regarding:
 - i. Proof of Tennessee citizenship; (with the exception of the Cumberland County Archives)
 - ii. Form(s) required for copies;
 - iii. Fees (and labor threshold and waivers, if applicable); and
 - iv. Aggregation of multiple or frequent requests.
- b. If appropriate, deny the request in writing, providing the appropriate ground such as one of the following:
 - i. The requestor is not, or has not presented evidence of being, a Tennessee citizen.
 - ii. The request lacks specificity. (Offer to assist in clarification)
 - iii. An exemption makes the record not subject to disclosure under the TPRA. (Provide the exemption in written denial)
 - iv. The Governmental Entity is not the custodian of the requested records.
 - v. The records do not exist.
- c. If appropriate, contact the requestor to see if the request can be narrowed.
- d. Forward the records request to the appropriate records custodian in Cumberland County, TN.
- e. If requested records are in the custody of a different governmental entity, and the PRRC knows the correct governmental entity, advise the requestor of the correct governmental entity and PRRC for that entity if known.

3. The Cumberland County designated PRRC(s) are:

Office: County Mayor
PRRC: Office Manager
Contact Info: 931-484-6165

Office: Sherriff's Department
PRRC: Chief Deputy
Contact Info: 931-484-6176

Office: Highway Department
PRRC: Road Superintendent
Contact Info: 931-484-5424

Office: County Clerk
PRRC: County Clerk (Elected Official)
Contact Info: 931-484-6442

Office: Circuit Court Clerk
PRRC: Circuit Court Clerk (Elected Official)
Contact Info: 931-484-5852

Office: Assessor of Property
PRRC: Office Manager
Contact Info: 931-484-5745

Office: Register of Deeds
PRRC: Register of Deeds (Elected Official)
Contact Info: 931-484-5559

Office: Trustee
PRRC: Trustee (Elected Official)
Contact Info: 931-484-5730

Office : Clerk & Master
PRRC: Clerk & Master
Contact Info: 931-484-4731

Office: Election Commission
PRRC: Administrator of Elections
Contact Info: 931-484-4919

4. The PRRC(s) shall report to the governing authority on an annual basis about the Governmental Entity's compliance with the TPRA pursuant to this Policy and shall make recommendations, if any, for improvement or changes to this Policy.

B. Records Custodian

1. Upon receiving a public records request, a records custodian shall promptly make requested public records available in accordance with Tenn. Code Ann. § 10-7-503. If the records custodian is uncertain that an applicable exemption applies, the custodian may consult with the PRRC, counsel, or the OORC.
2. If not practicable to promptly provide requested records because additional time is necessary to determine whether the requested records exist; to search for, retrieve, or otherwise gain access to records; to determine whether the records are open; to redact records; or for other similar reasons, then a records custodian shall, within seven (7) business days from the records custodian's receipt of the request, send the requestor a completed Public Records Request Response Form which is attached, based on the form developed by the OORC.
3. If a records custodian denies a public record request, he or she shall deny the request in writing as provided in Section III.A.2.b using the Public Records Request Response Form.
4. If a records custodian reasonably determines production of records should be segmented because the records request is for a large volume of records, or additional time is necessary to prepare the records for access, the records custodian shall use the Public Records Request Response Form to notify the requestor that production of the records will be in segments and that a records production schedule will be provided as expeditiously as practicable. If appropriate, the records custodian should contact the requestor to see if the request can be narrowed.

5. If a records custodian discovers records responsive to a records request were omitted, the records custodian should contact the requestor concerning the omission and produce the records as quickly as practicable.

C. Redaction

1. If a record contains confidential information or information that is not open for public inspection, the records custodian shall prepare a redacted copy prior to providing access. If questions arise concerning redaction, the records custodian should coordinate with counsel or other appropriate parties regarding review and redaction of records. The records custodian and the PRRC may also consult with the OORC (if the Governmental entity is a state agency)
2. Whenever a redacted record is provided, a records custodian should provide the requestor with the basis for redaction. The basis given for redaction shall be general in nature and not disclose confidential information.

IV. Inspection of Records

- A. There shall be no charge for inspection of open public records.
- B. The location for inspection of records within the offices of Cumberland County, TN should be determined by either the PRRC or the records custodian.
- C. Under reasonable circumstances, the PRRC or a records custodian may require an appointment for inspection or may require inspection of records at an alternate location.

V. Copies of Records

- A. A records custodian shall promptly respond to a public record request for copies in the most economic and efficient manner practicable.

- B. Copies will be available for pickup at a location specified by the records custodian.
- C. Upon payment for postage, copies will be delivered to the requestor's home address by the United States Postal Service.
- D. A requestor will not be allowed to make copies of records with personal equipment.

VI. Fees and Charges and Procedures for Billing and Payment

- A. Fees and charges for copies of public records should not be used to hinder access to public records
- B. Records custodians shall provide requestors with an itemized estimate of the charges prior to producing copies of records and may require pre-payment of such charges before producing requested records
- C. Fees and charges for copies are as follows :
 - 1. \$0.15 per page for letter-and legal-size black and white copies.
 - 2. \$0.50 per page for letter-and legal-size color copies.
 - 3. Other: _____.
 - 4. Labor when time exceeds 1 hour.
 - 5. If an outside vendor is used, the actual costs assessed by the vendor.
 - 6. Note: under Tennessee State law, certain County Offices are authorized to charge varying fee amounts.
- D. Payment in advance will be required.

I. Aggregation of Frequent and Multiple Requests

- 1. Cumberland County, TN will aggregate record requests in accordance with the Frequent and Multiple Request Policy promulgated by the

OORC when more than (4) requests are received within a calendar month (either from a single individual or a group of individuals deemed working in concert).

2. When aggregating:

- a. The level at which records requests will be aggregated is with the PRCC.
- b. The PRRC is responsible for making the determination that a group of individuals are working in concert. The PRRC or the records custodian must inform the individuals that they have been deemed to be working in concert and that they have the right to appeal the decision to the OORC.

RESOLUTION NO. 11-2022-1

**RESOLUTION APPROVING A PLAQUE BE PLACED ON THE
STONE MUSEUM IN MEMORY OF LOCAL WEATHERMAN STEVE NORRIS**

WHEREAS, Stephen Keith Norris was born January 19, 1959 and was well-known to those in and around Cumberland County as “Steve Norris, the weatherman;” and

WHEREAS, Steve began on-air weather forecasting at age 17 and had provided live weather updates on several radio stations and in several newspapers as a meteorologist; and

WHEREAS, Steve’s love for weather spanned a career of 46 years, where he was always prepared to tell the listeners what to expect and when; and

WHEREAS, the loss of Steve Norris has been felt throughout this community, and the Cumberland County Commission wishes to place a plaque in Steve’s memory on the stone museum—a building in which Steve spent much of his time; and

WHEREAS, the plaque will be created and displayed on the stone museum to honor Steve’s service to our community, which included relaying life-saving weather information for numerous weather events through the years, keeping countless citizens safe; and

WHEREAS, Cumberland County owes Steve the deepest gratitude for his concern, expertise, and dedication to keeping the citizens of this county safe and prepared during all types of weather events;

NOW, THEREFORE, BE IT RESOLVED, by the Cumberland County Commission, that there will be a plaque created and placed on the stone museum in memory of Steve Norris, honoring his legacy in weather reporting in Cumberland County.

Adopted this 21st day of November, 2022.

Colleen Mall by: JL
SPONSOR

APPROVE

ATTEST

Resolution No. 11-2022-2

**RESOLUTION PAUSING RENOVATION OF THE COUNTY
OWNED BUILDING LOCATED AT 1760 S MAIN STREET**

WHEREAS, the Building and Grounds Committee convened on Monday, October 24, 2022;
and

WHEREAS, there was much discussion concerning the County Clerk's office being located at
the building that was originally purchased for the Cumberland County Archives; and

WHEREAS, a motion was made to permanently move the County Clerk's office to the building
located at 1760 S Main St, but the motion failed; and

WHEREAS, discussion was had concerning the best possible solution going forward for both
the County Clerk's office and the Cumberland County Archives; and

WHEREAS, it was mutually agreed by committee members present that complete, permanent
solutions for both the Clerk's office and the Archives would be reached at the same time; and

WHEREAS, a motion was then made to temporarily pause all construction activities at 1760 S
Main Street until permanent solutions can be found for the Clerk and the Archives; and

NOW, THEREFORE, BE IT RESOLVED, by the Cumberland County Commission that the
construction at 1760 S Main Street be temporarily halted from the date of passage until
December 31, 2022, while a permanent solution can be found and funded for the locations of
both the County Clerk's office and the Cumberland County Archives.

Adopted this 21st day of November, 2022.



Sponsor

Approve

Attest

RESOLUTION NO. 11-2022-3

**RESOLUTION TO APPROVE PARTIAL CHANGE OF OWNERSHIP OF GRANTOR
AND/OR DEBTOR ON NOTE AND DEED OF TRUST FOR THE "OLD HEALTH
DEPARTMENT BUILDING"**

WHEREAS, by resolution number 04-2016-6, adopted April 18, 2016, Cumberland County sold real estate located at the corner of South Webb Avenue and Hayes Street, and otherwise known as the "Old Health Department Building"; and

WHEREAS, the real estate was sold to JPJG, LLC, a State of Tennessee limited liability company, which at the time of sale was owned by Johnny "JJ" Presley and Joan Gardner; and

WHEREAS, as part of that sale, the County owner financed Three Hundred and Forty-Nine Thousand Dollars (\$349,000.00). JPJG, LLC signed a note and executed a deed of trust securing this amount against the "Old Health Department Building." Paragraph 6 of said deed of trust gives the County the option to require immediate payment in full of any balance owing, if any ownership interest in JPJG, LLC is transferred; and


WHEREAS, Johnny "JJ" Presley's interest in JPJG, LLC has now been transferred to Kimberly Presley. JPJG, LLC is now owned 50/50 by Kimberly Presley and Joan Gardner; and

WHEREAS, the debtors have never missed payments and the County opines that no additional risk has been added to the collection of this debt by this transfer.

NOW, THEREFORE, be it resolved by the Cumberland County Commission, meeting in regular session on November 21, 2022, that after having notice that Johnny "JJ" Presley has transferred his ownership in JPJG, LLC to Kimberly Presley and that JPJG, LLC remains indebted to the County on the debt referenced above, the Commission hereby approves said transfer of ownership and will not exercise its right to require payment in full on the note and deed of trust due. This formal approval in no way waives or forebears any other rights held by the County under said note and deed of trust.

Adopted this 21st day of November, 2022.

SPONSOR:



Commissioner

APPROVE:

County Mayor

ATTEST:

County Clerk

Budget Committee Vote:

Ayes: 9 Nays: 0 Abstain: 0

RESOLUTION AMENDING RESOLUTION NO. 1205-6 BY EXTENDING THE DISTANCE FROM THE SUBJECT PROPERTY TO WHICH PETITIONERS MAY RESIDE

WHEREAS, Resolution No. 1205-6 was adopted on December 19, 2005, pursuant to Tennessee Code Annotated Section 5-1-115, to establish regulatory standards for the prevention of vacant dilapidated structures within the confines of Cumberland County; and

WHEREAS, Resolution Nos. 05-2019-01 and 05-2019-02 were adopted on May 20, 2019, amending 1205-06 to clarify the definition of "structure" and giving the Hearing Board authority to regulate the accumulation of debris, trash, litter, and garbage; and,

WHEREAS, Resolution No. 08-2019-02 was adopted on August 19, 2019, amending 1205-06 to change the Hearing Board to a Standards Board with investigative power and empowering the Environmental Committee to serve as the Hearing Board; and,

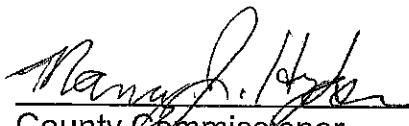
WHEREAS, Section IV – Inspection Procedures of Resolution 1205-06 currently requires that before any Petition is reviewed, it has to be filed by three (3) owners or occupants of property that lie within one hundred and fifty (150) yards of the boundary of the property in question.

WHEREAS, the Health and Safety Standards Board, due to the unique positioning of various properties and having to turn down various petitions due to the inability to obtain three (3) petitioners within the one hundred and fifty (150) yards required, believes that a longer distance would work better to effectively carry out the intent of the original resolution.

NOW, THEREFORE, BE IT RESOLVED by the Cumberland County Commission that Resolution No. 1205-6 be amended as follows:

1. Section IV – Inspection Procedures shall be amended by deleting the words "one hundred and fifty (150) yards" and replacing said words with "two hundred fifty (250) yards".
2. This Resolution shall be effective upon passage, the public welfare requiring it.

SPONSOR:



County Commissioner

APPROVED:

County Mayor

ATTEST:

County Clerk

CUMBERLAND COUNTY, TENNESSEE

RESOLUTION AUTHORIZING THAT THE CUMBERLAND COUNTY SHERIFF AND DEPUTY SHERIFFS MAY RETAIN THEIR SERVICE WEAPON AND BADGE UPON RETIRING FROM CUMBERLAND COUNTY GOVERNMENT PURSUANT TO TENNESSEE CODE ANNOTATED SECTION 8-8-218.

WHEREAS, The Cumberland County Sheriff and deputy sheriffs are responsible for keeping the peace and enforcing the law in Cumberland County; and

WHEREAS, The Cumberland County Commission recognizes the many sacrifices made by the Cumberland County Sheriff and deputy sheriffs and other law enforcement officials serving the citizens of Cumberland County; and

WHEREAS, In recognition of the many years of good and faithful service to the citizens of Cumberland County, the County Commission is authorized to allow a retired sheriff or deputy sheriff to retain their service weapon and badge issued to him or her by Cumberland County Government under certain conditions as set forth in Tennessee Code Annotated Section 8-8-218; namely, the sheriff or deputy sheriff was employed full-time as a sheriff or deputy sheriff prior to retirement, the officer completed honorable service as a sheriff or deputy sheriff, and the legislative body approves this resolution by a two-thirds (2/3) vote, and

WHEREAS, In addition to the requirements of T.C.A. 8-218-218 the following criteria must also be met by a retiring sheriff or deputy sheriff:

- 1) The sheriff or deputy sheriff must have a minimum of twenty-five (25) years of honorable service as a Tennessee Peace Officer Standards and Training (POST) officer.
- 2) A POST commissioned sheriff or deputy sheriff who retires on a service-related disability is also eligible.
- 3) A POST commissioned sheriff or deputy who is killed in the line of duty weapon and badge may be presented to surviving spouse, children or parents to the extent allowed by law.
- 4) If the surviving child is under the age of twenty-one, the weapon may be given to the custody of the child's legal guardian until the child or eldest child attains the age of twenty-one.
- 5) If any recipient is not eligible to possess a firearm under federal or state law, the department shall not present the service weapon handgun to them.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF CUMBERLAND COUNTY, TENNESSEE that this resolution be approved this **21st day of November, 2022** by a two-thirds vote as required by T.C.A. and to take effect immediately upon lawful passage.

Sponsor: 
County Commissioner

Approval: _____
County Mayor

Attest: _____
County Clerk

Budget Committee Vote:
Ayes: 9 Nays: 0 Abstain: 0

**A RESOLUTION TO ACCEPT OFFER(S) TO PURCHASE DELINQUENT TAX
PROPERTY OWNED BY CUMBERLAND COUNTY**

WHEREAS, Citizens have presented offers to the Cumberland County Delinquent Tax Committee for property currently owned by Cumberland County, and;

WHEREAS, said offers are for parcels of property and offer details are as follows:

Offerers	Property	Price	Advertising
Paul Gary & Myra Humphrey	112 Jarrow Lane/91A M 16.00	\$409.60	\$45.00
William & Mary Brod	134 Apache Trail/149N L 72.00	\$265.50	\$45.00
Aaron & Michelle Williams	New Ross Ct/184C F 4.00	\$372.70	\$45.00
Megan Sheffield	Dublin Dr Lot 88/184D A 32.00	\$276.00	\$45.00
	Timothy Dr Lot 223/184C B 5.00	\$278.10	\$45.00
	Dwyer Dr Lot 14/184F E 14.00	\$270.50	\$45.00
Micheal Matthews	Timothy Dr Lot 215/184C C 4.00	\$278.10	\$45.00
	Ashford Dr Lot 81/184D A 20.00	\$280.20	\$45.00
	268 Connely Dr/184D E 41.00	\$285.40	\$45.00
	Ashford Dr Lot 43/184E A 19.00	\$272.70	\$45.00
	Ashford Dr Lot 42/184E A 20.00	\$272.70	\$45.00
	Timothy Dr Lot 256/184F B 14.00	\$280.20	\$45.00
	Timothy Dr Lot 248/184F B 22.00	\$280.20	\$45.00

WHEREAS, the Cumberland County Delinquent Tax Committee, meeting in regular session, votes to recommend to the full Cumberland County Commission that the Commission accept the offer(s).

NOW, THEREFORE, BE IT RESOLVED the Cumberland County Commission meeting in its regular monthly session hereby accepts said offers, and sells said properties to the Offeror(s).

ADOPTED this 21th day of November, 2022.

SPONSOR:

APPROVED:

Deborah Holbrook
Deborah Holbrook, COMMISSIONER
W. J. Davis

Allen Foster, COUNTY MAYOR

ATTEST:

Jule Bryson, COUNTY CLERK

**Cumberland County, Tennessee
General Fund**

To the Cumberland County Commission meeting in regular session this 21st day of November, 2022:

Whereas, the Art Circle Public Library has applied for and received a grant from the Tennessee State Library and Archives, and

Whereas, the grant shall provide for computer technology, and

Whereas, this is a partially State funded grant that requires matching local funds, and

Whereas, the Art Circle Public Library has adequate matching capital funds currently appropriated that are designated for technology.

Therefore, be it resolved that the following budget amendment be adopted by the Cumberland County Commission:


LIBRARY

Increase Revenue:

101-46980	Other State Grants	\$ 2,660.00
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Increase Expenditures:

101-56500-709	Data Processing Equipment	\$ 2,660.00
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Sponsor: 
County Commissioner

Approval: _____
County Mayor

Attest: _____
County Clerk

Budget Committee Vote:

Ayes: 9 Nays: 0 Abstain: 0

**Cumberland County, Tennessee
General Fund**

To the Cumberland County Commission meeting in regular session this 21st day of November, 2022:

Whereas, the Property Assessor has requested a replacement vehicle for one that has experienced transmission failure and other mechanical issues, and

Whereas, the Budget Committee has reviewed the matter and favorably recommended the full County Commission provide funds for a replacement vehicle, and

Whereas, the Property Assessor has requested funding in an amount not to exceed \$32,000.00.

Therefore, be it resolved that the following budget amendment be adopted by the Cumberland County Commission:

General Fund
Property Assessor

Decrease Fund Balance:

101-39000	Unassigned Fund Balance	\$ 32,000.00
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Increase Expenditures:

101-52300-718	Motor Vehicles	\$ 32,000.00
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Sponsor: Money Hyder BOB
County Commissioner

Approval: _____
County Mayor

Attest: _____
County Clerk

Budget Committee Vote:

Ayes:___ Nays:___ Abstain:___

CUMBERLAND COUNTY, TENNESSEE

To the Cumberland County Commission meeting in regular session this 21st day of November, 2022:

Whereas, the Highway Superintendent has developed a plan to update and improve road maintenance equipment, and

Whereas, the first phase of the plan includes mowing equipment and road maintenance equipment, and

Whereas, the Highway Superintendent intends to purchase the mowing equipment through Sourcewell purchasing cooperative, a cooperative of which Cumberland County is a member.

Therefore, be it resolved that the following budget amendment be adopted by the Cumberland County Commission.

Highway Fund

Increase Expenditures:
131-68000-790 Other Equipment \$325,000.00

Decrease Fund Balance:
131-34550 Highway Fund Balance \$325,000.00

Sponsor: 
County Commissioner

Approval: _____
County Mayor

Attest: _____
County Clerk

Budget Committee Vote:
Ayes: 9 Nays: 0 Abstain: 0

RESOLUTION # 11-2022-11
 Cumberland County, Tennessee
 General Program School Fund

WHEREAS, the General budget requires revision to reallocate resources to ensure all IDEA requirements are met.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 27th day of October, 2022, that the following budget amendment be adopted:


SPED IDEA General Budget Amendment

Decrease Expenditures:

141-71200-116	Teachers	\$102,258.50
141-71200-189	Other Salaries & Wages	\$1,826.30
141-71200-195	Substitute Teachers Certified	\$1,785.00
141-71200-198	Substitute Teachers Non-certified	\$2,875.00
141-71200-201	Social Security	\$4,862.61
141-71200-204	State Retirement	\$6,970.53
141-71200-207	Medical Insurance	\$12,354.48
141-72220-117	Career Ladder Program	\$524.24
141-72220-124	Psychological Personnel	\$54,223.00
141-72220-161	Secretary	\$8.00
141-72220-201	Social Security	\$199.72
141-72220-204	State Retirement	\$3,548.81
141-72220-207	Medical Insurance	\$12,258.18
141-72220-336	Maintenance & Repair Services	\$1.00
141-72220-599	Other Charges	\$500.00
141-72220-790	Other Equipment	\$500.00
Total Decrease In Expenditures		\$203,695.37

Increase Expenditures:

141-71200-117	Career Ladder Program	\$2,060.94
141-71200-128	Homebound Teachers	\$6,448.50
141-71200-163	Educational Assistants	\$46,529.38
141-71200-171	Speech/Language Pathologist	\$2,647.25
141-71200-206	Life Insurance	\$924.50
141-71200-208	Dental Insurance	\$2,646.00
141-71200-429	Instructional Supplies & Materials	\$14,797.70
141-71200-489	Other Supplies & Materials	\$10,000.00
141-72220-105	Supervisor/Director	\$4,436.76
141-72220-189	Other Salaries & Wages	\$45,181.00
141-72220-206	Life Insurance	\$132.00
141-72220-208	Dental Insurance	\$270.00
141-72220-355	Travel	\$18,008.61
141-72220-389	Other Contracted Services	\$38,612.53
141-72220-499	Other Supplies & Materials	\$1,000.00
141-72220-524	In-Service & Staff Development	\$10,000.00
Total Increase in Expenditures		\$203,695.37

SPONSORED BY:

 BOE Member

APPROVED BY:

 Chairman of the Board

ATTEST:

 Director of Schools

Ayes: 8 Nays: 0 Abstain: 0

Sponsor:

 County Commissioner

Approval: _____
 County Mayor

Attest: _____
 County Clerk

Budget Committee Vote:
 Ayes: 7 Nays: 0 Abstain: 2

**Cumberland County, Tennessee
Federal Program School Fund**

WHEREAS, the Federal TN All Corps Budget required a revision to match ePlan approved line items, and add carryover.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 27th day of October 2022, that the following budget amendment be adopted:

Federal TN All Corps Budget Amendment

Increase Revenues:	Carryover	\$54,600.00
<u>142-939-47401</u>		
 Decrease Expenditures:		
142-939-71100-163	Educational Assistants	\$59,461.16
142-939-71100-201	Social Security	\$4,633.78
142-939-71100-204	State Retirement	\$4,746.89
142-939-71100-206	Life Insurance	\$400.00
142-939-71100-207	Medical Insurance	\$54,712.48
142-939-71100-208	Dental Insurance	\$2,780.00
142-939-71100-210	Unemployment Compensation	\$765.00
142-939-71100-599	Other Charges	\$340.69
Total Decrease in Expenditures		\$127,840.00
Total Decrease with Carryover		\$182,440.00
 Increase Expenditures:		
142-939-71100-499	Other Supplies & Materials	\$1,550.00
142-939-71100-722	Regular Instruction Equipment	\$51,200.00
142-939-72210-105	Supervisor/Director	\$94,400.00
142-939-72210-201	Social Security	\$7,250.00
142-939-72210-204	State Retirement	\$8,300.00
142-939-72210-206	Life Insurance	\$100.00
142-939-72210-207	Medical Insurance	\$15,500.00
142-939-72210-208	Dental Insurance	\$400.00
142-939-72210-210	Unemployment Compensation	\$110.00
142-939-72210-599	Other Charges	\$380.00
142-939-76100-711	Furniture & Fixtures	\$3,250.00
Total Increase in Expenditures		\$182,440.00

SPONSORED BY:
Alvin A. King
BOE Member

APPROVED BY:
James Boston
Chairman of the Board

ATTEST:
William King
Director of Schools

Ayes: 8 Nays: 0 Abstain: 0

Sponsor:
[Signature]
County Commissioner

Approval: _____
County Mayor

Attest: _____
County Clerk

Budget Committee Vote:
Ayes: 7 Nays: 0 Abstain: 2

QAC

**Cumberland County, Tennessee
General Purpose School Fund**

A Resolution to Rescind and Negate Previously Approved
Board of Education Budget Amendment # 10-2022-8

To the Cumberland County Commission meeting in regular session this 21st day
of November, 2022:

Whereas, Board of Education requested a budget amendment to General
Purpose School Fund in the amount \$102,183.06, and

Whereas, the Budget Committee reviewed the amendment and favorably
recommended approval of the amendment to the full County Commission
provide, and

Whereas, The County Commission approved the resolution (#10-2022-8) at the
October 17, 2022 regular commission meeting, and

Whereas, the Board of Education has requested that the resolution be rescinded
so that a more complete and accurate resolution may replace it.

Therefore, be it resolved that the Cumberland County Commission hereby
rescinds and negates Resolution #10-2022-8 as requested by the Board of
Education.

Sponsor: Marcy Hyder -BJB
County Commissioner

Approval: _____
County Mayor

Attest: _____
County Clerk

Budget Committee Vote:

Ayes:___ Nays:___ Abstain:___

RESOLUTION # 10-2022-8
Cumberland County, Tennessee
General Program School Fund

WHEREAS, the General budget requires revision to reallocate resources to ensure all IDEA requirements are met.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 22nd day of September, 2022, that the following budget amendment be adopted:

General Budget Amendment

Decrease Expenditures:

141-71200-116	Teachers	\$ 92,592.00
141-71200-201	Social Security/Medicare	\$ 4,186.89
141-71200-204	State Retirement	\$ 5,017.33
141-71200-206	Life Insurance	\$ 94.00
141-71200-207	Medical Insurance	\$ 282.84
Total Decrease Expenditures		\$102,183.06

Increase Expenditures:

141-71200-163	Educational Assistants	\$ 41,361.46
141-71200-429	Instructional Supplies & Materials	\$ 13,797.70
141-71200-499	Other Supplies & Materials	\$ 10,000.00
141-72220-124	Psychological Personnel	\$ 6,000.00
141-72220-201	Social Security/Medicare	\$ 502.50
141-72220-204	State Retirement	\$ 521.40
141-72220-355	Travel	\$ 5,000.00
141-72220-399	Other Contracted Services	\$ 20,000.00
141-72220-524	In-Service & Staff Development	\$ 5,000.00
Total Increase Expenditures		\$102,183.06

SPONSORED BY:

APPROVED BY:


BOE Member


Chairman of the Board

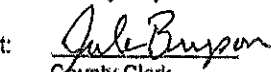
ATTEST:


Director of Schools

Ayes: 9 Nays: 0 Abstain: 0

Sponsor: 
County Commissioner

Approval: 
County Mayor

Attest: 
County Clerk

Budget Committee Vote:
Ayes: 7 Nays: 0 Abstain: 2



MINUTES

Financial Management Committee
of
Cumberland County, Tennessee

Meeting Held
at the
Courthouse – Small Courtroom

September 16, 2022

Members Present:

Jack Davis
Allen Foster
Stanley Hall
Nancy Hyder
John Patterson
Charles Seiber

Convener Allen Foster called the meeting to order at 8:00 A.M. with the following business conducted:

ELECTION OF CHAIRMAN & VICE-CHAIRMAN

Convener Foster opened the floor for nominations for the chairman of the Finance Committee. Jack Davis nominated Ailen Foster and the nomination was seconded by Nancy Hyder. There were no other nominations. Mayor Foster was elected chairman by voice vote.

Next, Chairman Foster opened the floor for nominations for vice-chairman of the Finance Committee. Charles Seiber nominated Jack Davis and the nomination was seconded by Nancy Hyder. There were no other nominations. Jack Davis was elected vice-chairman by voice vote.

APPROVAL OF MINUTES

After review of the minutes of the July 19, 2022 meeting, Charles Seiber made a motion to approve them as presented. The motion was seconded by Jack Davis and carried by voice vote.

REVIEW/APPROVAL OF BID ITEMS

The following bid procurement items were presented to the Committee for consideration:

Item #1
BOE – Outdoor Pavilions/Classrooms

Motion to award to the low bidder to Stubbs Construction Services, LLC in the total amount of \$245,900.00 by Patterson. Seconded by Davis and carried by voice vote. (Bid Tabulation Attached)

Award to the low bidder was recommended by the architect on the project – Kim Chamberlin with Upland Design Group.

Item #2
**Sanitation/Solid Waste Department -
Landfill Engineering Services
Request for Qualifications**

*The Finance Director explained that an RFQ was solicited for landfill engineering professional services. He reported that three different engineering firms responded (see attached list) and each were interviewed by the County Mayor, Solid Waste Director and Finance Director. After all the firms were interviewed, the group unanimously ranked **Triad Environmental Engineering Consultants** as the most qualified professional group to perform the services required at the county landfill.*

After further review and discussion, John Patterson made a motion to accept the recommendation of the interview team and authorize the County Mayor to begin contract negotiations with Triad to retain them as the landfill engineer. The motion was seconded by Nancy Hyder and carried by voice vote.

OTHER BUSINESS

The Finance Director reported that a Request for Proposals for law enforcement body cameras and related evidence management was solicited and the responses were currently being review by the Sheriff's Department.

ADJOURNMENT

With no further business to discuss, Jack Davis made a motion to adjourn. The motion was seconded by Charles Seiber and carried by voice vote. The meeting adjourned at 8:07 A.M.

MINUTES

Budget Committee
Of
Cumberland County, Tennessee

Meeting Held
At the
Courthouse Small Courtroom

October 4, 2022



Members Present:

Rebecca Stone
John Patterson
Sue York
Nancy Hyder
Charles Seiber
Jack Davis
Joe Sherrill
Jerry Cooper
Greg Maxwell

CALL TO ORDER

Convener Stone called the meeting to order at 4:30 P.M. and the following business was conducted:

APPROVAL OF MINUTES

After review of the minutes of the September 8, 2022 meeting, Commission Sherrill made a motion to approve as presented. Commissioner York seconded the motion and it carried by voice vote.

ELECTION OF CHAIRMAN

Convener Rebecca Stone called on the committee for nomination of Budget Committee Chairman.

Commissioner Patterson nominated Rebecca Stone as Chairman. Commissioner Davis nominated Nancy Hyder as Chairman. There were no other nominations.

A roll call vote was taken with Commissioners York, Hyder, Davis, Seiber, Cooper, and Maxwell voting for Nancy Hyder as Chairman. Commissioners Sherrill, Patterson and Stone voted for Rebecca Stone for Chairman. Nancy Hyder was elected Chairman by majority vote.

ELECTION OF VICE-CHAIRMAN

Convener Rebecca Stone called on the committee for nomination of Budget Committee Vice-Chairman. Commissioner York nominated Jack Davis as Vice-Chairman.

Commissioner Patterson nominated Rebecca Stone as Vice-Chairman.

There were no other nominations. A roll call vote was taken with Commissioners York, Hyder, Seiber, Davis, Cooper and Maxwell voting for Jack Davis as Vice-Chairman. Commissioner Sherrill, Patterson and Stone voted for Rebecca Stone. Jack Davis was elected Vice-Chairman.

COURTHOUSE MAINTENANCE UPDATE

Mayor Foster gave an update on the structural damage to the front part of the courthouse.

BUDGET AMENDMENTS & OTHER FINANCIAL MATTERS

The following budget amendments were presented to the committee for consideration:

Resolution # 10-2022-8

General Purpose School Fund

Amount: \$102,183.06

Motioner: Sherrill

Secunder: York

Motion carried by voice vote.

Vote count 7Y-0N-2A

Commissioners Maxwell and Cooper abstained.

Resolution# 10-2022-6

Sheriff's Department

Amount: \$94,984.00

Motioner: Davis

Secunder: Sherrill

Motion carried by voice vote.

Vote count 9Y-0N-0A.

Resolution# 10-2022-5

Register of Deeds

Amount: \$38,000.00

Motioner: Sherrill

Secunder: Davis

Motion carried by voice vote.

Vote count 9Y-0N-0A.

Resolution# 10-2022-4

Emergency Management Agency

Amount: \$7,000.00

Motioner: Cooper

Secunder: Maxwell

Motion carried by voice vote.

Vote count 9Y-0N-0A.

Resolution # 10-2022-7

General Fund

CDBG

Amount: \$243,000.00

Motioner: Davis

Secunder: Seiber

Motion carried by voice vote.

Vote count 9Y-0N-0A.

FINANCIAL REPORTS

The Finance Director presented the committee with data on Property Tax, Local Option Sales Tax, EMS Collections, Prisoner Boarding, and Hotel Motel Tax. Members of the committee also received an update on fuel usage and costs.

OTHER BUSINESS

There was no other business to discuss.

ADJOURNMENT

With no further business to conduct, Commissioner Sherrill made a motion to adjourn. Commissioner Stone seconded the motion and it carried by voice vote. The meeting adjourned at 5:01 P.M.

1st District
Dewey Walker
Sue York
2nd District
Tom Isham
Nancy Hyder
3rd District
Rebecca Stone
Darrell Threet
4th District
David Gibson
Charles Seiber
5th District
Jack Davis
Terry Lowe



6th District
Wendell Wilson
Joe Sherrill
7th District
Mark Baldwin
Jerry Cooper
8th District
Greg Maxwell
Deborah Holbrook
9th District
Colleen Mall
John Patterson, Jr
Commission Chairman
Mayor Allen Foster

Cumberland County Board of Commissioners

2 N Main St | Suite 203 | Crossville, TN 38555

November 9, 2022

TO: County Commissioners, County Mayor, County Clerk, Media
FROM: Terry Lowe—Chairman, Environmental Committee

**The Environmental Committee will be meeting on Tuesday, November 22, 2022 immediately following the Building and Grounds Committee meeting in room 310 of the old courthouse.
*Entry can be made at the rear of the building at street level.***

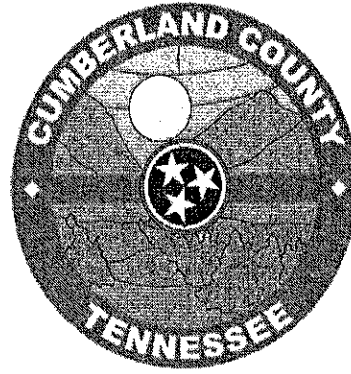
AGENDA

1. Call to Order
2. Minutes
3. 2023 County Road List
4. New Business, if any
5. Old Business, if any
6. Adjournment

ENVIRONMENTAL COMMITTEE:

Dewey Walker (1st)
Tom Isham (2nd)
Darrell Threet (3rd)
Charles Seiber (4th)
Terry Lowe (5th), Chairman
Wendell Wilson (6th)
Jerry Cooper (7th), Vice Chairman
Greg Maxwell (8th)
Colleen Mall (9th)

1st District
Dewey Walker
Sue York
2nd District
Tom Isham
Nancy Hyder
3rd District
Rebecca Stone
Darrell Threet
4th District
David Gibson
Charles Seiber
5th District
Jack Davis
Terry Lowe



6th District
Wendell Wilson
Joe Sherrill
7th District
Mark Baldwin
Jerry Cooper
8th District
Greg Maxwell
Deborah Holbrook
9th District
Colleen Mall
John Patterson, Jr
Commission Chairman
Mayor Allen Foster

Cumberland County Board of Commissioners

2 N Main St | Suite 203 | Crossville, TN 38555

November 9, 2022

TO: County Commissioners, County Mayor, County Clerk, Media
FROM: Wendell Wilson—Chairman, Building and Grounds Committee

The Building and Grounds Committee will be meeting on Tuesday, November 22, 2022 at 4:00 PM in room 310 of the old Cumberland County courthouse.
Entry can be made at the rear of the building at street level.

AGENDA

1. Call to Order
2. Minutes
3. Homestead Tower Update—Brenda King, Chris Josey
4. Courthouse Renovation Update:
 - Facility Maintenance, John Doddroe
 - Uplands Design, Kim and Kevin Chamberlin
5. Vietnam Memorial Discussion—Jim Ernst
6. Old Business, if any
7. New Business, if any
8. Adjournment

BUILDING AND GROUNDS COMMITTEE:

Dewey Walker (1st)
Tom Isham (2nd), Vice Chairman
Darrell Threet (3rd)
David Gibson (4th)
Terry Lowe (5th)
Wendell Wilson (6th), Chairman
Mark Baldwin (7th)
Deborah Holbrook (8th)
Colleen Mall (9th), Secretary

1st District
Dewey Walker
Sue York
2nd District
Tom Isham
Nancy J. Hyder
3rd District
Rebecca Stone
Darrell Threet
4th District
David Gibson
Charles Seiber
5th District
Jack Davis
Terry Lowe

**CUMBERLAND COUNTY
BOARD OF COMMISSIONERS
2 North Main Street, Suite 203
Crossville, Tennessee 38555**

6th District
Joseph Sherrill
Wendell Wilson
7th District
Mark Baldwin
Jerry Cooper
8th District
Deborah Holbrook
Greg Maxwell
9th District
Colleen Mall
John Patterson

November 1, 2022

To: All County Commissioners, County Mayor, Highway Superintendent, Director of Schools & News Media

From: Nancy Hyder, Chairman

**BUDGET COMMITTEE
MEETING NOTICE**

The Budget Committee of Cumberland County will meet in the Small Courtroom of the Courthouse on **Tuesday – November 8, 2022** at 4:30 P.M.

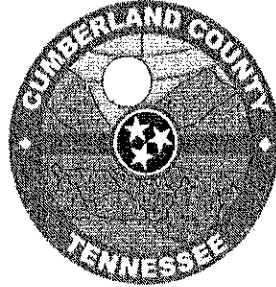
A G E N D A

- 1) Call to Order
- 2) Approval of Minutes
- 3) Budget Amendments & Other Financial Matters, Including:
 - a) Board of Education Amendments
 - b) Library Technology Grant
 - c) Property Assessor Vehicle Request
 - d) Sheriff Retiree Weapon/Badge Retention Discussion
 - e) Sheriff Violent Crime Grant
- 4) Financial Reports
- 5) Other Business
- 6) Adjournment

Budget Committee Members:

Sue York
Nancy Hyder
Rebecca Stone
Charles Seiber
Jack Davis
Joe Sherrill
Jerry Cooper
Greg Maxwell
John Patterson

1st District
Dewey Walker
Sue York
2nd District
Tom Isham
Nancy Hyder
3rd District
Rebecca Stone
Darrell Threet
4th District
David Gibson
Charles Seiber
5th District
Jack Davis
Terry Lowe



6th District
Wendell Wilson
Joe Sherrill
7th District
Mark Baldwin
Jerry Cooper
8th District
Greg Maxwell
Deborah
Holbrook
9th District
Colleen Mall
John
Patterson, Jr

**CUMBERLAND COUNTY
BOARD OF COMMISSIONERS**

2 N Main St | Suite 203 | Crossville, TN 38555

TO: County Commissioners, County Mayor, County Clerk, Media

FROM: Deborah Holbrook - Delinquent Tax Committee Chair

**The Delinquent Tax Committee will be meeting on Monday, November 21, 2022
at 4:15 pm in Room 310 on the Third Floor of the Cumberland County Courthouse**

AGENDA

1. Call to Order
2. Approval of October Minutes
3. Paul Gary & Myra Humphrey – 112 Jarrow Lane/91A M 16.00
William & Mary Brod – 134 Apache Trail/149N L 72.00
Aaron & Michelle Williams – New Ross Ct/184C F 4.00
Megan Sheffield – Dublin Dr Lot 88/184D A 32.00
Timothy Dr Lot 223/184C B 5.00
Dwyer Dr Lot 14/184F E 14.00
Micheal Matthews -Timothy Dr Lot 215/184C C 4.00
Ashford Dr Lot 81/184D A 20.00
268 Connely Dr/184D E 41.00
Ashford Dr Lot 43/184E A 19.00
Ashford Dr Lot 42/184E A 20.00
Timothy Dr Lot 256/184F B 14.00
Timothy Dr Lot 248/184F B 22.00
4. Old Business
5. New Business
6. Adjournment

DELINQUENT TAX COMMITTEE MEMBERS:

Allen Foster | Mayor
Dewey Walker | 1st District
Deborah Holbrook | 8th District

Darrell Threet | 3rd District
Colleen Mall | 9th District

**CUMBERLAND COUNTY
BOARD OF COMMISSIONERS**

2 North Main Street, Suite 203 Crossville, Tennessee 38555

FIRST DISTRICT
Chad Norris
Sue Ann York
SECOND DISTRICT
Kyle Davis
Nancy Hyder
THIRD DISTRICT
Rebecca Stone
Darrell Threet
FOURTH DISTRICT
David Gibson
Charles Seiber
FIFTH DISTRICT
Jack Davis
Terry Lowe

SIXTH DISTRICT
Joseph Sherrill
Wendell Wilson
SEVENTH DISTRICT
Mark Baldwin
Jerry Cooper
EIGHTH DISTRICT
Jim Blalock
Deborah Holbrook
NINTH DISTRICT
Colleen Mall
John Patterson

Beer Board Meeting Agenda

DATE: November 10, 2022

TO: All County Commissioners, County Mayor, County Attorney, Sheriff and News Media

FROM: Commissioner Charles Seiber, Chairman of the Cumberland County Beer Board

MEETING DATE: **The Beer Board will be conducted with Commissioners on Monday, November 21, 2022 at 5:30 o'clock P.M.**

AGENDA

1. Call to Order
2. Approval of Minutes: October 17, 2022 Beer Board Meeting
3. New Business:

(1) Andrea Blair Monk
WOODY MARKET
8772 Highway 127 N
Crossville, TN 38571
ON PREMISES PERMIT

4. Old Business/Unfinished Business
5. Other Business
6. Adjournment

BEER BOARD MEMBERS:

Darrell Threet (3rd) David Gibson (4th) Terry Lowe (5th) Joe Sherrill (6th) John Patterson (9th)

RECEIVED
10.24.22 CJ

Public Records Committee Minutes

Tuesday, March 29, 2022 at 10:00 AM

Members Present:

Rebecca Stone
Jule Bryson
Joyce Rorabaugh
Judy Graham Swallows

Members Absent:

Larry Warner
Barbara Parsons

Others Present:

Beth Wyatt-Davis
Joe Sherrill
Colleen Mall
Allen Foster
Sharon Rokosh

Call to Order - The Public Records Committee meeting was called to order by Chairperson Rebecca Stone at 10:00 am.

Approval of Minutes - After all committee members had time to read over the Minutes from the October meeting, there was a motion made by Judy Graham Swallows to approve the minutes. Seconded by Joyce Rorabaugh. All approved. Motion carried.

New Business - Joyce received the Coroner's records in January. The archives department is working on organizing them currently. The only issue they are having with these records is how to store the confidential records. Joyce has found secure folders, that are marked as confidential, to put within these files that will house the confidential material.

Mary Qualls will retain the Coroners records for four months to do data entry for the State. Then send to the Archives. These records will be indexed with Surname, box #, and collection #. The committee agreed this was sufficient.

Currently there is not a way for the public to contact the Coroners office since Mary Qualls is doing this from her home. The committee would like Allen to work out how to deal with this issue.

A motion was made by Judy Graham Swallows to accept the disposition of the Coroner's records (See attached). Seconded by Jule Bryson. Rebecca noted these were currently records through 2015. All approved. Motion passed.

Archivist Report - Joyce reported that they are waiting on the building remodel. Nothing has been started. Rebecca stated that the building remodel plan had been approved but they are waiting on TCAT. TCAT is waiting on the weather to change and county maintenance is waiting on TCAT.

Joyce brought up that with the passing of Judge Larry Warner, there was now a vacancy on the PRC. It was discussed that the County Commission was meeting Friday to appoint an interim

Judge until the August elections. The person appointed or their designee will be appointed to the PRC at that time.

Old Business - None

Adjournment - Judy made a motion to adjourn. Seconded by Jule Bryson. All approved. Motion passed. Meeting was adjourned at 10:27 am.

Rebecca N. Ste...

Signature

10/18/2022

Date

REQUESTS FOR RECORDS DISPOSITIONS

(Page 1 of 1)

Title/Description of Records: Coroner's Records
CTAS Code: 15-002

Action Requested:

- Continuing Records Disposition Authority (Records Disposition Schedule)
- One-Time Records Disposition Authority
- Revision of/Exception to Existing Records Disposition Authority

Reason:

- Other Disposition: (explain in attached memorandum)

Proposed Disposition:

- Retain _____ months/years, then destroy.
- Retain _____ months/years, then microfilm and destroy original.
- Retain 4 months/years, then transfer to archives.
- Retain permanently in office of origin.

Title/Description of Records:

CTAS Code:

Action Requested:

- Continuing Records Disposition Authority (Records Disposition Schedule)
- One-Time Records Disposition Authority
- Revision of/Exception to Existing Records Disposition Authority

Reason:

- Other Disposition: (explain in attached memorandum)

Proposed Disposition:

- Retain _____ months/years, then destroy.
- Retain _____ months/years, then microfilm and destroy original.
- Retain _____ months/years, then transfer to archives.
- Retain permanently in office of origin.

Title/Description of Records:

CTAS Code:

Action Requested:

- Continuing Records Disposition Authority (Records Disposition Schedule)
- One-Time Records Disposition Authority
- Revision of/Exception to Existing Records Disposition Authority

Reason:

- Other Disposition: (explain in attached memorandum)

Proposed Disposition:

- Retain _____ months/years, then destroy.
- Retain _____ months/years, then microfilm and destroy original.
- Retain _____ months/years, then transfer to archives.
- Retain permanently in office of origin.

Date Approved _____

RECORDS INVENTORY AUTHORIZATION FOR CUMBERLAND COUNTY GOVERNMENT RECORDS*

Office or Agency: **Medical Examiner** Phone: 931-261-0221
Dr. James Wojcik CME / Mary Qualls Adm. Assistant

Address:

Agency Head/Officeholder: **Mary Qualls, agent for Medical Examiner**

The attached Inventory Schedule reflects a true inventory of the records created by the Office of the Medical Examiner as set forth in the County Technical Advisory Services Manual and verified by the Public Records Commission.

This inventory took place on _____ by the following persons:

(Officeholder): *Dr. James Wojcik CME / Mary Qualls Adm. Asst.* Date *03-17-2022*

Chair, Public Records Commission: _____ Date _____

County Archivist: *Joyce Rosabugh CAM Archivist* Date *17 Mar 2022*

The attached Inventory has been presented to the Public Records Commission for consideration by:

Signature: *Joyce Rosabugh Archivist* Date: *17 Mar 2022*

Approved

Not Approved

Rebecca W. Stone

Chairperson, Public Records Commission

3/29/22

Date

Cumberland County Records Inventory Worksheet

1. Department Division Section: **Accounting, Purchasing and Misc. Records** Dept. Number: **15**

2. Name and title of officer: **Nathan Brock**

3. Records series title: **Autopsy Reports** Series number: **002**

5. Description of records series: **Copies of Medical Examiner's Investigative Reports and Autopsies**

6. Earliest date/Latest date

1978-1981 and 1984-2015

7. Records still being created?

Yes No

8. Annual accumulation:

Approx. 2 linear feet per yr.

9. Arrangement Alphabetic by Numeric by **Date** Other

10. Reference frequency (check, insert number, circle appropriate words)

times daily, weekly, monthly, annually for _____ months, years. Never after

11. If there are other copies of these records, including microfilm, identify them: **electronic to state**

12. Relationship to other records series (indexed, summarized, listed, etc.)

13. Location of records **CCMC (Hospital) to Archives Dec 2021** 4. Volume approx. **9 bankers boxes**

15. Size and format of record **Paper** 16. Type and quantity of file equipment occupied **Archival Boxes and folders**

17. Statutory or state archival requirements for retention: **T.C.A. 38-7-110 (c) and (d)**

18. Suggested retention period with justification: **One copy permanent**

19. Additional comments: **Records may contain confidential material as outlined in TCA 38-7-110. These will be kept with original record, but in an additional folder sealed and marked "Confidential".**

20. Inventory taken by and date:
Joyce Rorabaugh, Archivist Jan 2022

21. Reviewed by and date
Joyce Rorabaugh & Mary Qualls

03-17-2022

22. Appraisal confirms suggestion retention period or substitutes following:

23. Department head and date

Dr. James Wojcik Cumberland County Medical Examiner / Mary Qualls Administrative Assistant

25. Public Records Commission Chair

24. Records Officer and date

26. County Archivist and date

**Joyce Rorabaugh, C.A.M.
17 Mar 2022**