

Public Records Commission Minutes

Tuesday, March 18, 2025 at 10:00 AM

Members Present:

Karen Shanks
Barbara Parsons
Joyce Rorabaugh
Trey Kerley
Galen Waller (Gen. Session)

Members Absent:

Jule Bryson

Others Present:

Beth Wyatt-Davis – Mayors Office
Joe Sherrill -Commissioner
Rebecca Perkins – Asst Archivist
Lori Bowers -Asst. Archivist

Call to Order - The Public Records Committee meeting was called to order by Convener Joyce Rorabaugh at 10:04 am.

Approval of Minutes - The committee members present read over the Minutes from the October 29, 2024 meeting. Trey Kerley made the motion to approve the minutes. The motion was seconded by Barbara Parsons. All approved. Motion carried.

Public Comment – None

Election of Officers – Joyce Rorabaugh made the motion to elect Karen Shanks as Chair. Trey Kerley seconded the motion. All approved. Motion carried.
Karen Shanks made the motion to elect Joyce Rorabaugh as the Co-Chair. Trey Kerley seconded the motion. All approved. Motion carried.

Report from County Archivist

Archive Building Construction - Joyce reported that the Archives Construction was almost complete. She has made a punch list and then they will have to clean thoroughly. She hoped to have a Grand Opening in a couple of months. She wanted to dispel the rumors that there is a public meeting room available in the new space. There is one room downstairs and it will be used as a processing room.

Register of Deeds Books – Due to the construction of the courthouse Trey Kerley will be moving his Deed Books to Archives until he is moved into his new space. He estimates this will be in May or June.

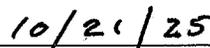
Discussion of Annual Policy Review – Beth handed out the current Public Record Policy for the Commission to review and see if there were changes to be made. They will be discussed at the next meeting.

Old Business – None

Adjournment – Trey Kerley made a motion to adjourn. Barbara Parson seconded the motion. All approved. Meeting was adjourned at 10:28 am.



Authorized Signature



Date