



Cumberland County ADA Notice and Grievance Procedures

ADA Notice and Grievance Procedures

Americans with Disabilities Act

Cumberland County does not discriminate on the basis of disability in its programs, services, activities and employment practices.

If you need auxiliary aids and services for effective communication (such as a sign language interpreter, an assistive listening device or print material in digital format) or reasonable modification to programs, services or activities, contact the ADA Coordinator as soon as possible, preferably 30 days before the activity or event.

A grievance procedure is available to resolve complaints.

Upon request, this notice is available in alternative formats such as large print or Braille.

Brooke T Shaffer
ADA Coordinator
Title VI Coordinator
HR Director
2 N. Main Street, Crossville Tn 38555 (2nd Floor)
931.250.5437

Americans with Disabilities Act Grievance Procedure

This grievance procedure is established to meet the requirements of the ADA. It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by Cumberland County.

Complaints concerning discrimination on the basis of disability by Cumberland County may be sent in writing to ADA Coordinator at 2 N. Main Street, Crossville, TN 38555, Suite 203 Attention HR. Complaints should contain information about the alleged discrimination such as name, address, phone number, email address of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint will be made available for persons with disabilities upon request.

The ADA Coordinator will contact the complaint within 15 calendar days after receipt of the complaint to discuss the complaint and will respond in writing within 15 days of the discussion.

Brooke T Shaffer
ADA Coordinator
Title VI Coordinator
HR Director
2 N. Main Street, Crossville Tn 38555 (2nd Floor)
931.250.5437