



# Cumberland County Mayor's Office Application for use of Courthouse Grounds and War Memorial Park

Complete and Return to the County Mayor's Office

Requested Date and Time: \_\_\_\_\_

Name of Group or Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person's Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Are you a charitable/non-profit organization (please check one)?  Yes  No

Will your event require the use of external electrical outlets?  Yes  No

Will your event charge fees? If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

Description of Activity: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Responsibilities of Groups or Organizations Using the Courthouse Grounds

1. Users are responsible for cleaning up after the event or activity.
2. If required, users are responsible for providing restrooms for activities conducted during non-business hours.
3. In order to protect the grounds, motor vehicles and trailers must be kept off the grass. Digging is prohibited on the Courthouse lawn.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

-----Official Use Only Below This Line-----

- Request Approved
- Request Denied

Mayor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_