

Jule Bryson
CUMBERLAND COUNTY CLERK

1760 South Main Street • Crossville, TN 38555 • (931) 484-6442 • Fax (931) 484-6440

December 5, 2025

TO: Cumberland County Commission, County Mayor, and News Media
FROM: Jule Bryson, Cumberland County Clerk
SUBJECT: Monday, December 15, 2025
Regular Monthly Meeting of the Cumberland County Commission

Take notice, the Cumberland County Commission, the governing body of Cumberland County, will meet in regular, open and public session at 6:00 PM on Monday, December 15, 2025.

The meeting will be held in the Cumberland Room located at the Art Circle Public Library, at 3 East Street, Crossville, TN. Where at which time and place the said Cumberland County Commissioners will consider such public business as may lawfully come before it.

If a member of the public desires to speak, he or she may do so by coming forward during the "Comments by the General Public" section of the meeting.

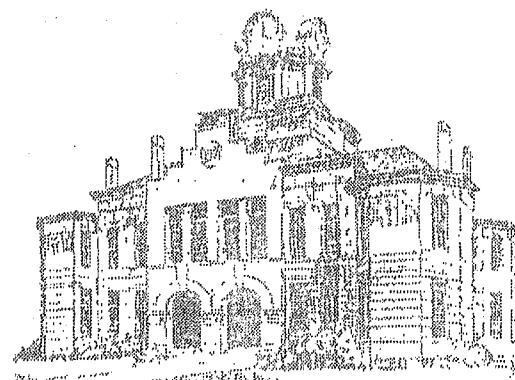
THIS PUBLIC NOTICE IS GIVEN pursuant to Title 8, Chapter 44, Part 1, *Tennessee Code Annotated* and other pertinent requirements of the County.

Attached is a copy of the agenda as of this date. I am looking forward to seeing you there.

Jule Bryson,
Cumberland County Clerk

JB/cwt

Enclosures



CUMBERLAND COUNTY COMMISSION

MONTHLY MEETING AGENDA

Monday, December 15, 2025

6:00 O'CLOCK P.M.

1. Call to order: Chairperson or Cumberland County Sheriff
2. Invocation
3. Pledge to the Flag of the United States of America
4. Roll Call: Cumberland County Clerk Jule Bryson
5. Approval of December 15, 2025 Cumberland County Commission Meeting Agenda
6. Approval of November 17, 2025 Cumberland County Commission Monthly Minutes
7. Special recognitions, memorials, etc.
8. Comments by the General Public
9. Unfinished Business
10. New Business:

RESOLUTION 12-2025-1 – TO APPOINT MEMBERS TO THE AGRICULTURAL EXTENSION COMMITTEE (FOSTER)

RESOLUTION 12-2025-2 – TO APPOINT A VETERAN'S SERVICE OFFICER (FOSTER)

RESOLUTION 12-2025-3 – APPROVING THE USE OF COUNTY PROPERTY FOR PLACEMENT OF A MILO LEMERT STATUE (YORK)

RESOLUTION 12-2025-4 – TO REP-APPOINT MEMBERS TO THE WILDLIFE AND FISHERIES COMMITTEE (FOSTER)

RESOLUTION 12-2025-5 – TO APPOINT MEMBERS TO THE CUMBERLAND COUNTY BUILDING CODES BOARD OF APPEALS (FOSTER)

RESOLUTION 12-2025-6 – TO RE-APPOINT A MEMBER TO THE CUMBERLAND PLATEAU WATER AUTHORITY (FOSTER)

RESOLUTION 12-2025-7 – ADDING LAURELWOOD DRIVE AND LAURELWOOD CIRCLE TO THE COUNTY ROAD LIST (SHERRILL)

RESOLUTION 12-2025-8 - ADDING PERRY CREEK DRIVE TO THE COUNTY ROAD LIST (GIBSON)

RESOLUTION 12-2025-9 – REMOVING THE END SECTION OF CAMP NAKANAWA ROAD FROM THE COUNTY ROAD LIST (HOLBROOK)

RESOLUTION 12-2025-10 – REMOVING THE END SECTION OF LAVENDER LANE FROM THE COUNTY ROAD LIST (HOLBROOK)

CUMBERLAND COUNTY COMMISSION MONTHLY MEETING AGENDA

**RESOLUTION 12-2025-11 – CORRECTING A CLERICAL ERROR REGARDING CALUSA CIRCLE
AND WARPATH CIRCLE ON THE COUNTY ROAD LIST (GIBSON)**

**RESOLUTION 12-2025-12 – GENERAL FUND, BUDGET AMENDMENT, FIRE DEPARTMENT
(ISHAM)**

RESOLUTION 12-2025-13 – GENERAL FUND, BUDGET AMENDMENT, SHERIFF/JAIL (ISHAM)

**RESOLUTION 12-2025-14 – GENERAL FUND, BUDGET AMENDMENT, SHERIFF'S
DEPARTMENT OTHER HEALTH & WELFARE (HOLBROOK)**

**RESOLUTION 12-2025-15 – GENERAL FUND, BUDGET AMENDMENT, OTHER
ADMINISTRATION OF JUSTICE, SAFE BABY COURT (HOLBROOK)**

**RESOLUTION 12-2025-16 - GENERAL FUND, BUDGET AMENDMENT, COMMUNITY
DEVELOPMENT, FEDERAL THROUGH STATE GOVERNMENT (WILSON)**

11. County Official Reports
12. County Attorney Report
13. Standing Committee Reports
14. Statutory Committee Reports
15. Election of Notaries, Appointments, and Confirmations
16. Announcements and Statements
17. Adjournment

CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING

November 17, 2025 Monthly Meeting Minutes

Be it remembered that the Cumberland County Commission met in monthly session on Monday, November 17, 2025 at the Art Circle Public Library in Crossville, Tennessee. Cumberland County Mayor Allen Foster called the meeting to order at 6:00 o'clock P.M. Present and presiding was Commission Chairman Mayor Allen Foster who asked Rick Page from Plateau Christian Church to deliver the invocation. Chairman Foster asked the Young Marines to lead the Pledge of Allegiance to the flag of the United States of America. Also present at this meeting were County Clerk Jule Bryson, Finance Director Jennifer Turner, and Library Director James Houston, Rebecca Farley and the following County Commissioners:

Wiley Potter	Sue Ann York
Tom Isham	Nancy Hyder
Karen Shanks	Darrell Threet
David Gibson	Charles Seiber
Jack Davis	Terry Lowe
Wendell Wilson	Joseph Sherrill
Mark Baldwin	Jerry Cooper
Greg Maxwell	Deborah Holbrook
Colleen Mall	John Patterson (ABSENT)

A quorum being present, the Cumberland County Commission Meeting was opened in due form of law and the following proceedings were had to wit:

1. APPROVAL OF THE NOVEMBER 17, 2025 COMMISSION MEETING AGENDA:

On motion of Commissioner Hyder, second by Commissioner Seiber moved to approve the agenda of the November 17, 2025 agenda bundling Resolutions 11-2025-3 and 11-2025-4 and bundling 11-2025-5 through 11-2025-8.

The motion to approve the agenda carried by voice vote from the commission present.

2. APPROVAL OF THE MINUTES OF THE OCTOBER 20, 2025 CUMBERLAND COUNTY COMMISSION MONTHLY MEETING:

On motion of Commissioner Seiber, second by Commissioner Holbrook moved to approve the October 20, 2025 Commission monthly meeting minutes, make a matter of record, and file.

The motion to approve the minutes carried by voice vote from the commission present.

PUBLIC COMMENTS:

Howard Burnett, 553 Gardens Drive spoke regarding the sovereignty of the State of Tennessee. Brian Crowley of Emergency Service Specialists International, LLC contacted by Flatrock Motor Speedway spoke regarding the emergency services at the speedway.

NEW BUSINESS:

3. RESOLUTION 11-2025-1 – TO APPOINT LORI BOWERS AS CUMBERLAND COUNTY ARCHIVIST:

On motion of Commissioner Mall, second by Commissioner Hyder, moved to adopt resolution 11-2025-1.

The motion to adopt 11-2025-1, appointing Lori Bowers to fill the remaining term of Joyce Rorabaugh as Cumberland County Archivist with term expiring September 30, 2027 carried by a unanimous voice vote.

CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING

November 17, 2025 Monthly Meeting Minutes

4. RESOLUTION 11-2025-2 – TO REAPPOINT MEMBERS TO THE CUMBERLAND COUNTY SOLID WASTE REGIONAL PLANNING BOARD:

On motion of Commissioner Hyder, second by Commissioner Gibson, moved to adopt resolution 11-2025-2.

The motion to adopt 11-2025-2, reappointing Everett Bolin and Barry Field to the Solid Waste Planning Board, with terms expiring November 2031, carried by unanimous voice vote.

5. RESOLUTION 11-2025-3 – GENERAL FUND, FIRE DEPARTMENT, BUDGET AMENDMENT:

On motion of Commissioner Maxwell, second by Commissioner Holbrook, moved to adopt resolution 11-2025-3.

The motion to adopt 11-2025-3, approving general fund budget amendment for Fire Department donated monies in the amount of \$1,100.00, carried by unanimous roll call vote.

6. RESOLUTION 11-2025-4 – GENERAL FUND, HIGHWAY DEPARTMENT, BUDGET AMENDMENT:

On motion of Commissioner Maxwell, second by Commissioner Holbrook, moved to adopt resolution 11-2025-4.

The motion to adopt 11-2025-4, to pursue the funding from the United States Department of Transportation Safe Streets for All Grant Program awarding participation eligibility for the Cumberland County Highway Department, carried by unanimous roll call vote.

Discussion: Commissioner Sherrill stated he thought this was the first step in getting some direction to improve the roads in Cumberland County. Attorney Philip Burnett was asked to give some clarification of the grant opportunity. Burnett stated this will help determine where the most liability is and things that need to be fixed first. This should be completed within a 12-month period. Mayor Foster stated this has been budgeted in the current budget. Commissioner Potter asked where this was budgeted? Mayor Foster stated they were in the Highway Department budget as a one-time amount.

7. RESOLUTION 11-2025-5 – GENERAL PURPOSES SCHOOL FUND, BUDGET AMENDMENT ISM STATE GRANT:

On motion of Commissioner Mall, second by Commissioner Wilson moved to adopt resolution 11-2025-5.

The motion to adopt 11-2025-5, approving general purpose school fund budget amendment for ISM State Grant revisions in the amount of \$35,329.22, carried by unanimous roll call vote.

8. RESOLUTION 11-2025-6 – STATE PROGRAM SCHOOL FUND, BUDGET AMENDMENT, NEW STATE BUDGET SPECIAL EDUCATION PRESCHOOL GRANT:

On motion of Commissioner Mall, second by Commissioner Wilson, moved to adopt resolution 11-2025-6.

The motion to adopt 11-2025-6, approving state program school fund budget amendment to revise the New State Special Education Preschool Grant in the amount of \$13,764.00, carried by unanimous roll call vote from the commission present.

9. RESOLUTION 11-2025-7 – GENERAL PROGRAM SCHOOL FUND, BUDGET AMENDMENT, SMHS TENNIS COURTS:

On motion of Commissioner Mall, second by Commissioner Wilson, moved to adopt resolution 11-2025-7.

CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING

November 17, 2025 Monthly Meeting Minutes

The motion to adopt 11-2025-7, approving general program school fund budget amendment for revisions to allocate funds to education capital projects to resurface the tennis courts at Stone Memorial High School in the amount of \$110,000.00 carried by a unanimous roll call from the commission present.

10. RESOLUTION 11-2025-8 - GENERAL PROGRAM SCHOOL FUND, BUDGET AMENDMENT,

TISA:

On motion of Commissioner Mall, second by Commissioner Wilson, moved to adopt resolution 11-2025-8.

The motion to adopt 11-2025-8, approving general program school fund budget amendment for TISA in the amount of \$104,172.89, carried by a unanimous roll call vote from the commission present.

COUNTY FINANCE DIRECTOR REPORT:

Finance Director Jennifer Turner gave the financial report for the most up to date EMS collections, sales tax, property tax, hotel/motel tax and prisoner boarding.

COUNTY ATTORNEY REPORT:

Attorney Philip Burnett reported we currently have two (2) state level cases. One of those cases is nearing resolution within the next 45 day and the other regarding an inmate is just getting started. We do have (3) three new local cases that he will be defending 2 of the 3. The one case he mentioned at the commission meeting last month with (2) property owner case has basically been dismissed. There is (1) one regarding mineral rights and (1) one regarding the BOE that the local government will have nothing to do with.

22. ELECTION OF NOTARIES:

On motion of Commissioner Hyder, second by Commissioner Maxwell, moved to elect Sarah Beth Cannon, Jennifer Delaney, Matt Dukes, Alisha F. Hupp, Emily Law, Holly A. Lee, Ashley McLean-Nail, Maddie Payne, Kevin D. Poore, Rene A. Smith, Gail Vinson, Brandi M. Wyatt, Linda L. Zukowski, notaries public for the State of Tennessee.

The motion to approve the notaries carried by voice vote from the commission present.

23. ADJOURNMENT:

On motion of Commissioner Sherrill, second by Commissioner Seiber moved the November 17, 2025 commission meeting to be adjourned at 6:19 P.M.

The motion to adjourn the meeting was carried by voice vote from the commission present.

MINUTES APPROVED FOR ENTRY THIS _____ DAY OF DECEMBER 2025.

Allen Foster, County Mayor
Chairman, Cumberland County
Commission

Jule Bryson
Cumberland County Clerk

RESOLUTION NO. 12-2025-1
RESOLUTION TO APPOINT MEMBERS TO THE
AGRICULTURAL EXTENSION COMMITTEE

WHEREAS, the County Agricultural Extension Committee is essential in Tennessee counties cooperating with the state agricultural extension service; and

WHEREAS, the committee consists of seven (7) members elected by the Commission for two (2) year terms. Three (3) shall be Commissioners, and Four (4) shall not be Commissioners; and

WHEREAS, the functions of the committee shall be to: (1) Act with duly authorized representatives of the University of Tennessee extension in the employment or removal of personnel receiving funds from county extension appropriations, (2) Act with the duly authorized representatives of the state agricultural extension service in formulating the county extension budget, and serve as liaison between the extension service and the Commission on financial and other matters relating to the work. (3) Act in an advisory capacity on county extension program formulation; and (4) Act in an advisory capacity on activities performed in connection with carrying out the program; and

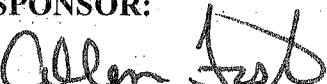
WHEREAS, the Cumberland County Agriculture Extension Committee has two terms expiring.

NOW, THEREFORE BE IT RESOLVED, by the Cumberland County Commission meeting in regular session this the 15th day of December, 2025 hereby confirm the appointments of **Tamara Eroh** and **Chance Bow** to the Cumberland County Agricultural Extension Committee:

Wendell Wilson	Term Expires August 31, 2026
Terry Lowe	Term Expires August 31, 2026
Greg Maxwell	Term Expires August 31, 2026
Jose Rodriguez	Term Expires December 31, 2026
Deborah Ward	Term Expires December 31, 2026
Tamara Eroh	Term Expires December 31, 2027
Chance Bow	Term Expires December 31, 2027

On this 15th day of December, 2025.

SPONSOR:


COUNTY MAYOR

APPROVED:

COUNTY MAYOR

ATTEST:

COUNTY CLERK

RESOLUTION NUMBER 12-2025-2

A RESOLUTION TO APPOINT A VETERANS SERVICE OFFICER

WHEREAS, Tennessee Code Annotated (T.C.A.) Section 58-3-109 authorizes county governments to establish a Veterans Service Office; and

WHEREAS, a Veterans Service Officer shall be confirmed by the County Commission (TCA 58-3-111); and

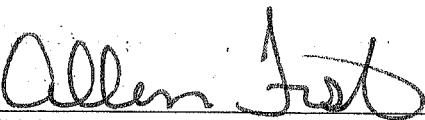
WHEREAS, due to resignation, there now exists a vacancy for the Veterans Service Officer position; and

WHEREAS, it is the recommendation of Cumberland County Mayor Allen Foster that _____ be hired and appointed to serve as the Cumberland County Veterans Service Officer.

NOW, THEREFORE, BE IT RESOLVED that this resolution shall take effect upon adoption at the following legislative body meeting.

This 15th day of December, 2025

SPONSER:



COUNTY MAYOR

APPROVED:

COUNTY MAYOR

ATTEST:

COUNTY CLERK

Resolution No. 12-2025-3

**RESOLUTION APPROVING THE USE OF COUNTY PROPERTY FOR PLACEMENT
OF A MILO LEMERT STATUE**

WHEREAS, at the November 24, 2025 meeting of the Building and Grounds Committee, a request was heard from the Milo Lemert Statue Committee regarding the placement of a bronze statue honoring the life and legacy of Sergeant Milo Lemert; and

WHEREAS, the statue will be located in the space between the Chamber of Commerce building and the Military Memorial Museum, in front of the gazebo currently erected; and

WHEREAS, the statue committee will work with Mayor Allen Foster, his team, and maintenance crew on details such as location, construction, timelines, etc.; and

WHEREAS, the statue committee will be leaving the gazebo in the area, giving it a few small upgrades, and would like to name this area the "Milo Lemert Medal of Honor Memorial Park;" and

WHEREAS, at the November meeting of the Building and Grounds Committee, a motion was made and carried to allow the Milo Lemert Statue Committee to move forward with its plan to fund and erect the statue in said location, while working with Mayor Foster's office.

NOW, THEREFORE, BE IT RESOLVED, by the Cumberland County Commission meeting in regular session, that the Milo Lemert Statue Committee be approved to move forward in funding and erecting a bronze statue of Sergeant Milo Lemert on county property in front of the gazebo beside the Chamber of Commerce building, renaming the area the "Milo Lemert Medal of Honor Memorial Park," working with Mayor Foster's office along the way to complete the project.

Adopted this 15th day of December, 2025.

SPONSOR:

Sue York by: JL
COUNTY COMMISSIONER

APPROVE:

COUNTY MAYOR

ATTEST:

COUNTY CLERK

RESOLUTION NO. 12-2025-4

RESOLUTION TO RE-APPOINT MEMBERS TO THE WILDLIFE AND FISHERIES' COMMITTEE

WHEREAS, the governing body of Cumberland County, Tennessee is aware of its need to work with other groups and agencies at the local, state and federal level to improve and maintain opportunities for its citizens to utilize public lands within its jurisdiction; and

WHEREAS, it is acknowledged by the legislative body of Cumberland County that it has a large constituency of hunters and fishers in said county who wish to have land and water use improved and the economic impact heightened for said county; and

WHEREAS, the Cumberland County Wildlife and Fisheries Committee will work with county residents, hunting and fishing clubs in Cumberland County and to make recommendations on such changes or to recommend new regulations to the county legislative body that it might pursue with the Tennessee Fish and Wildlife Commission along with the Tennessee Wildlife Resource Agency; and

WHEREAS, the Committee shall be composed of the County Mayor, two members of the county legislative body and four residents of the county. This shall be a committee of said county and have speaking rights for the county before the T.F.W.C. on issues and requests approved by the county legislative body; and

WHEREAS, this committee shall not overshadow or impugn the speech of any citizen being heard from the county nor shall it supersede the voice of any other group or organization speaking from said county before the T.F.W.C. or any other agency.

NOW, THEREFORE, BE IT RESOLVED, by the Cumberland County Commission meeting in regular session this the 15th day of December, 2025, Tennessee hereby re-appoint **Patrick Garrison** and **Matthew Kirkland** to a four (4) year term to the Cumberland County Wildlife and Fisheries Committee.

Wayne Shadden, General Public Member

term expires November 30, 2027

Charles Daugherty, General Public Member

term expires November 30, 2027

Patrick Garrison, General Public Member

term expires November 30, 2029

Matthew Kirkland, General Public Member

term expires November 30, 2029

Allen Foster, County Mayor

term expires August 31, 2026

Charles Seiber, County Commissioner

term expires August 31, 2026

Mark Baldwin, County Commissioner

term expires August 31, 2026

On this 15th day of December, 2025.

SPONSOR:



COUNTY MAYOR

APPROVED:

COUNTY MAYOR

ATTEST:

COUNTY CLERK

RESOLUTION NO. 12-2025-5

**RESOLUTION TO APPOINT MEMBERS TO THE CUMBERLAND
COUNTY BUILDING CODES BOARD OF APPEALS**

WHEREAS, Cumberland County created a Codes Department in regular session on March 20, 2023 in order to begin performing building inspections in the county for both residential and commercial building codes; and

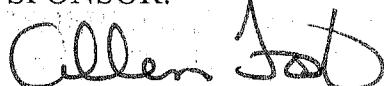
WHEREAS, The Cumberland County Commission in regular session on November 20, 2023 created a Building Code Board of Appeals to better serve the residents of Cumberland County; and

WHEREAS, Mark Norrod's term has expired on the Cumberland County Building Code Board of Appeals.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Cumberland County, Tennessee, meeting in regular session on December 15th, 2025, approve that **Mark Norrod** be reappointed for a four-year term on the Cumberland County Building Codes Board of Appeals.

Approved this 15th day of December, 2025.

SPONSOR:



County Mayor

APPROVED:

County Mayor

ATTEST:

County Clerk

RESOLUTION NO. 12-2025-6

**RESOLUTION TO RE-APPOINT MEMBER TO THE
CUMBERLAND PLATEAU WATER AUTHORITY**

WHEREAS, House Bill 2907, was passed by the Tennessee House of Representatives on April 11, 2022, and the Tennessee Senate on April 20, 2022, to create the "Cumberland Plateau Water Authority," and to authorize all necessary powers in connection therewith; and

WHEREAS, House Bill 2907 was signed by the Tennessee Speaker of the House, the Tennessee Speaker of the Senate, and approved by the Governor of Tennessee on May 5, 2022; and

WHEREAS, the Board of County Commissioners of Cumberland County, Tennessee, in its regular session on May 16th, 2022, approved adoption of the Act (House Bill 2907) by a two-thirds (2/3) majority; and

WHEREAS, under Section 4(a) of the Act, the Cumberland Plateau Water Authority is governed by a board of commissioners consisting of seven (7) members: four (4) to be appointed by the Cumberland County Mayor and approved by the Board of County Commissioners of Cumberland County and three (3) to be appointed by the Mayor of the City of Crossville; and

WHEREAS, Thom Hassler's term is expiring on the Cumberland Plateau Water Authority.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Cumberland County, Tennessee, meeting in its regular session on December 15, 2025, approves **Thom Hassler** for re-appointment to the Cumberland Plateau Water Authority Board of Commissioners to serve a four-year term.

Approved this 15th day of December, 2025

SPONSOR:



County Mayor

APPROVED:

County Mayor

ATTEST:

County Clerk

RESOLUTION NO. 12-2025-7

**RESOLUTION ADDING LAURELWOOD DRIVE AND LAURELWOOD CIRCLE TO
THE COUNTY ROAD LIST**

WHEREAS, at the August 21, 2025 Cumberland County Regional Planning Commission meeting, the staff planner presented a request on behalf of Isaac Zuercher to add Laurelwood Drive and Laurelwood Circle to the county road list; and

WHEREAS, at the October 23, 2025 Planning Commission meeting, a public hearing was opened to receive public comment on the request and comments were made by the requester reiterating his request; and

WHEREAS, following the closing of the public hearing, a motion was made and carried to recommend the addition of Laurelwood Drive (0.1 mi) and Laurelwood Circle (< 0.1 mi) to the Environmental Committee for approval; and

WHEREAS, at the October meeting, the Road Superintendent made the verbal recommendation of adding these roadways to the county road list; and

WHEREAS, On November 6, 2025, the Environmental Committee convened and passed a motion to recommend to the full commission the addition of Laurelwood Drive and Laurelwood Circle to the county road list;

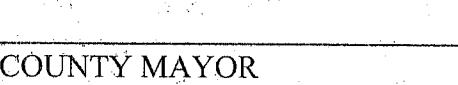
NOW, THEREFORE, BE IT RESOLVED, by the Cumberland County Board of Commissioners meeting in regular session that Laurelwood Drive (0.1 mi) and Laurelwood Circle (< 0.1 mi) be added to the county road list.

Adopted this 15th day of December, 2025.

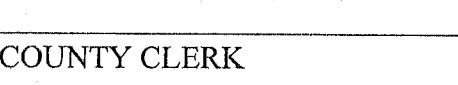
SPONSOR:


Joe Shewill by: JL
COUNTY COMMISSIONER

APPROVE:


COUNTY MAYOR

ATTEST:


COUNTY CLERK

RESOLUTION NO. 12-2025-8

RESOLUTION ADDING PERRY CREEK DRIVE TO THE COUNTY ROAD LIST

WHEREAS, at the July 17, 2025 Cumberland County Regional Planning Commission meeting, the staff planner presented a request from a constituent to add Perry Creek Drive to the county road list; and

WHEREAS, at the August 21, 2025 Planning Commission meeting, a public hearing was opened to receive public comment on the request and comments were made by the requester reiterating his request; and

WHEREAS, at the August Planning Commission meeting, a motion was made and carried with 6 ayes, 1 nay, and 1 pass to recommend the addition of Perry Creek Drive (~0.57 mi) to the county road list to the Environmental Committee; and

WHEREAS, on November 6, 2025, the Environmental Committee convened and approved the request to add Perry Creek Drive (~0.57 mi) to the county road list; and

NOW, THEREFORE, BE IT RESOLVED, by the Cumberland County Board of Commissioners meeting in regular session that Perry Creek Drive (~0.57 mi) be added to the county road list.

Adopted this 15th day of December, 2025.

SPONSOR:

David Wilson by: JL
COUNTY COMMISSIONER

APPROVE:

COUNTY MAYOR

ATTEST:

COUNTY CLERK

RESOLUTION NO. 12-2025-9

**RESOLUTION REMOVING THE END SECTION OF CAMP NAKANAWA ROAD
FROM THE COUNTY ROAD LIST**

WHEREAS, at the August 21, 2025 meeting of the Regional Planning Commission, staff planner presented a request from a constituent to remove the end-section of Camp Nakanawa Road from the county road list; and

WHEREAS, the petitioner is requesting that 0.78 miles of the 0.93-mile road be removed, leaving 0.15 miles on the road list; and

WHEREAS, it was established that Camp Nakanawa is the only property owner at the end of this road, and wishes to close it to the public for camper safety; and

WHEREAS, at the October 23, 2025 Planning meeting after a public hearing was opened and closed without comment, a motion was made and carried to recommend the removal of the end-section of Camp Nakanawa Road to the Environmental Committee for approval; and

WHEREAS, at the November 6, 2025 Environmental Committee meeting, a motion was made and carried to recommend removing the end-section of Camp Nakanawa Road, leaving 0.15 miles on the county road list, to the full commission for approval; so

NOW, THEREFORE, BE IT RESOLVED, by the Cumberland County Board of Commissioners meeting in regular session, that 0.78 miles be removed from the end-section of Camp Nakanawa Road on the county road list.

Adopted this 15th day of December, 2025.

SPONSOR:

Deborah Holbrook by: JL
COUNTY COMMISSIONER

APPROVE:

COUNTY MAYOR

ATTEST:

COUNTY CLERK

RESOLUTION NO. 12-2025-10

**RESOLUTION REMOVING THE END SECTION OF LAVENDER LANE
FROM THE COUNTY ROAD LIST**

WHEREAS, at the August 21, 2025 meeting of the Regional Planning Commission, staff planner presented a request from a constituent to remove the end-section of Lavender Lane from the county road list; and

WHEREAS, the petitioner is requesting that 0.08 miles of the 0.17-mile road be removed, leaving 0.09 miles on the road list; and

WHEREAS, it was established that the petitioner is the only property owner at the end of this road and is requesting removing the end of the road from the road list for security reasons; and

WHEREAS, at the October 23, 2025 Planning meeting after a public hearing was opened and closed without comment, a motion was made and carried to recommend the removal of the end-section of Lavender Lane to the Environmental Committee for approval; and

WHEREAS, at the November 6, 2025 Environmental Committee meeting, a motion was made and carried to recommend removing the end-section of Lavender Lane, leaving 0.09 miles on the county road list, to the full commission for approval; so

NOW, THEREFORE, BE IT RESOLVED, by the Cumberland County Board of Commissioners meeting in regular session, that 0.08 miles be removed from the end-section of Lavender Lane on the county road list.

Adopted this 15th day of December, 2025.

SPONSOR:

Deborah Holbrook by: JF
COUNTY COMMISSIONER

APPROVE:

COUNTY MAYOR

ATTEST:

COUNTY CLERK

RESOLUTION NO. 12-2025-11

**RESOLUTION CORRECTING A CLERICAL ERROR REGARDING CALUSA
CIRCLE AND WARPATH CIRCLE ON THE COUNTY ROAD LIST**

WHEREAS, the Cumberland County Regional Planning Commission met on July 17, 2025 and the staff planner presented a request from a constituent to change the name of Calusa Circle (0.7 mi) to Warpath Circle on the county road list; and

WHEREAS, staff planner stated that after some research, it was discovered that Warpath Circle appeared on prior road lists as 0.7 miles in length, Calusa Circle did not appear, and it seems to be a clerical error; and

WHEREAS, at the August 21, 2025 Planning Commission meeting, a public hearing was opened and closed without comment regarding correcting Calusa Circle to Warpath Circle; and

WHEREAS, at the same meeting, a motion was made and carried to recommend to the Environmental Committee that Calusa Circle be corrected to Warpath Circle; and

WHEREAS, at the November 6, 2025 Environmental Committee meeting, a motion was made and carried to recommend the correction to the full commission for approval; so

NOW, THEREFORE, BE IT RESOLVED, by the Cumberland County Board of Commissioners meeting in regular session that the request to correct the name of Calusa Circle to Warpath Circle on the county road list be approved.

Adopted this 15th day of December, 2025.

SPONSOR:

David Wilson by: JL
COUNTY COMMISSIONER

APPROVE:

COUNTY MAYOR

ATTEST:

COUNTY CLERK

Cumberland County, Tennessee General Fund

To the Cumberland County Commission meeting in regular session this 15th day of December, 2025:

Whereas, the Cumberland County Fire department has applied for and received a grant from the State of Tennessee, and

Whereas, the additional funding will provide jaws of life tool kit and equipment.

Therefore, be it resolved that the following budget amendment be adopted by the Cumberland County Commission:

General Fire Department

Increase:

101-47590 Other Grants \$12,500.00

Increase Expenditures:

101-54310-790 Other Equipment \$12,500.00

Sponsor: 
Tom Johnson
County Commissioner

Approval: _____
County Mayor

Attest: _____
County Clerk

Budget Committee Vote:

Ayes: 7 Nays: 8 Abstain: 8

Cumberland County, Tennessee

General Fund

To the Cumberland County Commission meeting in regular session this 15th day of December, 2025:

Whereas, the State of Tennessee has provided grant funding for training equipment, and

Whereas, the Sheriff is desirous to add an additional training equipment to his current staff.

Therefore, be it resolved that the following budget amendment be adopted by the Cumberland County Commission:

Sheriff/Jail

Increase Revenue:

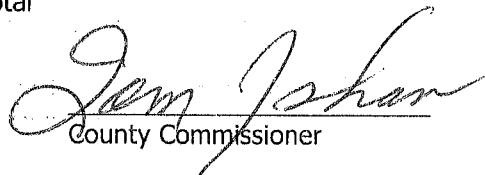
101-46980	Other Grants	\$14,117.00
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Increase Expenditures:

101-54210-716 Law Enforcement Equipment	\$14,117.00
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Total	\$14,117.00
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Sponsor:



Sam Johnson
County Commissioner

Approval:

County Mayor

Attest:

County Clerk

Budget Committee Vote:

Ayes: 1 Nays: 0 Abstain: 0

**Cumberland County, Tennessee
General Fund**

To the Cumberland County Commission meeting in regular session this 15th day of December, 2025:

Whereas, the State Tennessee Office of Criminal Justice Programs has awarded the Sheriff's Department funding for the transportation and support of mental health patients.

Whereas, there have been some revision in allowable purchases related to the transport of patients.

Therefore, be it resolved that the following budget amendment be adopted by the Cumberland County Commission to approve acceptance of the grant and approval of eligible expenditures:

**Sheriff's Department
Other Health & Welfare**

Decrease Revenue:

101-46390	Unassigned Fund Balance	\$ 4,372.00
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Decrease Expenditures:

101-55190-106	Deputey(ies)	\$ 4,517.00
101-55190-169	Part Time Personnel	\$15,792.00
101-55190-201	Social Security	\$ 1,764.00
101-55190-204	Retirement	\$ 395.00
101-55190-425	Gasoline	\$15,000.00
101-55190-451	Uniforms	<u>\$ 4,250.00</u>
Total		\$41,718.00

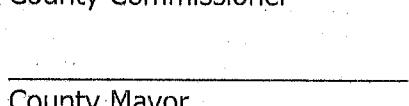
Increase Expenditures:

101-55190-718	Motor Vehicle	\$46,000.00
101-55190-790	Other Equipment	\$ 90.00
Total		<u>\$46,090.00</u>

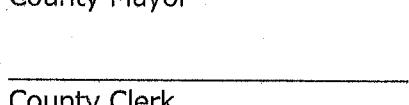
Sponsor:


Deborah Holloman
County Commissioner

Approval:


County Mayor

Attest:


County Clerk

Budget Committee Vote:

Ayes: 1 Nays: 0 Abstain: 0

Cumberland County, Tennessee

General Fund

To the Cumberland County Commission meeting in regular session this 15th day of December, 2025:

Whereas, the State of Tennessee has chosen Cumberland County for a Safe Baby Court, and

Whereas, the Safe Baby Court is fully funded by the State of Tennessee and does not require any local match, currently this program will run through June 30, 2028, and

Whereas, the Safe Baby Court would provide various needs for children up to the ages of four (4) years old. By narrowing the focus to very young children, Safe Baby Courts can respond more appropriately to their developmental and emotional needs.

Whereas, the Judge is desirous to add a Safe Baby Coordinator to her current staff. It is also understood that if the State no longer provides funding for this program, the position will go away.

Therefore, be it resolved that the following budget amendment be adopted by the Cumberland County Commission:

Other Administration of Justice

Safe Baby Court

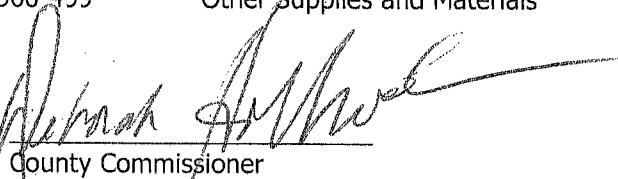
Increase Revenue:

101-46980	Other Grants	\$100,000.00
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Increase Expenditures:

101-53900-112	Youth Service Officer	\$ 25,762.00
101-53900-140	Salary Supplement	\$ 5,000.00
101-53900-201	Social Security	\$ 2,554.00
101-53900-204	State Retirement	\$ 2,692.00
101-53900-205	Employee & Dependent Insurance	\$ 5,424.00
101-53900-206	Life Insurance	\$ 36.00
101-53900-208	Dental Insurance	\$ 163.00
101-53900-307	Communication	\$ 210.00
101-53900-355	Travel	\$ 7,000.00
101-53900-435	Office Supplies	\$ 10,000.00
101-53900-499	Other Supplies and Materials	\$ 41,159.00
Total		\$100,000.00

Sponsor:


Deborah A. Howell
County Commissioner

Approval:

County Mayor

Attest:

County Clerk

Budget Committee Vote:

Ayes: 1 Nays: 0 Abstain: 0

**Cumberland County, Tennessee
General Fund**

To the Cumberland County Commission meeting in regular session this 15th day of December, 2025:

Whereas, the County Commission authorized the application for a Community Development Block Grant for the purpose of addressing park improvements at Obed River Park Trail in Cumberland County (Reference Resolution 02-2025-21), and

Whereas, there has been a grant award to Cumberland County in the amount of \$356,846.00 for the purpose making improvements to the Obed River Park Trial.

Therefore, be it resolved that the following budget amendment be adopted by the Cumberland County Commission.

COMMUNITY DEVELOPMENT
(Federal through State Government)

Increase Revenue:

101-47180	Community Development	\$356,846.00
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Decrease Fund Balance:

101-39000	Unassigned Fund Balance	<u>\$ 73,089.00</u>
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Total

		\$429,935.00
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Increase Expenditures:

101-58190-399	Other Contracted Services	\$429,935.00
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Sponsor:



Wendell W. Lewis
County Commissioner

Approval:

County Mayor

Attest:

County Clerk

Budget Committee Vote:
Ayes: 7 Nays: 0 Abstain: 0

RECEIVED
12.5.25

Cumberland County Rail Authority Minutes

February 6, 2025 at 3:00 am
Meeting in Room 130 of the Art Circle Public Library

Members Present:

Mayor Allen Foster
Wendell Wilson
Joe Sherrill

Members Absent:

Others Present:

Kris Scarbrough - L'Hoist
Gary Hankins – L'Hoist
Beth Wyatt-Davis-Mayors Office

Call to Order – Chairman Wendell Wilson called the meeting to order at 3:01 pm. Quorum was established.

Approval of Minutes - The Minutes from the June 28, 2023 meeting were distributed. Joe Sherrill made a motion for approval. Seconded by Mayor Allen Foster. All approved. Motion carried.

Public Comment- None

Election of Officers – Wendell Wilson made a motion to nominate Joe Sherrill to be Chairman of the Rail Authority. Mayor Allen Foster seconded the motion. All approved. Motion carried.

Joe Sherrill made the motion to nominate Allen Foster for Vice Chairman of the Rail Authority. Wendell Wilson seconded the motion. All approved. Motion carried.

2025 Track Rehabilitation Project – Kris Scarbrough of L'Hoist explained that they were going to apply to the State for the Short Line Railroad Preservation Grant for the track rehabilitation they need to do this year. This rehab includes rail and tie replacement, surfacing and ditching for a 2.2 mile stretch of track. (MP142.4-144.7). The total cost of the project is 2.2 million and the grant is for \$742,989 and the remaining will be paid for by L'Hoist (1.4 Million). They need a signature on the application from the Chairman to apply. Joe Sherrill signed. See attached for details.

Kris also wanted to touchbase on another grant for bridge replacements. The CRISI Rail Preservation Grant Bridges. The State applied to the Federal Government for all the short lines. The portion for our area is 3.6 million with 95% is being financed by the Federal and State governments. 2025 will be the assessment study. That is totaling \$102,963.22. See attached for details.

Old Business – Joe wanted to bring up the road issue at Ashburn Road at the train crossing. This was supposed to be addressed last year. Joe would like to see an opportunity for the Cumberland County Road Department and L'Hoist to help with this issue.

New Business –

Adjournment – Wendell Wilson made the motion to adjourn. Seconded by Mayor Allen Foster. Meeting was adjourned at 3:22 pm.

Minutes Approved by

10-27-2025
Date

MINUTES

Debt Management Committee
Of
Cumberland County, Tennessee

RECEIVED
12.5.25

Meeting Held
At The
Art Circle Public Library

March 04, 2025

Members Present:

Mark Baldwin
David Gibson
Tom Isham
Terry Lowe
Colleen Mall
Wiley Potter
Darrell Threet
Wendell Wilson

Members Absent:
Deborah Holbrook

CALL TO ORDER

Chairman Wendell Wilson called the meeting to order at 4:15 P.M. and the following business was conducted:

APPROVAL OF MINUTES

After review of the minutes of the January 30, 2025 meeting, Commissioner Potter made a motion to approve them as presented. Commissioner Gibson seconded the motion and it carried by voice vote, with Commissioner Threet abstaining.

**DEBT MANAGEMENT
POLICY UPDATE**

The committee reviewed the updated Debt Management Policy, which outlines a new approach regarding the use of sales tax collections in excess of Board of Education debt payments. According to the revised policy, when sales tax revenues exceed the debt obligations for the Board of Education, Cumberland County will allocate the surplus funds, originally designated for school building construction, to offset any past debt service payments that were covered by property tax collections. These funds will be deposited into the Capital Fund (171). After review, Commissioner Lowe made a motion to approve the policy update, which was seconded by Commissioner Mall and carried by a voice vote.

ADJOURNMENT

With no further business to discuss, Commissioner Baldwin made a motion to adjourn. Commissioner Lowe seconded the motion and it carried by voice vote. The meeting adjourned at 4:20 P.M.

RECEIVED
12/5/25

Public Records Commission Minutes

Tuesday, March 18, 2025 at 10:00 AM

Members Present:

Karen Shanks
Barbara Parsons
Joyce Rorabaugh
Trey Kerley
Galen Waller (Gen. Session)

Members Absent:

Jule Bryson

Others Present:

Beth Wyatt-Davis - Mayors Office
Joe Sherrill -Commissioner
Rebecca Perkins - Asst Archivist
Lori Bowers -Asst. Archivist

Call to Order - The Public Records Committee meeting was called to order by Convener Joyce Rorabaugh at 10:04 am.

Approval of Minutes - The committee members present read over the Minutes from the October 29, 2024 meeting. Trey Kerley made the motion to approve the minutes. The motion was seconded by Barbara Parsons. All approved. Motion carried.

Public Comment - None

Election of Officers - Joyce Rorabaugh made the motion to elect Karen Shanks as Chair. Trey Kerley seconded the motion. All approved. Motion carried. Karen Shanks made the motion to elect Joyce Rorabaugh as the Co-Chair. Trey Kerley seconded the motion. All approved. Motion carried.

Report from County Archivist

Archive Building Construction - Joyce reported that the Archives Construction was almost complete. She has made a punch list and then they will have to clean thoroughly. She hoped to have a Grand Opening in a couple of months. She wanted to dispel the rumors that there is a public meeting room available in the new space. There is one room downstairs and it will be used as a processing room.

Register of Deeds Books - Due to the construction of the courthouse Trey Kerley will be moving his Deed Books to Archives until he is moved into his new space. He estimates this will be in May or June.

Discussion of Annual Policy Review - Beth handed out the current Public Record Policy for the Commission to review and see if there were changes to be made. They will be discussed at the next meeting.

Old Business - None

Adjournment - Trey Kerley made a motion to adjourn. Barbara Parson seconded the motion. All approved. Meeting was adjourned at 10:28 am.

Karen B Shanks

Authorized Signature

10/21/25

Date



PUBLIC RECORDS POLICY FOR CUMBERLAND COUNTY, TN

Pursuant to Tenn. Code Ann. § 10-7-503(g), the following Public Records Policy for Cumberland County, TN is hereby adopted by the Cumberland County Commission to provide economical and efficient access to public records as provided under the Tennessee Public Records Act ("TPRA") in Tenn. Code Ann. § 10-7-501, et seq.

The TPRA provides that all state, county and municipal records shall, at all times during business hours, which for public hospitals shall be during the business hours of their administrative offices, be open for personal inspection by any citizen of this state, and those in charge of the records shall not refuse such right of inspection to any citizen, unless otherwise provided by state law. See Tenn. Code Ann. § 10-7-503(a)(2)(A).

Accordingly, the public records of Cumberland County, TN are presumed to be open for inspection unless otherwise provided by law.

Personnel of Cumberland County, TN shall timely and efficiently provide access and assistance to persons requesting to view or receive copies of public records. No provisions of this Policy shall be used to hinder access to open public records. However, the integrity and organization of public records, as well as the efficient and safe operation of Cumberland County, TN, shall be protected as provided by current law. Concerns about this Policy should be addressed to the Public Records Request Coordinator for Cumberland County, TN or to the Tennessee Office of Open Records Counsel ("OORC").

This Policy is available for inspection and duplication in the office of the Cumberland County Mayor's Office. This Policy is posted online at www.cumberlandcountyn.gov. This Policy shall be reviewed annually.

This Policy shall be applied consistently throughout the various offices, departments, and/or divisions of Cumberland County, TN except the following offices, departments, or divisions of Cumberland County, TN, which have separate public records policies:

- a. _____
- b. _____
- c. _____

I. Definitions:

A. Records Custodian: The office, official or employee lawfully responsible for the direct custody and care of a public record. See Tenn. Code Ann. § 10-7-503(a)(1)(C). The records custodian is not necessarily the original preparer or receiver of the record.

B. Public Records: All documents, papers, letters, maps, books, photographs, microfilms, electronic data processing files and output, films, sound recordings, or other material, regardless of physical form or characteristics, made or received pursuant to law or ordinance or in connection with the transaction of official business by any governmental agency. See Tenn. Code Ann. § 10-7-503(a)(1)(A).

C. Public Records Request Coordinator: The individual, or individuals, designated in Section III, A.3 of this Policy who has, or have, the responsibility to ensure public record requests are routed to the appropriate records custodian and are fulfilled in accordance with the TPRA. See Tenn. Code Ann. § 10-7-503(a)(1)(B). The Public Records Request Coordinator may also be a records custodian.

D. Requestor: A person seeking access to a public record, whether it is for inspection or duplication.

II. Requesting Access to Public Records

- A.** Public record requests shall be made to the Public Records Request Coordinator ("PRRC") or his/her designee in order to ensure public record requests are routed to the appropriate records custodian and fulfilled in a timely manner.
- B.** Requests for inspection only cannot be required to be made in writing. The PRRC should request a mailing [or email] address from the requestor for providing any written communication required under the TPRA.
- C.** Requests for inspection may be made orally or in writing [using the attached Form] at physical location of records custodian for the request to be made.
- D.** Requests for copies, or requests for inspection and copies, shall be made in writing [using the attached Form] at physical location of records custodian for the request to be made.
- E.** Proof of Tennessee citizenship by presentation of a valid Tennessee driver's license (or alternative acceptable form of ID) is required as a condition to inspect or receive copies of public records.

III. Responding to Public Records Requests

A. Public Record Request Coordinator

1. The PRRC shall review public record requests and make an initial determination of the following:
 - a. If the requestor provided evidence of Tennessee citizenship;
 - b. If the records requested are described with sufficient specificity to identify them; and
 - c. If the Governmental Entity is the custodian of the records.

2. The PRRC shall acknowledge receipt of the request and take any of the following appropriate action(s):

- a. Advise the requestor of this Policy and the elections made regarding:
 - i. Proof of Tennessee citizenship; (with the exception of the Cumberland County Archives for genealogical research)
 - ii. Form(s) required for copies;
 - iii. Fees (and labor threshold and waivers, if applicable); and
 - iv. Aggregation of multiple or frequent requests.
- b. If appropriate, deny the request in writing, providing the appropriate ground such as one of the following:
 - i. The requestor is not, or has not presented evidence of being, a Tennessee citizen.
 - ii. The request lacks specificity. (Offer to assist in clarification)
 - iii. An exemption makes the record not subject to disclosure under the TPRA. (Provide the exemption in written denial)
 - iv. The Governmental Entity is not the custodian of the requested records.
 - v. The records do not exist.
- c. If appropriate, contact the requestor to see if the request can be narrowed.
- d. Forward the records request to the appropriate records custodian in Cumberland County, TN.
- e. If requested records are in the custody of a different governmental entity, and the PRRC knows the correct governmental entity, advise the requestor of the correct governmental entity and PRRC for that entity if known.

3. The Cumberland County designated PRRC(s) are:

Office: County Mayor
PRRC: Office Manager
Contact Info: 931-484-6165

Office: Sheriff's Department
PRRC: Chief Deputy
Contact Info: 931-484-6176

Office: Highway Department
PRRC: Road Superintendent
Contact Info: 931-484-5424

Office: County Clerk
PRRC: County Clerk (Elected Official)
Contact Info: 931-484-6442

Office: Circuit Court Clerk
PRRC: Circuit Court Clerk (Elected Official)
Contact Info: 931-484-5852

Office: Assessor of Property
PRRC: Office Manager
Contact Info: 931-484-5745

Office: Register of Deeds
PRRC: Register of Deeds (Elected Official)
Contact Info: 931-484-5559

Office: Trustee
PRRC: Trustee (Elected Official)
Contact Info: 931-484-5730

Office : Clerk & Master
PRRC: Clerk & Master
Contact Info: 931-484-4731

Office: Election Commission
PRRC: Administrator of Elections
Contact Info: 931-484-4919

Office: Cumberland County Archive
PRRC: County Archivist
Phone: 931-456-2006

4. The PRRC(s) shall report to the governing authority on an annual basis about the Governmental Entity's compliance with the TPRA pursuant to this Policy and shall make recommendations, if any, for improvement or changes to this Policy.

B. Records Custodian

1. Upon receiving a public records request, a records custodian shall promptly make requested public records available in accordance with Tenn. Code Ann. § 10-7-503. If the records custodian is uncertain that an applicable exemption applies, the custodian may consult with the PRRC, counsel, or the OORC.
2. If not practicable to promptly provide requested records because additional time is necessary to determine whether the requested records exist; to search for, retrieve, or otherwise gain access to records; to determine whether the records are open; to redact records; or for other similar reasons, then a records custodian shall, within seven (7) business days from the records custodian's receipt of the request, send the requestor a completed Public Records Request Response Form which is attached, based on the form developed by the OORC.
3. If a records custodian denies a public record request, he or she shall deny the request in writing as provided in Section III.A.2.b using the Public Records Request Response Form.
4. If a records custodian reasonably determines production of records should be segmented because the records request is for a large volume of records, or additional time is necessary to prepare the records for access, the records custodian shall use the Public Records Request Response Form to notify the requestor that production of the records

will be in segments and that a records production schedule will be provided as expeditiously as practicable. If appropriate, the records custodian should contact the requestor to see if the request can be narrowed.

5. If a records custodian discovers records responsive to a records request were omitted, the records custodian should contact the requestor concerning the omission and produce the records as quickly as practicable.

C. Redaction

1. If a record contains confidential information or information that is not open for public inspection, the records custodian shall prepare a redacted copy prior to providing access. If questions arise concerning redaction, the records custodian should coordinate with a counselor or other appropriate parties regarding review and redaction of records. The records custodian and the PRRC may also consult with the OORC (if the Governmental entity is a state agency)
2. Whenever a redacted record is provided, a records custodian should provide the requestor with the basis for redaction. The basis given for redaction shall be general in nature and not disclose confidential information.

IV. Inspection of Records

- A. There shall be no charge for inspection of open public records.
- B. The location for inspection of records within the offices of Cumberland County, TN should be determined by either the PRRC or the records custodian.
- C. Under reasonable circumstances, the PRRC or a records custodian may require an appointment for inspection or may require inspection of records at an alternate location.

V. Copies of Records

- A. A records custodian shall promptly respond to a public record request for copies in the most economic and efficient manner practicable.
- B. Copies will be available for pickup at a location specified by the records custodian.
- C. Upon payment for postage, copies will be delivered to the requestor's home address by the United States Postal Service.
- D. A requestor will not be allowed to make copies of records with personal equipment.

VI. Fees and Charges and Procedures for Billing and Payment

- A. Fees and charges for copies of public records should not be used to hinder access to public records
- B. Records custodians shall provide requestors with an itemized estimate of the charges prior to producing copies of records and may require pre-payment of such charges before producing requested records
- C. Fees and charges for copies are as follows :
 1. \$0.15 per page for letter-and legal-size black and white copies.
 2. \$0.50 per page for letter-and legal-size color copies.
 3. Other: _____
 4. Labor when time exceeds 1 hour.
 5. If an outside vendor is used, the actual costs assessed by the vendor.
 6. Note: under Tennessee State law, certain County Offices are authorized to charge varying fee amounts.
- D. Payment in advance will be required.

I. Aggregation of Frequent and Multiple Requests

1. Cumberland County, TN will aggregate record requests in accordance with the Frequent and Multiple Request Policy promulgated by the OORC when more than (4) requests are received within a calendar month (either from a single individual or a group of individuals deemed working in concert).
2. When aggregating:
 - a. The level at which records requests will be aggregated is with the PRCC.
 - b. The PRCC is responsible for making the determination that a group of individuals are working in concert. The PRCC or the records custodian must inform the individuals that they have been deemed to be working in concert and that they have the right to appeal the decision to the OORC.

Building and Grounds Committee
March 24, 2025 | 4:30 pm
Cumberland Room, Art Circle Public Library

RECEIVED
12.13.25

Members (District):

Sue York (1st)
Nancy Hyder (2nd) (A)
Karen Shanks (3rd)
Charles Seiber (4th)
Jack Davis (5th)
Joe Sherrill (6th)
Jerry Cooper (7th)
Greg Maxwell (8th) (A)
John Patterson (9th)

Others Present:

Gary Nelson, *Crossville Chronicle*
Torey LaMontagne, Mayor's Office, Minutes
Kevin Chamberlin, Upland Design
Mayor Foster
Donny Moody, Director, Parks & Rec
James Houston, Director, Library
Tom Isham, 2nd District
Darrell Threet, 3rd District
Deborah Holbrook, 8th District
Colleen Mall, 9th District
Conrad Welch, Director, Solid Waste
Kevin Chamberlin, Upland Design
Brenda King, President, Homestead Tower Association
Members of the local American Legion

CALL TO ORDER

With a quorum present, Chair Charlie Seiber called the meeting to order at 4:30 pm on Monday, March 24, 2025 in the Cumberland Room of the Art Circle Public Library.

APPROVAL OF MINUTES

Sue made a motion to approve the minutes from the previous meeting as presented. The motion was seconded by John, none were opposed, and the motion carried. The minutes from the last meeting were approved as presented.

OPPORTUNITY FOR PUBLIC COMMENT

Charlie opened the floor for public comment(s) related to the agenda and there were none.

DISSOLVING OF FAIR SUBCOMMITTEE

Joe made a motion to dissolve the fair subcommittee that had been created under the last Building and Grounds Committee. John seconded the motion, none were opposed, and the motion to dissolve the subcommittee carried.

REQUEST FROM THE LOCAL CHAPTER OF THE AMERICAN LEGION OF TENNESSEE

Members of the local chapter of the American Legion of Tennessee were present with a request for approval of the placement of a life-sized statue of Medal of Honor recipient and Crossville native, Sgt Milo Lemert in the Veterans Memorial Park. Legion President, Jerry Brownstead was present and spoke on behalf of the Legion. Jerry mentioned that there are only 3,547 Medal of Honor recipients across the US Military since the award's inception in 1863, and we have representing Cumberland County in Sgt Lemert. Tom commented that he really supports the placement of this statue as a tribute to Sgt Lemert and his brave sacrifice. The funds to purchase and erect the statue will be collected by the Legion through donations and grants. Sue made a motion to approve the placement of a life-sized statue of Sgt Milo Lemert in the Veterans Memorial Park. Karen seconded the motion, none were opposed, and the motion to approve the placement of the Sgt Lemert statue in the Veterans Memorial Park carried. DCI will be getting with Donny Moody and deciding on the best place for the statue to be placed.

REQUEST FROM THE HOMESTEAD TOWER ASSOCIATION

Brenda King, President of the Homestead Tower Association, was present with a few updates on the tower, as well as a request for the committee. Brenda mentioned that the tower had a new roof and windows completed in the fall. They did have to cut down two trees this week due to wind damage.

Brenda explained that the cost of maintaining the tower has become unbearable on the association. The association can no longer continue to incur the higher costs of caretaking the tower. On behalf of the Tower Association, Brenda asked the committee to consider gifting the tower to the State of Tennessee State Parks division. Cumberland Mountain State Park would take over ownership, maintenance, and staffing of the tower. The tower would remain open as an attraction as it always has, but the Tower Association will be absolved of the responsibility to caretake it.

Mark Hyder was also present with Cumberland Mountain State Park. He stated that the park is excited for the opportunity to add the tower to its family. He mentioned that the State of Tennessee State Parks division is currently working up a formal request for the tower. Joe asked if there were any legal issues that may arise from the gifting of the tower to the state, to which the answer was no.

Jack made a motion to approve the gifting of the Homestead Tower to the State of Tennessee State Parks division. Jerry seconded the motion, none were opposed, and the motion to gift the tower carried.

Joe asked Brenda to quantify the mowing request of the triangle—how many times per year, and how big is it? Brenda responded that she could get that information. The mowing of the triangle will need to be taken care of by someone.

COMMUNITY COMPLEX / PARKS UPDATES

Donny Moody, Director of Cumberland County Parks and Recreation, was present with updates on the Veterans Memorial Park and the Community Complex. Donny had some data on numbers and types of rentals for the Community Complex. The data shows that the county is growing, and usage of the facilities have also grown over the years.

There is currently a 'request for qualifications' out for the public to submit qualifications for a master plan. A couple of companies, Lose Design and Kimley Horn have also been sent requests. After the requests are received, a company can be decided on and cost negotiations can start. If negotiations are not reached on a cost, the County can go with a different company until negotiations on cost are reached.

Joe commented that everyone should be thinking about what they want the complex to look like in say, 10 years from now. Mayor Foster noted that that is one major function of having a master plan drawn up, they are able to tell us what kind of spaces we may need in the future, and where best to locate the spaces.

Karen asked Donny if he had considered raising the cost of rent. Donny stated that it has been mentioned before but the consensus was to keep the rent low, as the complex is a community resource and so many people are able to rent it because it is affordable.

Joe made a motion to approve moving forward with the RFQs and reviewing them for the best possible choice. Jack seconded the motion, none were opposed, and the motion to move forward with publishing RFQs for a master plan for the Community Complex carried.

Donny had a few updates on the Veterans Memorial Park on the corner of Main and Fourth Streets. The two large dead trees at the far north side have been cut down and removed. The old cracked sidewalk was taken

up and a new ADA compliant one was laid back down, with new plumbing and electrical buried beneath it. The old fountain has had the spruce tree removed from it and will be the new home of an eagle statue that is currently being made. The park will also have a new entrance arch on the north side with "VETERANS MEMORIAL PARK" across it. Many new changes are coming to the park, and they have all been made possible by donations from the community.

COURTHOUSE AND ARCHIVES RENOVATION UPDATES

Kevin Chamberlin with Upland Design Group was present with updates on both the archives facility and the courthouse. The new Cumberland County Archives is nearing completion and will soon be ready for the team to move the documents into the new facility. Joyce Rorabough, the Archivist, is planning an opening for the facility, with more details to come.

The courthouse renovation is slated to be completed in the Spring of 2026. The project is being phased on this timeline so that employees currently still working in the courthouse are able to move to the new spaces and operate while their current spaces are being renovated, and then moving back to the original, but newly renovated, spaces. The third floor is where most of the renovation work is taking place at this time.

NEW/OLD BUSINESS, IF ANY:

CITY OF CROSSVILLE REQUEST

Mayor Foster presented a request on behalf of the City of Crossville for permission to pave the gravel lot that the County recently purchased from a private party, for use as a public parking lot. The parking lot will be funded by the City of Crossville, and will add 29 public spaces downtown. Jerry made a motion to approve the City's request to pave the downtown gravel lot owned by Cumberland County, creating 29 new public parking spaces. Sue seconded the motion, none were opposed, and the motion carried.

PROPOSITION REGARDING AMPHITHEATER

Mayor Foster mentioned that the City of Crossville is interested in selling the amphitheater back to Cumberland County for the amount it originally paid for it in 2013. This parcel also includes the green building located to the southeast side of Lee's Flowers, at 380 Thurman Avenue. The City of Crossville requests that Cumberland County keep the contract for the building with DCI. Joe Sherill made a motion to approve this decision and send it on to the Budget Committee for final approval of the purchase. Jerry seconded the motion, none were opposed, and the motion to purchase the amphitheater back from the City of Crossville for the original purchase price and keeping the contract with DCI, carried.

OTHER

Sue mentioned that there was a lot of debris and leaves and vines growing along the fencing at the farmer's market, and asked if this is something that Donny's department could clean up. Donny responded that they have been looking into finding someone with a mulcher who can get all of that up and mulch it for reuse.

There was discussion about the old building at the animal shelter, and what could be done with the appearance of it, as it still holds the incinerator and freezers. Jerry also commented that the hours of the shelter don't seem to be great, and that it closes before school lets out. John suggested different shifts to possibly allow for being open later.

ADJOURNMENT

With no further business, a motion to adjourn was made by Charlie. The motion was seconded by Joe, none were opposed, and the motion to adjourn carried. The meeting was adjourned at 5:31 pm on Monday, March 24, 2025 in the Cumberland Room at the Art Circle Public Library.

Recorded and submitted by Torey LaMontagne.

Approval:



Charlie Seiber

11-29-25

Date

Building and Grounds Committee
May 22, 2025 | 4:30 pm
Cumberland Room, Art Circle Public Library

RECEIVED
12.5.25

Members (District):

Sue York (1st)
Nancy Hyder (2nd)
Karen Shanks (3rd) (A)
Charles Seiber (4th)
Jack Davis (5th)
Joe Sherrill (6th)
Jerry Cooper (7th)
Greg Maxwell (8th)
John Patterson (9th)

Others Present:

Gary Nelson, *Crossville Chronicle*
Torey LaMontagne, Mayor's Office, Minutes
Joyce Rorabough and staff, Archives
Mayor Allen Foster
Donny Moody, Director, Parks & Rec
James Houston, Director, Library
Tom Isham, 2nd District
Darrell Threet, 3rd District
Terry Lowe, 5th District
Colleen Mall, 9th District
Marc Bond, Lóse Designs
Danny Smith, President, Fair Board

CALL TO ORDER

With a quorum present, Chair Charlie Seiber called the meeting to order at 4:30 pm on Thursday, May 22, 2025 in the Cumberland Room of the Art Circle Public Library.

APPROVAL OF MINUTES

Sue made a motion to approve the minutes from the previous meeting as presented. The motion was seconded by Joe, none were opposed, and the motion carried. The minutes from the last meeting were approved as presented.

OPPORTUNITY FOR PUBLIC COMMENT

Charlie opened the floor for public comment(s) related to the agenda and there were none.

COURTHOUSE AND ARCHIVES RENOVATION UPDATES

Mayor Foster was present with updates on the renovations at the Cumberland County Archives and the courthouse. In the courthouse, the large courtroom is nearing completion, the electrical work on the second floor is finishing up, and the crane you currently see on the lawn is working on the new lightning protection system, as the old one was inoperable and obsolete. At the archives facility, some final touches are being finished up, and the staff is working alongside volunteers to move all of the items back into the renovated facility. Joyce mentioned that the staff is currently looking at a date of June 29, 2025 for a grand-reopening.

COMMUNITY COMPLEX / PARKS UPDATES

Donny Moody, Director of Cumberland County Parks and Recreation, was present and introduced Marc Bond with Lóse Designs. Lóse was the sole respondent to the RFQ for a master plan for the complex. Marc introduced himself from the Knoxville office of the Nashville-based Lóse Designs. Some of the benefits of Lóse designing a master plan for the complex include this type of planning being their expertise, they stay abreast of any costs being incurred or likely to be incurred, as well as a unique design team interface that provides faster responses to clients. Marc noted that it was the company's understanding that we are looking for event space for 650+ people, a covered and vented arena, proper drainage and a layout that supports it, as well as phased implementation. The company would help Cumberland County answer the questions of what it needs, how much of it, why, and how?

Joe asked what the purpose of the 650+ seat venue would be. John mentioned wanting a feasibility study to go along with the plan, showcasing needs. Jerry raised concerns about the current rental rate being too low. Greg asked how long the complex has been as it is, and Nancy answered that it has largely been that way since it was built in the 70s and has been added onto through the years. Terry mentioned keeping current buildings and upgrading them. Charlie asked how much the complex goes in the hole operating, asked why the County couldn't put on the events, and voiced concern for burdening the taxpayers. Danny Smith, President of the Cumberland County Fair Board spoke on behalf of the economic impact on Cumberland County from upgraded, useable venues. Colleen asked 'do we want a community place that could be used affordably by taxpayers, or do we want to make money?' Charlie asked Marc how long it would be until Lóse Designs could bring back some plans. Marc answered with a few months.

Joe made a motion to move forward with recommending Lóse Designs for a complex master plan to the Financial Management committee and in turn, the Budget Committee. Nancy seconded the motion, none were opposed, and the motion carried.

NEW/OLD BUSINESS, IF ANY:

Joe mentioned wanting to get clarification from County Attorney Burnett on County citizens being able to 'volunteer' to help certain county departments.

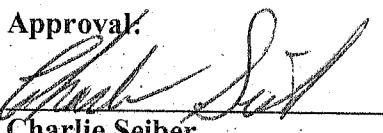
Tom briefly mentioned that the City of Crossville is currently discussing beginning an ambulance service to serve the City of Crossville, adding that he is opposed to it. John made a comment that the idea of a City ambulance service "stinks."

ADJOURNMENT

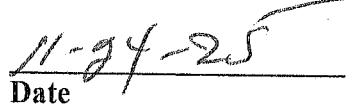
With no further business, a motion to adjourn was made by Joe. The motion was seconded by John, none were opposed, and the motion to adjourn carried. The meeting was adjourned at 5:16 pm on Thursday, May 22, 2025 in the Cumberland Room at the Art Circle Public Library.

Recorded and submitted by Torey LaMontagne.

Approval:



Charlie Seiber


11-24-25
Date

Environmental Committee

August 4, 2025 | 4:30 PM

Cumberland Room, Art Circle Public Library

RECEIVED
12.5.25

Members Present:

Sue York
Nancy Hyder
Karen Shanks
David Gibson
Jack Davis
Joe Sherrill
Mark Baldwin
Deborah Holbrook (A)
John Patterson

Others Present:

Mayor Allen Foster
Torey LaMontagne, Mayor's Office, Minutes
John Wedgeworth, Chair, Planning Commission
Tom Isham, 2nd District
Conrad Welch, Director, Solid Waste
Josh Selby, Director, Codes
Philip Burnett, County Attorney
Sam McAdoo, General Manager, Lake Tansi w/guest
Mr. Lyon, Cravens Drive
Stanley Hall, Road Superintendent

CALL TO ORDER

With a quorum present, David Gibson called the meeting to order at 4:30 pm on Monday, August 4, 2025 in the Cumberland Room at the Art Circle Public Library.

APPROVAL OF MINUTES

Joe Sherrill made a motion to approve the previous meeting's minutes as presented. The motion was seconded by Sue York, none were opposed, and the motion carried. The previous minutes were approved as presented.

OPPORTUNITY FOR PUBLIC COMMENT ON THE AGENDA

The floor was opened for public comments on the agenda and there were none.

UPDATE: SOLID WASTE, CONRAD WELCH

Conrad Welch was present with updates from the solid waste department. The issues that were present at Homestead and Mayland centers have been fixed. The paving at the Homestead center has been aborted for now due to ongoing construction in that area. Still dealing with some seepage at the landfill, in conjunction with TDEC. In regards to our contract with a waste management company, it is a great contract and was put in place over 15 years ago with an initial 10-year term, auto-renewed twice for 5 years each and we are at the beginning of the second auto-renew with less than 5 years remaining.

UPDATE: CODES, JOSH SELBY

Josh Selby was present with updates from the codes department. Josh stated that the department has been incredibly busy. He noted that building permitting is trending downward nationally, but not locally. He said that the timeline on a new construction home is about 1 year give or take, and that building is spread out across the county. Karen asked how the HSSB procedure was going and Josh said that they have had 1 case that was an actual issue and that John is currently working with the property owner to reach a solution.

UPDATE: ROAD DEPARTMENT, STANLEY HALL

Stanley mentioned paving help from Rogers Group. Joe mentioned that CTAS has a work-order system it created for Tennessee road departments to use. The system can track activity and generate reports. Stanley also mentioned hiring a few employees. Discussion was also had about sink-hole issues that Old Highway 28 seems to be having. Mowing has been contracted out and is currently being worked on starting in Tansi and moving in a clockwise motion throughout the county.

IMPLEMENTATION AND UTILIZATION OF MINERAL SEVERANCE TAX

Minimal discussion was had regarding implementing and utilizing the mineral severance tax for road department funding. Joe noted that this makes perfect sense to him. A motion was made by Joe to recommend the implementation and utilization of the mineral severance tax to the County Commission for approval. Nancy seconded the motion, none were opposed, and the motion carried.

BRECKENRIDGE DRIVE SPEED LIMIT

Discussion was had regarding a speed limit change that had been discussed on Breckenridge Drive years back and was never officially implemented. Years ago, there was no official procedure to track speed limit changes. A procedure was approved through this committee in 2019 and it was recommended to the gentleman to start over on the process. Jack Davis remembered this coming before the commission but no record can be found of an official resolution solidifying the change. Jack made a motion to approve the change of speed to 35 mph for Breckenridge Drive, with cost of the signs incurred by the property owners. Joe seconded the motion, Mark Baldwin was opposed, and the motion carried.

CRAVENS DRIVE SPEED LIMIT

A resident from Cravens Drive was present to request the speed limit on his road in Tansi be reduced to 20 mph. The resident commented that traffic is atrocious on the road, people are constantly heading to various activities and locations near Cravens Drive. Mr. Lyons had gathered the signatures of all residents on the street in support of the lower speed limit. Sam McAdoo, General Manager of Lake Tansi was present and voiced his disapproval for this speed limit change. He noted that there was no data supporting it, and that Lake Tansi would not be paying for the signs if passed. A motion was made by Joe to table this discussion and attempt to get more data on Cravens Drive. John seconded the motion, none were opposed, and the motion carried.

There was also a motion made by Joe to update the speed limit procedure that this committee had approved in 2019. Mark seconded the motion, none were opposed, and the motion carried.

OLD/NEW BUSINESS, IF ANY

Sue asked Philip to explain the letter received by Tom Looney regarding his farm road. Philip stated that it seems to be a planning issue. Philip has been in contact with Tommy Lee to discuss.

John Wedgeworth, Chair of the Regional Planning Commission for Cumberland County was present with a resolution regarding implementing fees for plats, variances, and additions to the road list to attempt to recoup a small portion of the time and cost utilized in approving new plats. John mentioned that the Planning Commission had approved over 115 plats in 2024 alone, with 6 variances. John Patterson made a motion to recommend the approval of these fees to the County Commission. Sue seconded the motion, none were opposed, and the motion carried.

ADJOURNMENT

With no further business, a motion was made to adjourn by Nancy. The motion was seconded by Joe, none were opposed, and the motion to adjourn carried. The meeting was adjourned at 5:45 pm on Monday, August 4, 2025 in the Cumberland Room at the Art Circle Public Library.

Recorded and submitted by Torey LaMontagne

Approval:



David Gibson

11-06-2025
Date

RECEIVED
12.5.25

MINUTES

**BUDGET COMMITTEE
Of
CUMBERLAND COUNTY, TENNESSEE**

Meeting Held
At the
Art Circle Public Library

November 04, 2025

Members Present:

Wiley Potter
Tom Isham
Darrell Threet
David Gibson
Terry Lowe
Wendell Wilson
Colleen Mall

Members Absent:

Mark Baldwin
Deborah Holbrook

CALL TO ORDER

Chairman Lowe called the meeting to order at 4:30 P.M. and the following business was conducted:

APPROVAL OF MINUTES

After review of the minutes of the October 06, 2025 meeting, Commissioner Wilson made a motion to approve as presented. Commissioner Mall seconded the motion, and it carried by voice vote.

Public Comments

Bryant Crawley, representing Emergency Service Group, addressed the committee, stating that his company currently holds a contract with Flatrock Motorclub. He requested greater transparency and clarification regarding the County's recent actions and formally asked that the committee retract Resolution 10-2025-4. No motion was made in response to his request.

The following budget amendments were presented to the committee for consideration:

Resolution:11-2025- 3

General Fund

Fire

Amount: \$1,100.00

Motioner: Gibson

Seconder: Isham

Motion carried by voice vote.

Vote count 7Y-0N-0A

Resolution:11-2025-5

General Purpose School Fund

Amount: \$35,329.22

Motioner: Wilson

Seconder: Gibson

Motion carried by voice vote.

Vote count 7Y-0N-0A

Resolution:11-2025- 6

General Purpose School Fund

Amount: \$13,764.00

Motioner: Wilson

Seconder: Gibson

Motion carried by voice vote.

Vote count 7Y-0N-0A

Resolution:11-2025- 7

General Purpose School Fund

Amount: \$110,000.00

Motioner: Wilson

Seconder: Gibson

Motion carried by voice vote.

Vote count 7Y-0N-0A

Resolution:11-2025- 8
General Purpose School Fund
Amount: \$104,172.89
Motioner: Wilson
Seconder: Gibson
Motion carried by voice vote.
Vote count 7Y-0N-0A

FINANCIAL REPORTS

The Finance Director presented the committee with data on Local Option Sales Tax, Ems Collections, Prisoner Boarding, and Hotel Motel Tax. Members of the committee also received an update on fuel usage and cost.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

With no further business to be conducted, Commissioner Mall made a motion to adjourn. Commissioner Potter seconded the motion. The motion carried by voice vote. The meeting adjourned at 4: 42 P.M.