

## **Building & Grounds Committee Meeting**

June 8, 2020

Homestead Tower

### **Members Present:**

Sue York  
Rebecca Stone  
Jack Davis  
Wendell Wilson  
Jerry Cooper  
Jim Blalock  
Kyle Davis  
Colleen Mall  
David Gibson-absent

### **Other Comm. Present:**

Nancy Hyder  
Nathan Brock-Dir of Finance  
Allen Foster-Mayor  
Terry Lowe  
Deborah Holbrook

### **Others Present:**

Brenda King-Homestead Twr  
Adam Sebia  
Dr. Charles Tollett

1. **Call to Order** – The meeting was called to order at 5:00 pm by Chairman Wendell Wilson. A quorum was present.
2. **Approval of Minutes** – A motion was made by Kyle Davis to approve the minutes from the March meeting. The motion was seconded by Sue York. The motion Passed and the Minutes were approved.

### **3. County Hwy Department Discussion**

Nathan Brock stated the RFQ's had been sent out for the highway department building. There have been four responses. The finance committee did interviews with each and recommend Upland Design Group. The next step is to send to the mayor and set up a meeting with all involved. There is a meeting scheduled for Monday, June 15<sup>th</sup>.

Negotiations for the building have begun. The estimated time frame is one year from the time it is started (weather and delivery of products considered).

### **4. Homestead Tower Roof Discussion-Brenda King**

The Homestead Tower provided dessert before the meeting and also a tour of the inside with references to the issues with the tower. Mr. Blalock stated he spoke with BOE and the tower is owned by the BOE. There is a long-term lease with the Tower Association. The BOE stated they are willing to allow the sale of the tower for \$1.00 to the county or the Homestead Tower Association.

The Homestead Tower Association stated they need to know proper ownership of the building to apply for any grants. They are unsure if this is even possible since they do not have ownership. Even with the grants that have looked into-they are very small amounts and not enough to cover the expenses. There is even less available at this time due to COVID-19. The next opportunity for funds will likely be fall/winter 2020-2021. Ms. Brenda King stated that they are not comfortable with grant writing and feel it would be best if a true grant writer applied for larger amounts with a much better chance of obtaining.

Mr. Nathan Brock stated he would need a financial statement with Balance Statement and Income Statement for the month of May and June when closed for the year.

Ms. Brenda King also informed there would be no Apple Festival this year due to COVID-19.

Rebecca Stone stated we need to make sure we have a short term fix for issues until the long term issues can be fixed.

Mr. Jim Blalock had a copy of the deed stating ownership to the BOE. He suggested selling to the Homestead Tower Association.

Mr. Wilson stated the ownership issue must be settled before the committee can help with repairs. This will carry over until the next meeting. Mr. Wilson will contact the county attorney, Philip Burnett for guidance with ownership and county assistance.

**5. Maintenance Update - Adam Sebia**

**a) Archives Renovation**

They are working on a solution for lighting. Windows will start tomorrow, June 8<sup>th</sup>. The Tennessee College of Applied Technology students will be helping with repairs. Due to COVID-19, the students have not been available to help with labor at this time (students had to go on-line).

**b) Library**

The carpet has been installed. There was issues with heating and air, but should be able to take off the list.

c) EMS

Due to rainy weather, paving will need to wait three to four more days. Will update next meeting.

d.) Jail-Tim Caflin

The jail is not recommending the "muffin monster" yet. The lines are working and will try to find something less expensive. All else is working at this time. The generator is complete and working.

6. New Business

There was no new business.

7. **Adjournment** – A Motion was made by Jerry Cooper and seconded by Jim Blalock to adjourn the meeting. The motion passed and the Meeting was adjourned at 5:35 pm.

Minutes Prepared & Submitted by Cindy S. Lowe

Approved by Chairman:

Wendell Wilson

Date:

8-3-20