

**Jule Bryson**  
**CUMBERLAND COUNTY CLERK**

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1760 South Main Street • Crossville, TN 38555 • (931) 484-6442 • Fax (931) 484-6440

April 11, 2025

**TO:** Cumberland County Commission, County Mayor, and News Media  
**FROM:** Jule Bryson, Cumberland County Clerk  
**SUBJECT:** Monday, April 21, 2025  
Regular Monthly Meeting of the Cumberland County Commission

Take notice, the Cumberland County Commission, the governing body of Cumberland County, will meet in regular, open and public session at 6:00 PM on Monday, April 21, 2025.

The meeting will be held in the Cumberland Room located at the Art Circle Public Library, at 3 East Street, Crossville, TN. Where at which time and place the said Cumberland County Commissioners will consider such public business as may lawfully come before it.

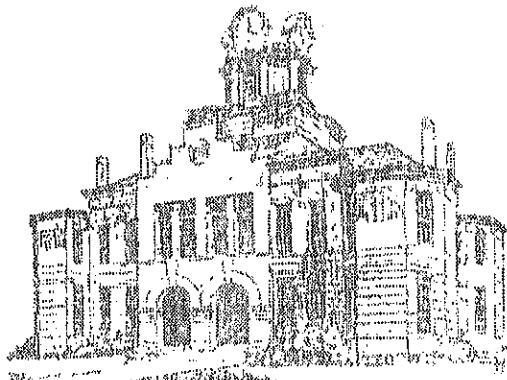
If a member of the public desires to speak, he or she may do so by coming forward during the "Comments by the General Public" section of the meeting.

THIS PUBLIC NOTICE IS GIVEN pursuant to Title 8, Chapter 44, Part 1, *Tennessee Code Annotated* and other pertinent requirements of the County.

Attached is a copy of the agenda as of this date. I am looking forward to seeing you there.

Jule Bryson,  
Cumberland County Clerk

JB/cwt  
Enclosures



# CUMBERLAND COUNTY COMMISSION MONTHLY MEETING AMENDED AGENDA

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Monday, April 21, 2024

6:00 O'CLOCK P.M.

1. Call to order: Chairperson or Cumberland County Sheriff
2. Invocation
3. Pledge to the Flag of the United States of America
4. Roll Call: Cumberland County Clerk Jule Bryson
5. Approval of April 21, 2025 Cumberland County Commission Meeting Agenda
6. Approval of March 17, 2025 Cumberland County Commission Meeting Minutes
7. Approval of March 25, 2025 Cumberland County Commission Special Session Minutes
8. Special recognitions, memorials, etc.
9. Comments by the General Public
10. Unfinished Business
11. New Business:

**RESOLUTION 04-2025-1 – TO APPOINT CUMBERLAND COUNTY BUILDING MAINTENANCE DIRECTOR (FOSTER)**

**RESOLUTION 04-2025-2 – TO APPOINT MEMBERS TO THE CUMBERLAND COUNTY “E-911” EMERGENCY COMMUNICATIONS DISTRICT BOARD OF DIRECTORS (FOSTER)**

**RESOLUTION 04-2025-3 – TO APPOINT MEMBERS TO THE ADULT-ORIENTED ESTABLISHMENT BOARD (FOSTER)**

**RESOLUTION 04-2025-4 – TO APPOINT MEMBERS TO THE INDUSTRIAL DEVELOPMENT CORPORATION BOARD OF CUMBERLAND COUNTY-CROSSVILLE (FOSTER)**

**RESOLUTION 04-2025-5 – TO APPOINT A COUNTY MEDICAL EXAMINER (FOSTER)**

**RESOLUTION 04-2025-6 – TO APPOINT A MEMBER TO THE CUMBERLAND COUNTY HEALTH AND SAFETY STANDARDS BOARD (FOSTER)**

**RESOLUTION 04-2025-7-EMPOWERING THE MAYOR TO EXECUTE AN AGREEMENT FOR THE DONATION OF THE HOMESTEAD TOWER TO THE STATE OF TENNESSEE PARK SYSTEM (DAVIS)**

**RESOLUTION 04-2025-8 – TO APPROVE THE CUMBERLAND COUNTY FUND BALANCE POLICY (HOLBROOK)**

**RESOLUTION 04-2025-9 – GENERAL FUND, BUDGET AMENDMENT, SHERIFF’S DEPARTMENT (HOLBROOK)**

**RESOLUTION 04-2025-10 – GENERAL FUND, BUDGET AMENDMENT, COUNTY CLERK (MALL)**

# CUMBERLAND COUNTY COMMISSION MONTHLY MEETING AMENDED AGENDA

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RESOLUTION 04-2025-11 – GENERAL FUND, BUDGET AMENDMENT, AMBULANCE DEPARTMENT (POTTER)

RESOLUTION 04-2025-12 – GENERAL FUND, BUDGET AMENDMENT, FIRE DEPARTMENT (HOLBROOK)

RESOLUTION 04-2025-13 – TO APPROVE THE PURCHASE OF THE CITY OF CROSSVILLE PROPERTY BY CUMBERLAND COUNTY (ISHAM)

RESOLUTION 04-2025-14 – GEAR UP STATE/FEDERAL GRANT, BUDGET AMENDMENT (WILSON)

RESOLUTION 04-2025-15 – LINE-ITEM BUDGET AMENDMENT, LINE 204 STATE RETIREMENT (WILSON)

RESOLUTION 04-2025-16 – GENERAL PROGRAM SCHOOL FUND, BUDGET AMENDMENT (WILSON)

RESOLUTION 04-2025-17- GENERAL PURPOSE SCHOOL FUND, BUDGET AMENDMENT, ISM STATE GRANT(WILSON)

RESOLUTION 04-2025-18 – CENTRAL CAFETERIA FUND, BUDGET AMENDMENT, TISA (WILSON)

RESOLUTION 04-2025-19 – GENERAL PROGRAM SCHOOL FUND, BUDGET AMENDMENT, EMPLOYEE BONUS (WILSON)

RESOLUTION 04-2025-20 – GENERAL PROGRAM SCHOOL FUND, BUDGET AMENDMENT, CHROMEBOOKS (WILSON)

RESOLUTION 04-2025-21 – GENERAL PROGRAM SCHOOL FUND, BUDGET AMENDMENT, OUTCOME MONIES (WILSON)

12. County Official Reports
13. County Attorney Report
14. Standing Committee Reports
15. Statutory Committee Reports
16. Election of Notaries, Appointments, and Confirmations
17. Announcements and Statements
18. Adjournment

# CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING

## March 17, 2025 Monthly Meeting Minutes

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Be it remembered that the Cumberland County Commission met in monthly session on Monday, March 17, 2025 at the Art Circle Public Library in Crossville, Tennessee. Cumberland County Sheriff Casey Cox called the meeting to order at 6:00 o'clock P.M. Present and presiding was Commission Chairman Mayor Allen Foster who asked Chris Palmer of Cumberland Worship Center to deliver the invocation. Chairman Foster asked the Young Marines to lead the Pledge of Allegiance to the flag of the United States of America. Also present at this meeting were County Clerk Jule Bryson, Finance Director Jennifer Turner and Library Director James Houston and the following County Commissioners:

Wiley Potter	Sue Ann York
Tom Isham	Nancy Hyder
Karen Shanks	Darrell Threet
David Gibson	Charles Seiber
Jack Davis	Terry Lowe
Wendell Wilson	Joseph Sherrill
Mark Baldwin	Jerry Cooper
Greg Maxwell	Deborah Holbrook
Colleen Mall	John Patterson

A quorum being present, the Cumberland County Commission Meeting was opened in due form of law and the following proceedings were had to wit:

### **1. APPROVAL OF THE MARCH 17, 2025 COMMISSION MEETING AGENDA:**

On motion of Commissioner Hyder, second by Commissioner Threet, moved to approve the agenda of the March 17, 2025 Cumberland County Commission meeting bundling resolutions 03-2025-3 through 03-2025-7 and bundling resolutions 03-2025-8 through 03-2025-10.

The motion to approve the agenda with bundles carried by voice vote from the commission present.

### **2. APPROVAL OF THE MINUTES OF THE FEBRUARY 18, 2025 CUMBERLAND COUNTY COMMISSION MONTHLY MEETING:**

On motion of Commissioner York, second by Commissioner Holbrook, moved to approve the February 18, 2025 Commission monthly meeting minutes, make a matter of record, and file.

The motion to approve the minutes carried by voice vote from the commission present.

### **SPECIAL RECOGNITIONS, MEMORIALS, ETC.**

Mayor Foster recognized the Stone Memorial Middle School Basketball girls' team for winning the state tournament in Murfreesboro, TN. This is the first basketball state championship in Cumberland County history.

# CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING

## March 17, 2025 Monthly Meeting Minutes

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### **PUBLIC COMMENTS:**

Howard Burnett, 553 Gardens Drive, Crossville, TN spoke regarding the sovereignty of the State of Tennessee from the United States. Ellen Rosenfeldt, 1859 Clear Creek Road, Tracy Fant 3023 Warpath Drive, Jesse S., 46 Oak Circle, Melony Livingston 8523 Cherokee Trail, Bill Macchio, 32 Brooks Lane, Debbie Holloway, 1181 Forest Drive and Kathy Chevier, 1012 Comanche Drive all spoke regarding FOCCAS working with the Sheriff's Department for animal control.

### **NEW BUSINESS:**

#### **3. RESOLUTION 03-2025-1 – TO APPOINT ONE (1) JUDICIAL COMMISSIONER FOR CUMBERLAND COUNTY, TENNESSEE:**

On motion of Commissioner Gibson, second by Commissioner Seiber, moved to adopt resolution 03-2025-1.

The motion to adopt 03-2025-1, appointing Michaela Smith as Cumberland County Judicial Commissioner for a six-month term beginning March 17, 2025, carried by a unanimous voice vote.

#### **4. RESOLUTION 03-2025-2 – TO APPROVE UPDATING THE CURRENT CUMBERLAND COUNTY DEBT POLICY:**

On motion of Commissioner Seiber, second by Commissioner Holbrook, moved to adopt resolution 03-2025-2.

The motion to adopt resolution 03-2025-2, amend and update the Cumberland County Debt Management Policy adding language concerning school debt, carried by a unanimous roll call vote from the commission present.

#### **5. RESOLUTION 03-2025-3 – GENERAL FUND, BUDGET AMENDMENT, OTHER PUBLIC HEALTH & WELFARE – ANIMAL SHELTER:**

On motion of Commissioner Potter, second by Commissioner Patterson, moved to adopt resolution 03-2025-3.

The motion to adopt resolution 03-2025-3, approving general fund budget amendment receiving donated monies for other public health & welfare- animal shelter in the amount of \$6,435.00, carried by a unanimous roll call vote from the commission present.

#### **6. RESOLUTION 03-2025-4 – GENERAL FUND, BUDGET AMENDMENT, JUVENILE COURT:**

On motion of Commissioner Potter, second by Commissioner Patterson, moved to adopt resolution 03-2025-4.

The motion to adopt resolution 03-2025-4, approving general fund budget amendment for Juvenile Court additional part time to assist the current full time Youth Service Officer in the amount of \$12,795.00, carried by a unanimous roll call vote from the commission present.

#### **7. RESOLUTION 03-2025-5 – HIGHWAY DEPARTMENT FUND, BUDGET AMENDMENT:**

On motion of Commissioner Potter, second by Commissioner Patterson, moved to adopt resolution 03-2025-5.

The motion to adopt resolution 03-2025-5, approving highway department fund budget amendment for repairs

# CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING

## March 17, 2025 Monthly Meeting Minutes

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on machinery and equipment for snow and ice removal expenses over and above projected cost in the amount of \$65,000.00, carried by a unanimous voice vote from the commission present.

### **8. RESOLUTION 03-2025-6 – FOR FUNDING CUMBERLAND COUNTY ARCHIVES CONSTRUCTION & RENOVATION, BUDGET AMENDMENT:**

On motion of Commissioner Potter, second by Commissioner Patterson, moved to adopt resolution 03-2025-6.

The motion to adopt resolution 03-2025-6, approving funding for Archives construction and renovation for completion of the project in the amount of \$195,011.00, carried by a unanimous roll call vote from the commission present.

### **9. RESOLUTION 03-2025-7- ALLOCATING FUNDING FOR REPAIRS TO THE FORMER COURTHOUSE:**

On motion of Commissioner Potter, second by Commissioner Patterson, moved to adopt resolution 03-2025-7.

The motion to adopt resolution 03-2025-7, allocating budget amendment for repairs to the former courthouse for additional abatement, courthouse in the amount up to \$20,000.00 carried by a unanimous roll call vote from the commission present.

### **10. RESOLUTION 03-2025-8 – GENERAL PURPOSE SCHOOL FUND, BUDGET AMENDMENT, SUPPLIES AND STAFF DEVELOPMENT TRAVEL:**

On motion of Commissioner York, second by Commissioner Hyder, moved to adopt resolution 03-2025-8.

The motion to adopt resolution 03-2025-8, approving general purpose school fund budget amendment for CTE general funds supplies and staff development travel in the amount of \$40,000.00, carried by a unanimous roll call vote from the commission present.

### **11. RESOLUTION 03-2025-9 – GENERAL PROGRAM SCHOOL FUND, BUDGET AMENDMENT, TISA FUNDS**

On motion of Commissioner York, second by Commissioner Hyder, moved to adopt resolution 03-2025-9.

The motion to adopt resolution 03-2025-9, approving general program school fund budget amendment to recognize TISA fast growth stipend payment in the amount of \$45,564.38, carried by a unanimous roll call vote from the commission present.

### **12. RESOLUTION 03-2025-10 – FEDERAL PROGRAM SCHOOL FUND, BUDGET AMENDMENT, ATSI 24 ORIGINAL BUDGET:**

On motion of Commissioner York, second by Commissioner Hyder, moved to adopt resolution 03-2025-10.

The motion to adopt resolution 03-2025-10, approving federal program school fund ATSI 21 original budget in the amount of \$100,000.00, carried by a unanimous roll call vote from the commission present.

# CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING

## March 17, 2025 Monthly Meeting Minutes

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### COUNTY FINANCE DIRECTOR REPORT:

Finance Director Jennifer Turner gave monthly report on EMS collections, Hotel/Motel tax collections, Sales tax and prisoner boarding collections.

### COUNTY ATTORNEY REPORT:

Attorney Philip Burnett reported there are no new cases in the past 30 days and the current federal prisoner cases are on track and have started some depositions. Depositions on the local malpractice case have started.

Commissioner Sherrill reported the Road sub-committee has met and are working with Road Superintendent Stanley Hall to better the road in the future.

### 27. ELECTION OF NOTARIES:

On motion of Commissioner Gibson, second by Commissioner Seiber, moved to David Brown II, Shannon E. Calhoun, Teresa L. Cooper, Hannah E. Cox, Karen H. Diehl, Judy Fidger, David G. Freeman, Alyssa Fuller, Janice Hamby, Amy Heide, Kristie Morgan Huddleston, Rhonda Kemmer, Joseph Metcalf, Lacie Norris, Lydia Catherine Peterson, Deborah J. Sherrill, Patricia Steinman, Crystal K. Stotler, Brittany Stults, Emma Tebault, Judith R. Thompson, Willie Watts, Sarah Gail Whitaker, Tessa Williams as notaries public for the State of Tennessee.

The motion to approve the notaries carried by voice vote from the commission present.

### ANNOUNCEMENTS AND STATEMENTS:

Commissioner Maxwell invited everyone to the Cumberland Medical Center for the 75<sup>th</sup> anniversary celebration to be held on Wednesday, March 19, 2025.

### 28. ADJOURNMENT:

On motion of Commissioner Sherrill, second by Commissioner Cooper moved the March 17, 2025 commission meeting to be adjourned at 6:43 P.M.

The motion to adjourn the meeting carried by voice vote from the commission present.

MINUTES APPROVED FOR ENTRY THIS \_\_\_\_\_ DAY OF APRIL 2025.

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Allen Foster, County Mayor  
Chairman, Cumberland County Commission

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Jule Bryson  
Cumberland County Clerk

# CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING

## March 25, 2025 Monthly Meeting Minutes

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Be it remembered that the Cumberland County Commission met in special session on Tuesday, March 25, 2025 at the Art Circle Public Library in Crossville, Tennessee. Mayor Allen Foster called the meeting to order at 4:34 o'clock P.M. Present and presiding was Commission Chairman Mayor Allen Foster who asked Commissioner Wendell Wilson to deliver the invocation. Chairman Foster led the Pledge of Allegiance to the flag of the United States of America. Also present at this meeting were County Clerk Jule Bryson, Finance Director Jennifer Turner and Library Director James Houston and the following County Commissioners:

Wiley Potter	Sue Ann York
Tom Isham	Nancy Hyder
Karen Shanks	Darrell Threet
David Gibson	Charles Seiber
Jack Davis	Terry Lowe
Wendell Wilson	Joseph Sherrill
Mark Baldwin	Jerry Cooper
Greg Maxwell	Deborah Holbrook
Colleen Mall	John Patterson (ABSENT)

A quorum being present, the Cumberland County Commission Meeting was opened in due form of law and the following proceedings were had to wit:

### **NEW BUSINESS:**

#### **1. RESOLUTION 03-25-2025-1 – TO ADOPT AN UPDATED WAGE SCALE, IMPLEMENTATION RECOMMENDATIONS, AND EMPLOYEE RAISE:**

On motion of Commissioner Threet, second by Commissioner Cooper, moved to adopt resolution 03-25-2025-1.

The motion to adopt resolution 03-25-2025-1, approving the six percent increase for all employees effective immediately, and being retroactive to January 1, 2025, adoption of new pay scale, move all grade 4 employees to a grade 5 effective July 1, 2025 and all part time employees to be hired at the minimum of their equivalent full-time salary grade, effective July 1, 2025, carried by a unanimous roll call vote from the commission present.

#### **2. ADJOURNMENT:**

On motion of Commissioner Sherrill, second by Commissioner Seiber moved the March 25, 2025 commission meeting to be adjourned 4:38 P.M.

The motion to adjourn the meeting carried by voice vote from the commission present.

MINUTES APPROVED FOR ENTRY THIS \_\_\_\_\_ DAY OF APRIL 2025.

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Allen Foster, County Mayor  
Chairman, Cumberland County Commission

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Jule Bryson  
Cumberland County Clerk

RESOLUTION NO. 04-2025-1

**RESOLUTION TO APPOINT CUMBERLAND COUNTY  
BUILDING MAINTENANCE DIRECTOR**

**WHEREAS**, it is the recommendation of the County Mayor that \_\_\_\_\_ be hired and appointed to serve as the Cumberland County Building Maintenance Director.

**NOW, THEREFORE, BE IT RESOLVED**, that this resolution shall take effect upon adoption at the following legislative body meeting.

This 21<sup>st</sup> day of April, 2025.

SPONSOR:



\_\_\_\_\_  
COUNTY MAYOR

APPROVED:

\_\_\_\_\_  
COUNTY MAYOR

ATTEST:

\_\_\_\_\_  
COUNTY CLERK

RESOLUTION NO 04-2025-2

**RESOLUTION TO APPOINT MEMBERS TO THE CUMBERLAND COUNTY  
"E-911" EMERGENCY COMMUNICATIONS DISTRICT BOARD OF DIRECTORS**

**WHEREAS**, there is an expiring term of a board member on the E-911 Emergency Communications District Board of Directors; and

**WHEREAS**, **Tom Isham** shall be reappointed to fill his expired term; and

**WHEREAS**, the terms of this appointment will be for four years ending April 30, 2029.

**NOW, THEREFORE, BE IT RESOLVED** by the Cumberland County Board of Commissioners meeting in regular session this 21<sup>st</sup> day of April, 2025, that, pursuant to the recommendation of the County Mayor Allen Foster, we do hereby confirm and approve the re-appointment of **Tom Isham** to the Board of Directors of the E-911 Emergency Communications District.

John Stubbs	Term: April 30, 2026
Dr. Kimberly Peaslee	Term: April 30, 2026
Tom Isham	Term: April 30, 2029
Nathan Brock	Term: May 31, 2025
Gary Adams	Term: August 31, 2025
Casey Cox	Term: August 31, 2025
Everett Bolin	Term: August 31, 2028
Randy Davis	Term: August 31, 2028
Dr. James Wojcik	Term: August 31, 2028

**Adopted this 21<sup>st</sup> day of April, 2025**

SPONSOR:



\_\_\_\_\_  
COUNTY MAYOR

APPROVED:

\_\_\_\_\_  
COUNTY MAYOR

ATTEST:

\_\_\_\_\_  
COUNTY CLERK

**A RESOLUTION TO APPOINT MEMBERS TO THE  
ADULT-ORIENTED ESTABLISHMENT BOARD**

**WHEREAS**, the Board of County Commissioners of Cumberland County, Tennessee established an Adult-Oriented Establishment Board on the 21<sup>st</sup> day of August, 1995; and

**WHEREAS**, this board operates as defined by the State Legislature of the State of Tennessee and in accordance with TCA 7-51-1103 et seq.; and

**WHEREAS**, this board has adopted rules and procedures for the issuance, renewal, revocation and suspension of licenses and permits as it deems appropriate to fulfill the purposes of this legislation, "Adult-Oriented Establishment Registration Act of 1987."; and

**WHEREAS**, there are expiring terms of board members on the Adult-Oriented Establishment Board; and

**WHEREAS**, **David Gibson** and **Grant Thurman** shall be reappointed to fill their expired terms.

**NOW, THEREFORE, BE IT RESOLVED** by the Cumberland County Board of Commissioners meeting in regular session this 21<sup>st</sup> Day of April, 2025, that **David Gibson** and **Grant Thurman** be reappointed to the Adult-Oriented Established Board for a four-year term.

**Adopted this 21<sup>st</sup> day of April, 2025**

Kevin Poore	Term Expires: January 1, 2029
Sandy Brewer	Term Expires: January 1, 2029
Wanda Reid	Term Expires: January 1, 2029
David Gibson	Term Expires: April 1, 2029
Grant Thurman	Term Expires: April 1, 2029

**SPONSOR:**



\_\_\_\_\_  
**COUNTY MAYOR**

**APPROVED:**

\_\_\_\_\_  
**COUNTY MAYOR**

**ATTEST:**

\_\_\_\_\_  
**COUNTY CLERK**

RESOLUTION NUMBER 04-2025-4

**A RESOLUTION TO APPOINT MEMBERS TO THE  
INDUSTRIAL DEVELOPMENT CORPORATION BOARD OF  
CUMBERLAND COUNTY-CROSSVILLE**

**WHEREAS**, pursuant to TCA 7-53-301 a public corporation, the Industrial Development Corporation Board of Cumberland County-Crossville was created to act on behalf of the City of Crossville and the County of Cumberland, Tennessee; and

**WHEREAS**, the Cumberland County Mayor is required to appoint nominees to fill expired terms to the Industrial Development Corporation Board of Cumberland County-Crossville; and

**WHEREAS**, the four (4) members that are appointed by the County of Cumberland have expired.

**NOW, THEREFORE, BE IT RESOLVED** by the Cumberland County Board of Commissioners meeting in regular session, that **Cliff Wightman, Josh Stone, Travis Isaacson** are to be reappointed and **Sonya Rimmer** is to be appointed to the Industrial Development Corporation Board with term ending on April 30, 2031.

Karen Cole	Term expires April 30, 2027 (Joint)
Kevin Hembree	Term expires April 30, 2027 (Joint)
Joe Salvato	Term expires April 30, 2027 (Joint)
Rob Patton	Term expires April 30, 2029 (City)
Brooks Boston	Term expires April 30, 2029 (City)
Tom Flynn	Term expires April 30, 2029 (City)
Mike Dalton	Term expires April 30, 2029 (City)
Travis Isaacson	Term expires April 30, 2031 (County)
Sonya Rimmer	Term expires April 30, 2031 (County)
Josh Stone	Term expires April 30, 2031 (County)
Cliff Wightman	Term expires April 30, 2031 (County)

Adopted this 21<sup>st</sup> day of April, 2025.

**SPONSOR:**



\_\_\_\_\_  
COUNTY MAYOR

**APPROVED:**

\_\_\_\_\_  
COUNTY MAYOR

**ATTEST:**

\_\_\_\_\_  
COUNTY CLERK

**RESOLUTION NO. 04-2025-5**

**RESOLUTION TO APPOINT A COUNTY MEDICAL EXAMINER**

**WHEREAS**, TCA 38-7-104 et seq., requires the Cumberland County Commission to appoint a Medical Examiner subject to confirmation by the Cumberland County Commission; and

**WHEREAS**, TCA 38-7-104 (c) also requires the Commission to set the amount of compensation the Medical Examiner receives each death he investigates; and

**WHEREAS**, James Wojcik, M.D. is recommended to be re-appointed on May 1, 2025 to serve a (5) five-year term expiring April 30, 2030 as the Cumberland County Medical Examiner with his compensation set not to exceed \$75.00 for each death investigated.

**NOW, THEREFORE BE IT RESOLVED**, by the Cumberland County Board of Commissioners meeting in regular session on this the 21<sup>st</sup> day of April, 2025, appoint James Wojcik, M.D. as the Cumberland County Medical Examiner.

Adopted this 21<sup>st</sup> day of April, 2025

SPONSOR:



\_\_\_\_\_  
COUNTY MAYOR

APPROVED:

\_\_\_\_\_  
COUNTY MAYOR

ATTEST:

\_\_\_\_\_  
COUNTY CLERK

**A RESOLUTION TO APPOINT A MEMBER TO THE CUMBERLAND COUNTY  
HEALTH AND SAFETY STANDARDS BOARD**

**WHEREAS**, the Cumberland County Commission approved Resolution No. 1205-6 establishing the Cumberland County Health and Safety Standards Board in accordance with Tennessee Code Annotated (T.C.A.) Section 5-1-115; and

**WHEREAS**, this board will operate in accordance with Resolution No. 1205-6 stating the Regulations Governing the Health and Safety Standard of Residential and Non-Residential Properties; and

**WHEREAS**, there are expiring terms of board members on the Health and Safety Standards Board; and

**WHEREAS**, Nancy Hyder and Sheryl Webb shall be reappointed to fill their expired terms.

**NOW, THEREFORE, BE IT RESOLVED** by the Cumberland County Board of Commissioners meeting in regular session this 21<sup>st</sup> day of April, 2025, that **Nancy Hyder and Sheryl Webb** be reappointed on the Cumberland County Health and Safety Standards Board for a four-year term. Terms shall expire if the Health and Safety Standards Board is not funded in the future.

Tom Isham	Term Expires 5/15/27
Richard Bringenberg	Term Expires 5/15/27
Craig Clark	Term Expires 5/15/27
Nancy Hyder	Term Expires 5/15/29
Sheryl Webb	Term Expires 5/15/29

Adopted this 21<sup>st</sup> day of April, 2025.

**SPONSOR:**



\_\_\_\_\_  
**COUNTY MAYOR**

**APPROVED:**

\_\_\_\_\_  
**COUNTY MAYOR**

**ATTEST:**

\_\_\_\_\_  
**COUNTY CLERK**

**RESOLUTION NO. 04-2025-7**

**RESOLUTION EMPOWERING THE MAYOR TO EXECUTE AN AGREEMENT FOR  
THE DONATION OF THE HOMESTEAD TOWER TO THE STATE OF TENNESSEE  
PARK SYSTEM**

**WHEREAS**, the Homestead Tower structure was built in 1937-1938 to house the administrative offices of the Cumberland Homesteads, a project of Franklin D. Roosevelt's 'New Deal,' and;

**WHEREAS**, the structure is located 4 miles south of Crossville at the junction of Highway 127 and Highway 68—the stone tower houses a 50,000-gallon water tank and a winding stairway that leads to a lookout platform at the top, and;

**WHEREAS**, the tower was opened as a museum in 1984 and is currently owned by Cumberland County, TN and displays photos, documents, and artifacts from the 1930's and 1940's on its ground floor, and;

**WHEREAS**, the tower and museum are open to the public for tour with approximately 10,000 visitors a year, and;

**WHEREAS**, the Homestead Tower Association, due to difficulty of finding volunteers, has requested that Cumberland County turn the Homestead Tower over to the State of Tennessee to be a part of the State Park system, and;

**WHEREAS**, pursuant to T.C.A. § 12-9-110, Cumberland County can transfer this property to the State of Tennessee without declaring it surplus property, and;

**WHEREAS**, in the Building and Grounds Committee meeting on Marcy 24, 2025, members voted unanimously for the County to turn the Homestead Tower over to the Tennessee State Park system;

**NOW, THEREFORE, BE IT RESOLVED**, the Cumberland County Board of Commissioners hereby expressly authorizes;

- A. Cumberland County Mayor Allen Foster to negotiate and execute an agreement with the State of Tennessee regarding donation of the Homestead Tower, museum, and the partial acreage it sits on for use in the State Park System.
- B. Cumberland County Mayor Allen Foster to terminate the lease with the Homestead Tower Association.
- C. Cumberland County Mayor Allen Foster to be authorized to execute any formal agreements and related documents for the donation of the Homestead Tower, museum, and the partial acreage, subject to approval by the County Attorney.

Be it further resolved, this resolution shall take effect immediately, public welfare requiring it.

**Adopted this 21<sup>st</sup> day of April, 2025.**

Jack Davis by: BWD  
SPONSOR - COUNTY COMMISSIONER

\_\_\_\_\_  
APPROVE - COUNTY MAYOR

\_\_\_\_\_  
ATTEST - COUNTY CLERK

**RESOLUTION NO. 04-2025-8**

**RESOLUTION TO APPROVE THE CUMBERLAND COUNTY FUND BALANCE  
POLICY**

**WHEREAS**, Cumberland County intends to establish a fund balance policy as recommended by the office of the Tennessee Comptroller of the Treasury's State Audit division; and

**WHEREAS**, changes will be required periodically to keep the policy updated.

**NOW, THEREFORE BE IT RESOLVED**, by the Cumberland County Commission, that the attached document titled "Fund Balance Policy Cumberland County, Tennessee", be adopted.

Be it further resolved, this resolution shall take effect immediately, public welfare requiring it.

Adopted this 21<sup>th</sup> day of April, 2025.

**SPONSOR:**

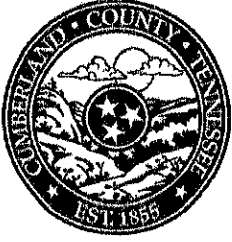
*Deborah Holbrook by Jennifer Subner*  
County Commissioner

**APPROVED:**

\_\_\_\_\_  
County Mayor

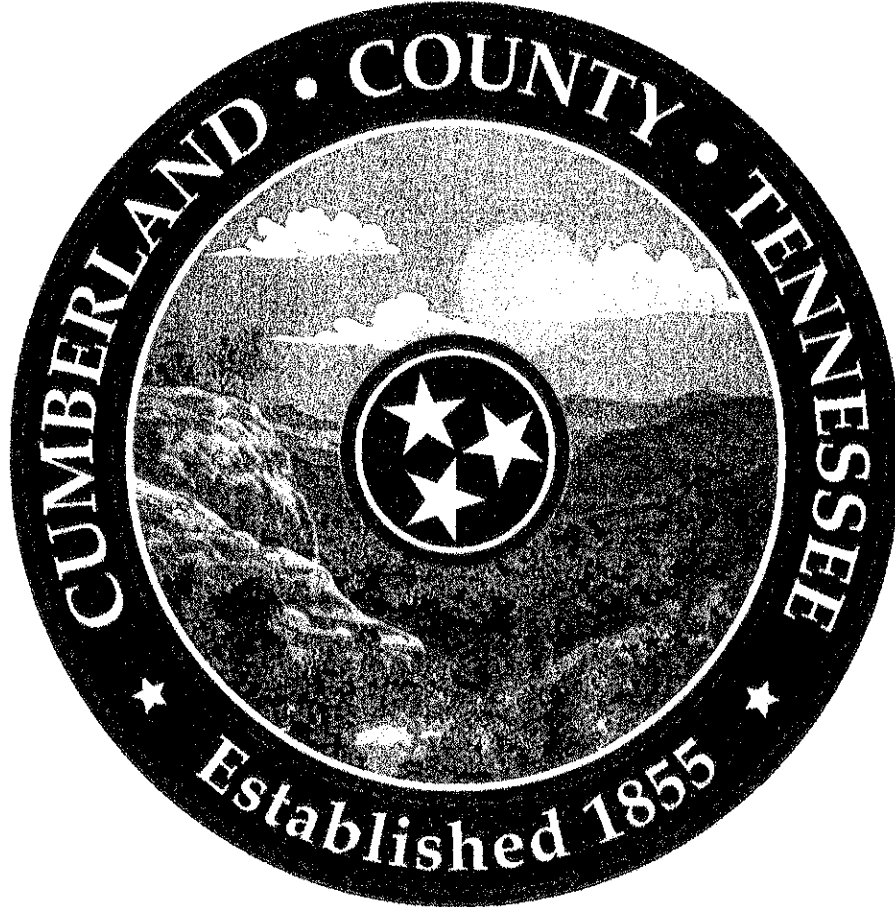
**ATTEST:**

\_\_\_\_\_  
County Clerk



# Fund Balance Policy

## Cumberland County, Tennessee



Adopted April 21, 2025 (Resolution 04-2025-xx)

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# Fund Balance Policy

## Cumberland County, Tennessee

### Goal

It is essential that governments maintain adequate levels of fund balance to mitigate current and future risks (e.g., revenue shortfalls and unanticipated expenditures), and to ensure stable tax rates. Proper financial management calls for recurring expenses to be funded by recurring revenue. This policy is intended to set guidelines and provide direction to assist in making sound decisions related to managing the fund balance of the County General Fund, Solid Waste/Sanitation Fund, Highway Fund, and General Purpose School Fund. The Debt Service fund balance policy is addressed in the "Cumberland County Debt Management Policy".

### Fund Balance Defined

Fund Balance shall be defined as all balances of committed, assigned, and unassigned, within a fund.

### Purpose of Fund Balance

- To have sufficient funds to cash flow operations during the year.
- To have emergency funds available due to revenue shortfalls or unanticipated expenditures/expenses.
- To have investment funds available in order to provide operating interest earnings to support operations thus limiting the need for property tax revenue.
- To demonstrate financial stability and strength; thereby, portraying to the investment community the county's financial management strength and low risk. Low financial risk and strong financial strength and stability should reflect a lower risk and thus lower interest rate for future debt issuance.

### General Fund (101)

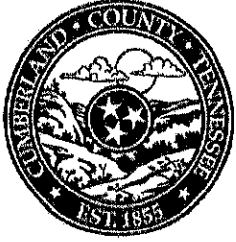
The General Fund is heavily supported by property tax. Property tax payments are not due until eight months into the fiscal year. The county must have a relatively high fund balance related to appropriations in order to support cash flow needs. The fund balance should be sufficient to meet cash flow needs and assist in investment planning. General Fund balance shall be calculated at 17% of the current year appropriation.

### Solid Waste/Sanitation Fund (116)

The Solid Waste Fund is heavily supported by property tax but has fewer appropriations than the General Fund. The fund balance should be sufficient to meet cash flow needs. Solid Waste Fund balance shall be calculated at 10% of the current year appropriation.

### Highway Fund (131)

The Highway Fund is heavily supported by monthly revenue from the State of Tennessee gasoline and motor fuel tax, and as such a low fund balance to annual appropriation is needed for cash flow purposes.



# Fund Balance Policy

## Cumberland County, Tennessee

The fund balance should be sufficient to meet cash flow needs and shall be calculated at 10% of the current year appropriation.

### General Purpose School Fund (141)

The General Purpose School Fund is heavily supported by the State of Tennessee funding. The fund balance should be sufficient to meet the cash flow need, and should also assist in investment earnings. Cash flow needs should consist of two months of normal operating costs. Normal operating costs are those costs for salaries and benefits when school is in session. The fund balance shall be calculated at 17% of the expenditures for operating funds.

### Transparency

The management of the fund balances shall be transparent to the Commission and the public by the annual publication of an Operational Statement for each of the county funds. The Operational Statement shall reflect: **Estimated Beginning Fund Balance** plus **Estimated Revenue** less **Appropriation** equals **Estimated Ending Fund Balance**.

The estimated beginning fund balance shall be estimated during the annual budget process and shall be continuously reviewed for each fund until the budget is adopted and/or the fiscal year end is closed. After the fiscal year end is closed, the operational statement shall be recalculated reflecting the ending fund balance closing (prior year), which is the beginning fund balance for the new budget. After the annual audit is complete, the operational statement is again updated with the audited fund balance (prior year).

During the adoption of the annual budget, calculation shall be made comparing the percentage of Estimated Ending Fund Balance (for the proposed new year) with the proposed appropriation. This calculation shall be compared to the policy for compliance. Any variance outside of this policy shall be noted and explained and outline the reasoning for the variance and any proposal to comply with the policy.

### Steps If Fund Balance is Not Optimal

The Budget Committee and County Commission's action on the fund balance, which may be higher or lower than the policy, shall be set out as follows:

- A budget that deviates from the recommended fund balance minimum requirements must be specifically approved by the Budget Committee and County Commission as a whole. A written request from the department should specify why the balance is not projected to meet the minimum, as well as the actions to be taken to meet the minimum in the future.
- If a fund balance covered in this policy is greater than the stated optimal fund balance policy then the monies greater than the optimal fund balance should be used for capital expenses and possibly allocated towards funding major infrastructure projects, acquiring new equipment, building renovations, or significant technology upgrades which are considered long-term investments in the organization's assets.

**Resolution #** 04-2025-9

**Cumberland County, Tennessee  
General Fund**

To the Cumberland County Commission meeting in regular session this 21st day of April, 2025:

Whereas, the Sheriff's Department has received additional funding from the State of Tennessee, and

Whereas, this is a payment made by the recruitment and retention grant.

Therefore, be it resolved that the following budget amendment be adopted by the Cumberland County Commission.

**SHERIFF'S DEPARTMENT**

Increase Revenue:

101-46210	Law Enforcement Training Programs	\$ 3,000.00
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Increase Expenditures:

101-54110-140	Salary Supplements	\$ 3,000.00
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Sponsor:

  
County Commissioner

Approval:

\_\_\_\_\_  
County Mayor

Attest:

\_\_\_\_\_  
County Clerk

Budget Committee Vote:

Ayes: 9 Nays: 0 Abstain: 0

**Cumberland County, Tennessee  
General Fund**

To the Cumberland County Commission meeting in regular session this 21st day of April, 2025:

Whereas, the County Clerk has requested funding for computer technology upgrades for a scanner, credit card readers, and printers at a cost \$16,300.00 for the efficient operation of his office, and

Whereas, revenues are designated and reserved for the purpose of improving and maintaining computer technology in the County Clerk's Office.

Therefore, be it resolved that the following budget amendment be adopted by the Cumberland County Commission:


**General Fund  
County Clerk**

Decrease:

101-34515	Restricted for Technology	\$16,300.00
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Increase Expenditures:

101-52500-709	Data Processing Equipment	\$16,300.00
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Sponsor:   
County Commissioner

Approval: \_\_\_\_\_  
County Mayor

Attest: \_\_\_\_\_  
County Clerk

Budget Committee Vote:  
Ayes: 9 Nays: 0 Abstain: 0

**Resolution #** 04-2025-11

**Cumberland County, Tennessee  
General Fund**

To the Cumberland County Commission meeting in regular session this 21st day of April, 2025:

Whereas, the Ambulance Service has received additional funding from the State of Tennessee, and

Whereas, this is a one-time annual EMS training supplement for full time employees, as defined by T.C.A 68-140-335.

Therefore, be it resolved that the following budget amendment be adopted by the Cumberland County Commission.

**AMBULANCE DEPARTMENT**

Increase Revenue:

101-46210	Law Enforcement Training Programs	\$ 24,800.00
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Increase Expenditures:

101-55130-140	Salary Supplements	\$ 24,800.00
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Sponsor: *Wiley Potts*  
County Commissioner

Approval: \_\_\_\_\_  
County Mayor

Attest: \_\_\_\_\_  
County Clerk

Budget Committee Vote:  
Ayes: 9 Nays: 0 Abstain: 0

**Cumberland County, Tennessee  
General Fund**

To the Cumberland County Commission meeting in regular session this 21<sup>st</sup> day of April, 2025:

Whereas, the Cumberland County Fire department has applied for and received a grant from the State of Tennessee, and

Whereas, the additional funding will provide a washer and driver for personal protection equipment and thermal imagers.

Therefore, be it resolved that the following budget amendment be adopted by the Cumberland County Commission:

**General  
Fire Department**

Increase:

101-46980	Other Grants	\$68,000.00
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Increase Expenditures:

101-54310-790	Other Equipment	\$68,000.00
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Sponsor:   
County Commissioner

Approval: \_\_\_\_\_  
County Mayor

Attest: \_\_\_\_\_  
County Clerk

Budget Committee Vote:

Ayes: 9 Nays: 0 Abstain: 0

**RESOLUTION NO. 04-2025-13**

**RESOLUTION TO APPROVE THE PURCHASE OF THE CITY OF CROSSVILLE  
PROPERTY BY CUMBERLAND COUNTY**

**WHEREAS**, Cumberland County sold the Snodgrass Building and the Amphitheater located on three parcels on Thurman Avenue, to the City of Crossville via resolution 06-2013-15, and;

**WHEREAS**, the City of Crossville paid \$51,900 with a commitment to improve the properties and the usability of the Amphitheater, and;

**WHEREAS**, Randal and Teresa Boston deeded to the City of Crossville an additional small parcel of .07 acres that sits to the North of the Amphitheater and is an integral part of the property at no cost; and,

**WHEREAS**, County Mayor Allen Foster has been in discussions with city leaders to purchase the property back from the City of Crossville for the original purchase price, while keeping the lease with Downtown Crossville Inc. (DCI).

**NOW, THEREFORE, BE IT RESOLVED**, the Cumberland County Board of Commissioners hereby expressly authorizes:

- A. Cumberland County Mayor Allen Foster to negotiate and execute an agreement with the City of Crossville for the purchase of the three lots and buildings for \$51,900, subject to approval by the County Attorney.
- B. Cumberland County Mayor Allen Foster to negotiate and execute an agreement with Downtown Crossville Inc. for the lease of the Snodgrass Building, subject to approval by the County Attorney.
- C. That the purchase of this property, further described as Tax Map and Parcel 113 C C 014.00, being the same .496 acres and .07 acres transferred by deeds found at Deed Book 1415 Page 1380 and Deed Book 1415 Page 1382, respectively, of the Cumberland County Register of Deeds Office, is hereby approved and that Cumberland County Mayor Allen Foster is authorized to pay or direct payment of the \$51,900.00 and any incidentals incurred for closing to the City of Crossville and is further authorized to execute any documents required to complete said purchase.
- D. Increase to fund 101-51100-715, Land, for \$51,900.00
- E. Decrease to Fund 39000, Unassigned Fund Balance, for 51,900.00

**Adopted this 21<sup>st</sup> day of April, 2025.**

  
\_\_\_\_\_  
SPONSOR – COUNTY COMMISSIONER

\_\_\_\_\_  
APPROVE – COUNTY MAYOR

\_\_\_\_\_  
ATTEST – COUNTY CLERK

Amendment # 04-2025-14  
Cumberland County, Tennessee  
Gear Up State/Federal Grant

WHEREAS, the Gear Up Grant requires a revision to increase Equipment funding and clean up.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 27th day of March 2025 and by the Cumberland County Commission meeting on this 21st day of April 2025, that the following budget amendment be adopted:

**STATE/FEDERAL GRANT:  
GEAR UP**

Increase Expenditures		
141-71300-116-GEAR	Certified Teachers	\$ 9,084.26
141-71300-206-GEAR	Life Insurance	\$ 126.00
141-71300-730-GEAR	Equipment	\$ 2,847.22
	Total Increase	\$ 12,057.48
Decrease Expenditures		
141-71300-201-GEAR	Social Security	\$ 165.14
141-71300-204-GEAR	State Retirement	\$ 1,799.32
141-71300-207-GEAR	Medical Insurance	\$ 7,191.00
141-71300-208-GEAR	Dental	\$ 54.80
141-72130-524-GEAR	Staff Development	\$ 2847.22
	Total Decrease	\$ 12,057.48

SPONSORED BY:

*Frank Cox*  
BOE Member

APPROVED BY:

*William Stoltz*  
Chairman of the Board

ATTEST:

*William V. Goo*  
Director of Schools

Ayes: 3 Nays: 0 Abstain: 0

Sponsor:

*Wendell Wilson*  
County Commissioner

Approval:

\_\_\_\_\_  
County Mayor

Attest:

\_\_\_\_\_  
County Clerk

Budget Committee Vote: Ayes: \_\_\_ Nays: \_\_\_ Abstain: \_\_\_

**CENTRAL CAFETERIA FUND**  
**Line-Item Budget Amendment**

*Handwritten signature/initials*

WHEREAS reallocation is required to balance line 204 State Retirement (TCRS) of the budget where this line was under projected. Whereas the line item amendment would clean up the budget line before the year end. Since the change included wage lines, both the CCBOE and the Cumberland County Commission must approve.

THEREFORE, be it resolved that the following budget line-item amendment be approved by the Cumberland County Board of Education meeting this 27<sup>th</sup> day of **March 2025** and adopted by the Cumberland County Commission meeting this \_\_\_\_\_ day of **April 2025**.

**INCREASE EXPENDITURES:**

143.73100.204 State Retirement (TCRS)	\$ 13,000.00
<b>TOTAL INCREASE</b>	<b>\$ 13,000.00</b>

**DECREASE EXPENDITURES:**

143.73100.165 Cafeteria Personnel Salaries	\$ 11,718.00
143.73100.186 Longevity Pay	\$ 1,282.00
<b>TOTAL DECREASE</b>	<b>\$ 13,000.00</b>

SPONSORED BY: *Sheryl G. Michael*  
BOE Member

SPONSORED BY: *Wendell W. DeLoach*  
County Commissioner

APPROVED BY: *Alvin J. Jones*  
Chairman of the Board

APPROVED BY: \_\_\_\_\_  
County Mayor

ATTEST: *William M. Gray*  
Director of Schools

ATTEST: \_\_\_\_\_  
County Clerk

Ayes: 3 Nays: 0 Abstain: 0

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

**RESOLUTION # 04-2025-16**  
**Cumberland County, Tennessee**  
**General Program School Fund**

WHEREAS, the General budget requires revision to allocate funds

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 27th day of March 2024, that the following budget amendment be adopted:

Decrease Expenditures

141-71200-189	Other Salaries and Wages	\$	21,928.00
141-71200-195	Certified Substitute Teacher	\$	13,500.00
141-71200-336	Maintenance & Repair Services	\$	200.00
141-71200-429	Instructional Supplies	\$	1,365.56
141-71200-499	Other Supplies and Materials	\$	895.71
141-71200-725	Special Education Equipment	\$	958.48
141-72220-336	Maintenance & Repair Services	\$	2,000.00
141-72220-499	Other Supplies and Materials	\$	1,300.00
<b>Total Decrease Expenditures</b>			<b>\$ 42,147.75</b>

Increase Expenditures

141-72220-399	Contracted Services	\$	42,147.75
<b>Total Increase Expenditures</b>			<b>\$ 42,147.75</b>

SPONSORED BY:

*James R. Cole*  
 BOE Member

APPROVED BY:

*William R. [Signature]*  
 Chairman of the Board

ATTEST:

*Matthew H. [Signature]*  
 Director of Schools

Ayes: 8 Nays: 0 Abstain: 0

Sponsor:

*Wendell Wilson*  
 County Commissioner

Approval: \_\_\_\_\_

County Mayor

Attest: \_\_\_\_\_

County Clerk

Budget Committee Vote:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

Amendment # 04-2025-17

Cumberland County, Tennessee

General Purpose School Fund

WHEREAS the ISM State Grant for 2024-2025 required a revision to account for a change in needs and clean up.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 27<sup>th</sup> day of March 2025, and by the Cumberland County Commission meeting on this 21<sup>st</sup> day of April 2025, that the following budget amendment be adopted:

Decrease Expenditures:

141-71100-195-BROWN	Certified Substitute Teachers	\$ 15,300.00
141-71100-198-PHILL	Non-Certified Substitute Teacher	\$ 13,500.00
141-73100-730-SOUTH	Vocational Instruction Equipment	\$ 20,000.00
	<b>Total Decrease:</b>	<b>\$ 48,800.00</b>

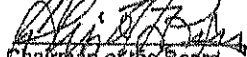
Increase Expenditures:

141-71300-730-BROWN	Vocational Instruction Equipment	\$ 15,300.00
141-76100-799-PHILL	Other Capital Outlay	\$ 13,500.00
141-76100-707-SOUTH	Building Improvements	\$ 20,000.00
	<b>Total Increase:</b>	<b>\$ 48,800.00</b>

SPONSORED BY:

  
BOE Member

APPROVED BY:

  
Chairman of the Board

ATTEST:

  
Director of Schools

Ayes: 8 Nays: 0 Abstain: 0

Sponsor: \_\_\_\_\_ County

Commissioner

Approval: 

County Mayor

Attest: \_\_\_\_\_

County Clerk

Budget Committee Vote: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstain \_\_\_\_\_

**RESOLUTION # 04-2025-18**  
Cumberland County, Tennessee  
**CENTRAL CAFETERIA FUND**

*A. Hamby*

WHEREAS reallocations are required to record the TISA Bonuses.

THEREFORE, be it resolved that the following budget resolution be approved by the Cumberland County Board of Education meeting this 27<sup>th</sup> day of March 2025 and adopted by the Cumberland County Commission meeting this \_\_\_\_\_ day of April 2025.

<b>INCREASE REVENUES:</b>	143.49800	Transfers In	\$51,741.06
		<b>TOTAL INCREASE</b>	<b>\$51,741.06</b>

<b>INCREASE EXPENDITURES:</b>			
	143.73100.188	Bonus Payments	\$45,904.00
	143.73100.201	Social Security	\$ 3,511.66
	143.73100.204	State Retirement (TCRS)	\$ 2,325.40
		<b>TOTAL INCREASE</b>	<b>51,741.06</b>

SPONSORED BY: *Sheryl L. Nichol*  
BOE Member

SPONSORED BY: *Wade*  
County Commissioner

APPROVED BY: *Phillip A. King*  
Chairman of the Board

APPROVED BY: \_\_\_\_\_  
County Mayor

ATTEST: *William King*  
Director of Schools

ATTEST: \_\_\_\_\_  
County Clerk

Ayes: 8 Nays: 0 Abstain: 0

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

**Resolution # 04-2025-19**  
Cumberland County, Tennessee  
General Program School Fund

WHEREAS the General budget requires revision to move funds to pay employee bonus out of outcomes monies.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 27th day of March 2025, and by the Cumberland County Commission meeting on April 21st, 2025, that the following budget amendment be adopted.

**General Budget Amendment**

<u>Decrease Expense:</u>		
141-71100-116	Regular Instruction Teacher	\$57,212.87
Total Decrease in Expense		
 <u>Increase Expenditures:</u>		
141-71100-188	Regular Instruction - Bonus Payments	\$49,741.97
141-71100-201	Regular Instruction - Social Security	\$3,636.75
141-71100-204	Regular Instruction - State Retirement	\$3,809.99
141-71100-217	Regular Instruction - Hybrid Stabilization	\$24.16
Total Increase in Expenditures		
		\$57,212.87

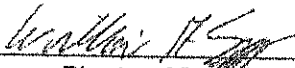
SPONSORED BY:

  
BOE Member

APPROVED BY:


  
Chairman of the Board

ATTEST:

  
Director of School

Ayes: 8 Nays: 0 Abstain: 0

Sponsor:

  
County Commissioner

Approval:

\_\_\_\_\_  
County Mayor

Attest:

\_\_\_\_\_  
County Clerk

Budget Committee Vote

Ayes: \_\_\_\_ Nays: \_\_\_\_ Abstain: \_\_\_\_

Resolution # 04-2025-20

Cumberland County, Tennessee  
General Program School Fund

WHEREAS the General budget requires revision to move funds to purchase 1200 student chromebooks in advance.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 27th day of March 2025, and by the Cumberland County Commission meeting on April 21st, 2025, that the following budget amendment be adopted.

**General Budget Amendment**

<b>Decrease Fund Balance:</b>		
141-39000	Fund Balance - Unassigned	\$394,800.00
Total Decrease in Fund Balance		\$394,800.00
<b>Increase Expenditures:</b>		
141-72250-722	Regular Instruction - Equipment	\$394,800.00
Total Increase in Expenditures		\$394,800.00

SPONSORED BY: [Signature]  
BOE Member

APPROVED BY: [Signature]  
Chairman of the Board

ATTEST: [Signature]  
Director of School

Ayes: 7 Nays: 1 Abstain: 0

Sponsor: [Signature]  
County Commissioner

Approval: \_\_\_\_\_  
County Mayor

Attest: \_\_\_\_\_  
County Clerk

Budget Committee Vote Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

Resolution # 04-2025-21

Cumberland County, Tennessee  
General Program School Fund

WHEREAS the General budget requires revision to move funds to pay employee bonus out of outcomes monies.

THEREFORE, be it resolved, by the Cumberland County Board of Education meeting on this 27th day of March 2025, and by the Cumberland County Commission meeting on April 21st, 2025, that the following budget amendment be adopted.

**General Budget Amendment**

**Decrease Expense:**

141-71100-116 Regular Instruction Teacher \$598,183.30

Total Decrease in Expense

**Increase Expenditures:**

141-71100-188	Regular Instruction - Bonus Payments	\$239,963.16
141-71100-201	Regular Instruction - Social Security	\$17,980.83
141-71100-204	Regular Instruction - State Retirement	\$17,255.12
141-71100-217	Regular Instruction - Hybrid Stabilization	\$1,024.02
141-71100-188-SSIG	Regular Instruction - Bonus Payments- SSIG	\$604.00
141-71100-201 SSIG	Regular Instruction - Social Security-SSIG	\$8.76
141-71150-188	Alternate Instruction - Bonus Payment	\$3,020.00
141-71150-201	Alternate Instruction - Social Security	\$231.03
141-71150-204	Alternate Instruction - State Retirement	\$216.41
141-71150-217	Alternate Instruction - Hybrid Stabilization	\$6.04
141-71200-188	Special Education - Bonus Payment	\$57,380.00
141-71200-201	Alternate Instruction - Social Security	\$4,389.57
141-71200-204	Alternate Instruction - State Retirement	\$4,473.20
141-71200-217	Alternate Instruction - Hybrid Stabilization	\$175.16
141-71200-188-PRSCH	Special Education - Bonus Payment	\$1,812.00
141-71200-201-PRSCH	Alternate Instruction - Social Security	\$136.62
141-71200-204-PRSCH	Alternate Instruction - State Retirement	\$158.55
141-71300-188	CTE Program - Bonus Payments	\$28,425.75
141-71300-201	CTE Instruction - Social Security	\$2,174.57
141-71300-204	CTE - State Retirement	\$2,015.79
141-71300-217	CTE - Hybrid Stabilization	\$124.58
141-71300-188-BROWN	CTE Program - Bonus Payments	\$679.50
141-71300-201-BROWN	CTE Instruction - Social Security	\$51.98
141-71300-204-BROWN	CTE - State Retirement	\$50.65
141-71300-217-BROWN	CTE - Hybrid Stabilization	\$4.53
141-71300-188-CCHS	CTE Program - Bonus Payments	\$906.00
141-71300-201-CCHS	CTE Instruction - Social Security	\$69.31
141-71300-204-CCHS	CTE - State Retirement	\$65.05
141-71300-217-CCHS	CTE - Hybrid Stabilization	\$4.53

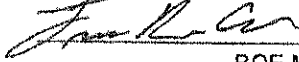
141-71300-188-COES	CTE Program - Bonus Payments	\$679.50
141-71300-201-COES	CTE Instruction - Social Security	\$51.98
141-71300-204-COES	CTE - State Retirement	\$46.93
141-71300-217-COES	CTE - Hybrid Stabalization	\$2.27
141-71300-188-GEAR	CTE Program - Bonus Payments	\$1,208.00
141-71300-201-GEAR	CTE Instruction - Social Security	\$92.41
141-71300-204-GEAR	CTE - State Retirement	\$76.83
141-71300-188-GMES	CTE Program - Bonus Payments	\$679.50
141-71300-201-GMES	CTE Instruction - Social Security	\$51.98
141-71300-204-GMES	CTE - State Retirement	\$46.93
141-71300-217-GMES	CTE - Hybrid Stabalization	\$2.27
141-71300-188-HOME	CTE Program - Bonus Payments	\$679.50
141-71300-201-HOME	CTE Instruction - Social Security	\$51.98
141-71300-204-HOME	CTE - State Retirement	\$46.93
141-71300-217-HOME	CTE - Hybrid Stabalization	\$2.27
141-71300-188-NORTH	CTE Program - Bonus Payments	\$679.50
141-71300-201-NORTH	CTE Instruction - Social Security	\$51.98
141-71300-204-NORTH	CTE - State Retirement	\$43.22
141-71300-188-PHILL	CTE Program - Bonus Payments	\$679.50
141-71300-201-PHILL	CTE Instruction - Social Security	\$51.98
141-71300-204-PHILL	CTE - State Retirement	\$46.93
141-71300-217-PHILL	CTE - Hybrid Stabalization	\$2.27
141-71300-188-PINEV	CTE Program - Bonus Payments	\$339.75
141-71300-201-PINEV	CTE Instruction - Social Security	\$25.99
141-71300-204-PINEV	CTE - State Retirement	\$21.61
141-71300-188-SMHS	CTE Program - Bonus Payments	\$453.00
141-71300-201-SMHS	CTE Instruction - Social Security	\$34.65
141-71300-204-SMHS	CTE - State Retirement	\$28.81
141-71300-188-SOUTH	CTE Program - Bonus Payments	\$679.50
141-71300-201-SOUTH	CTE Instruction - Social Security	\$51.98
141-71300-204-SOUTH	CTE - State Retirement	\$43.22
141-71300-188-STONE	CTE Program - Bonus Payments	\$453.00
141-71300-201-STONE	CTE Instruction - Social Security	\$34.65
141-71300-204-STONE	CTE - State Retirement	\$32.53
141-71300-217-STONE	CTE - Hybrid Stabalization	\$2.27
141-72110-188	Attendance Program - Bonus Payments	\$1,208.00
141-72110-201	Attendance - Social Security	\$92.42
141-72110-204	Attendance- State Retirement	\$83.05
141-72110-217	Attendance - Hybrid Stabalization	\$24.16
141-72120-188	Health Services - Bonus Payments	\$8,456.00
141-72120-201	Health Services - Social Security	\$646.89
141-72120-204	Health Services- State Retirement	\$725.46
141-72130-188	Other Student Support - Bonus Payments	\$13,342.36
141-72130-201	Other Student Support - Social Security	\$979.87

141-72130-204	Other Student Support- State Retirement	\$976.10
141-72130-217	Other Student Support - Hybrid Stabalization	\$72.48
141-72130-188-SSIG	Other Student Support - Bonus Payments	\$302.00
141-72130-201-SSIG	Other Student Support - Social Security	\$4.38
141-72210-188	Regular Instruction Program - Bonus Payments	\$7,248.00
141-72210-201	Regular Instruction Program- Social Security	\$554.47
141-72210-204	Regular Instruction Program- State Retirement	\$470.88
141-72210-217	Regular Instruction Program - Hybrid Stabalization	\$6.04
141-72220-188	Special Education Program - Bonus Payments	\$6,040.00
141-72220-201	Special Education Program- Social Security	\$462.06
141-72220-204	Special Education Program- State Retirement	\$457.17
141-72220-217	Special Education Program - Hybrid Stabalization	\$18.12
141-72230-188	CTE - Bonus Payments	
141-72230-201	CTE- Social Security	\$231.03
141-72230-204	CTE- State Retirement	\$216.41
141-72230-217	CTE - Hybrid Stabalization	\$6.04
141-72230-188-CCHS	CTE - Bonus Payments	\$226.50
141-72230-201-CCHS	CTE- Social Security	\$17.33
141-72230-204-CCHS	CTE- State Retirement	\$19.82
141-72230-188-SMHS	CTE - Bonus Payments	\$226.50
141-72230-201-SMHS	CTE- Social Security	\$17.33
141-72230-204-SMHS	CTE- State Retirement	\$19.82
141-72250-188	Technology - Bonus Payments	\$5,436.00
141-72250-201	Technology- Social Security	\$415.85
141-72250-204	Technology- State Retirement	\$475.65
141-72320-188	Office of Superintendent - Bonus Payments	\$1,812.00
141-72320-201	Office of Superintendent- Social Security	\$138.62
141-72320-217	Office of Superintendent- State Retirement	\$144.11
141-72410-188	Office of Principal - Bonus Payments	\$40,562.07
141-72410-201	Office of Principal- Social Security	\$3,103.00
141-72410-204	Office of Principal- State Retirement	\$3,172.63
141-72410-217	Office of Principal- Hybrid Stabalization	\$9.42
141-72510-188	Fiscal Services - Bonus Payments	\$1,812.00
141-72510-201	Fiscal Services- Social Security	\$138.62
141-72510-204	Fiscal Services- State Retirement	\$158.55
141-72520-188	Human Services - Bonus Payments	\$1,208.00
141-72520-201	Human Services- Social Security	\$92.41
141-72520-204	Human Services- State Retirement	\$105.70
141-72610-188	Operation of the Plant- Bonus Payments	\$32,918.00
141-72610-201	Operation of the Plant- Social Security	\$2,518.23
141-72610-204	Operation of the Plant- State Retirement	\$2,801.05
141-72620-188	Maintenance of the Plant- Bonus Payments	\$7,852.00
141-72620-201	Maintenance of the Plant- Social Security	\$600.68
141-72620-204	Maintenance of the Plant- State Retirement	\$687.05

141-72710-188	Transportation- Bonus Payments	\$33,824.00
141-72710-201	Transportation- Social Security	\$2,531.36
141-72710-204	Transportation- State Retirement	\$2,801.05
141-73300-188	Community Services- Bonus Payments	\$1,812.00
141-73300-201	Community Services- Social Security	\$138.62
141-73300-204	Community Services- State Retirement	\$132.13
141-73400-188	Early Childhood Education - Bonus Payments	\$14,496.00
141-73400-201	Early Childhood Education- Social Security	\$1,108.95
141-73400-204	Early Childhood Education- State Retirement	\$1,120.36
141-73400-217	Early Childhood Education- Hybrid Stabilization	\$24.17

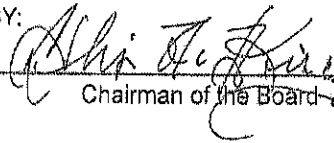
Total Increase in Expenditures \$598,183.30

SPONSORED BY:



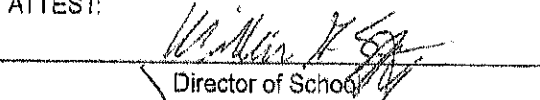
BOE Member

APPROVED BY:



Chairman of the Board

ATTEST:

  
 Director of Schools

Ayes: 8 Nays: 0 Abstain: 0

Sponsor:

  
 County Commissioner

Approval: \_\_\_\_\_

County Mayor

Attest: \_\_\_\_\_

County Clerk

Budget Committee Vote

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

**1<sup>st</sup> District**

Wiley Potter  
Sue York

**2<sup>nd</sup> District**

Nancy Hyder  
Tom Isham

**3<sup>rd</sup> District**

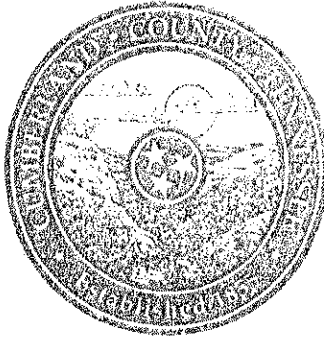
Rebecca Stone  
Darrell Threet

**4<sup>th</sup> District**

David Gibson  
Charles Seiber

**5<sup>th</sup> District**

Jack Davis  
Terry Lowe



**6<sup>th</sup> District**

Joe Sherrill  
Wendell Wilson

**7<sup>th</sup> District**

Mark Baldwin  
Jerry Cooper

**8<sup>th</sup> District**

Deborah Holbrook  
Greg Maxwell

**9<sup>th</sup> District**

John Patterson, Jr

**Commission Chairman**

Mayor Allen Foster

## Cumberland County Board of Commissioners

2 N Main St | Suite 203 | Crossville, TN 38555

**March 27, 2025**

**TO:** County Commissioners, County Mayor, County Clerk, News Media

**FROM:** Tom Isham – Emergency Services Committee Chair

**The Emergency Services Committee will be meeting on Thursday, April 17, 2025  
at 1 pm at the Cumberland County Community Complex.**

### AGENDA

- a) Call to Order
- b) Opportunity for Public Comment
- c) Guest: Putnam County EMA
- d) Updates –
  - TEMA: Jill Ritzman
  - Sheriff's Department: Casey Cox
  - Fire Department: Trevor Kerley, Kenny Kilgore
  - Emergency Services/Ambulance: Chris Miller
  - Medical Director: Dr. James Wojcik
  - Emergency Management Agency: Travis Cole, Chris Cox
  - E-911/Dispatch: Eric Ritzman, TJ Williams
- e) New / Old Business, if any
- f) Adjournment

### **EMERGENCY SERVICES COMMITTEE:**

Wiley Potter, 1<sup>st</sup> \*Vice-Chair

Tom Isham, 2<sup>nd</sup> \*Chair

Darrell Threet, 3<sup>rd</sup>

Charles Seiber, 4<sup>th</sup>

Terry Lowe, 5<sup>th</sup>

Wendell Wilson, 6<sup>th</sup>

Jerry Cooper, 7<sup>th</sup>

Greg Maxwell, 8<sup>th</sup>

John Patterson, 9<sup>th</sup>



## Public Records Committee Minutes

Tuesday, October 29, 2024 at 10:00 AM

<u>Members Present:</u>	<u>Members Absent:</u>	<u>Others Present:</u>
Rebecca Stone	Jule Bryson	Beth Wyatt-Davis - Mayors Office
Barbara Parsons		Gary Nelson - Chronicle
Joyce Rorabaugh		
Trey Kerley		
Tyler Moore (Gen. Session)		

**Call to Order** - The Public Records Committee meeting was called to order by Chair Rebecca Stone at 10:00 am.

**Approval of Minutes** - The committee members present read over the Minutes from the March 26, 2024 meeting. Trey Kerley made the motion to approve the minutes. The motion was seconded by Barbara Parsons. All approved. Motion carried.

**Public Comment - None**

### Report from County Archivist

**Circuit Court Clerk's Office** - Circuit Court Clerk, Jessica Burgess, made a request to destroy some records in her office. These records consisted of old, already paid traffic tickets. Joyce did extensive research on the subject and could not find anywhere that the county had to keep such records. Jessica has requested to shred the old documents. Barbara Parsons made a motion to allow Jessica Burgess to shred the old traffic tickets. The motion was seconded by Trey Kerley. All approved. Motion carried.

**Archive Building Construction** Joyce reported that the construction of the Archives building was coming right along. Windows are about to be installed in the old section. The construction crew told her that the new build should be ready by 12/31/24 and they would finish up on the old section and she should be back in by late Spring of 2025.

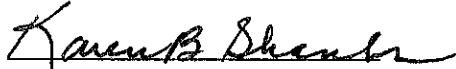
**New Software** - The Archives software, Past Perfect, has a new index version that is Cloud based. The index will go on the Library's website for viewers to retrieve. This will allow unlimited items to be added. Currently there is a maximum of 10,000 items. She is happy with this software and its secure backup.

### Disposition: Property Tax Assessor's Office

Joyce has met with Kelli Tipton Buchannon, new Assessor of Property, to go over the Property Assessor office records disposition. Kelli has signed and Joyce will get Chairman Stone to sign at the conclusion of the meeting.

**Old Business** - None

**Adjournment** - Trey Kerley made a motion to adjourn. Joyce Rorabaugh seconded the motion. All approved. Meeting was adjourned at 10:21 am.



Authorized Signature

3-18-25

Date

**Building and Grounds Committee**  
**November 14, 2024 | 4:30 PM**  
**Cumberland Room, Art Circle Public Library**



**Members (District):**

Sue York (1<sup>st</sup>)  
Nancy Hyder (2<sup>nd</sup>)  
Rebecca Stone (3<sup>rd</sup>)  
Charles Seiber (4<sup>th</sup>)  
Jack Davis (5<sup>th</sup>)  
Joe Sherrill (6<sup>th</sup>)  
Jerry Cooper (7<sup>th</sup>)  
Greg Maxwell (8<sup>th</sup>)  
John Patterson (9<sup>th</sup>)

**Others Present:**

Gary Nelson, *Crossville Chronicle*  
Torey LaMontagne, Mayor's Office, Minutes  
Kevin Chamberlin, Upland Design  
Mayor Foster  
Travis Cole, Director, EMA  
Sydney Fritz, Director, CC Health Dept  
Tom Isham, 2<sup>nd</sup> District  
Darrell Threet, 3<sup>rd</sup> District  
Wendell Wilson, 6<sup>th</sup> District  
Colleen Mall, 9<sup>th</sup> District  
Bob Terraforte, Military Museum  
Mark Pfaffenroth, Military Museum  
Diane and Alex Alenitsch, Military Museum  
Karen Shanks

**CALL TO ORDER**

With a quorum present, Convener Jack Davis called the meeting to order at 4:30 pm on Thursday, November 14, 2024 in the Cumberland Room of the Art Circle Public Library.

**APPROVAL OF MINUTES**

John made a motion to approve the minutes from the previous meeting as presented. The motion was seconded by Joe, none were opposed, and the motion carried. The minutes from the last meeting were approved as presented.

**OPPORTUNITY FOR PUBLIC COMMENT**

Jack opened the floor for public comment(s) related to the agenda and there were none.

**ELECTION OF OFFICERS**

Sue York made a motion to nominate Charlie Seiber as Chair of the Building and Grounds Committee. Nancy seconded the motion, none were opposed, and the motion carried. There were no other nominations, and Charlie Seiber was elected the Chair of the Building and Grounds Committee.

Jerry Cooper made a motion to nominate Greg Maxwell as Vice-Chair of the Building and Grounds Committee. Jack and Nancy seconded the motion, none were opposed, and the motion carried. There were no other nominations, and Greg Maxwell was elected the Vice-Chair of the Building and Grounds Committee.

**COURTHOUSE AND ARCHIVES RENOVATION UPDATES**

Mayor Foster was present with updates on the Courthouse renovation. The elevator is very close to done, and we are waiting on inspection from the state. The steel support beams that were badly needed at the beginning of the project to safely brace the structure, are being removed. Buckeye hopes to hand the renovation of the 3<sup>rd</sup> floor and the front original portion to Stubbs Construction soon. The mayor noted that he has been very pleased with Buckeye and there have been nearly no bumps in the road. He also noted that it has been discovered that the courthouse's original lightning protection system is not in working order, and is too obsolete to restore to working order. Reassembling the original system was under Buckeye's scope of work,

but after finding those issues with it, Upland Design will attempt to find a new lightning protection system for installment.

Kevin Chamberlin with Upland Design Group was also present with updates on the archive's facility. Kevin stated that the renovation on the building is going well and moving right along. The facility is set to be completed around Spring 2025. John Patterson asked if we could get the best guess timeline for the courthouse completion. Kevin sent timeline information to Torey to forward to the committee.

### **COMMUNITY COMPLEX DESIGN**

Mayor Foster noted that the previous committee had held discussion regarding the possibility of a new master plan for the Community Complex grounds. Joe Sherrill asked if we are still considering a plan. Nancy mentioned that the bathrooms used to be pretty bad and she would like to see new ones. Mayor Foster stated that we could either continue to hodge-podge the grounds, or we could get a central plan going. In agreement, Sue mentioned that the current meeting space and kitchen had been outgrown. Jack made a motion to have Mayor Foster move forward with finding potential master planners to come speak to the committee about the plans they may offer. Nancy seconded the motion, none were opposed, and the motion to move forward carried.

### **BROWNFIELD GRANT**

Mayor Foster delivered an update on the Brownfield Redevelopment Area Grant (BRAG) that the County had applied for through the Tennessee Department of Environment and Conservation. The funding for this grant is authorized through the Rural Brownfields Investment Act (Pub. Ch. 86, effective July 1, 2023). The law promotes conservation of Tennessee's agricultural, recreational, and open space lands by encouraging environmentally sound redevelopment of properties blighted by real or perceived contamination. Cumberland County applied for the 'investigation' project category, and was awarded \$65,693.00 to conduct phase I and phase II environmental site assessments in accordance with the current standard, and any other environmental investigation. The grant funding will be used to investigate the old County Garage Road property for any possible contamination that could render the property useless in the future.

### **EMERGENCY MANAGEMENT DIRECTOR – TNDH BUILDING**

Travis Cole was present with a request for the committee to approve the placement of a 40 x 40 fabricated metal building, purchased and installed by the Tennessee Department of Health's Emergency Preparedness Department, at the southeast entrance of the fairgrounds. Travis noted that he had budgeted money to purchase a carport for equipment, and would use that money for the site-prep for this building. The building is financed by the state and its purpose is so Cumberland County can have a solid, covered space to conduct emergency responses. Sydney Fritz, the director of the Cumberland County Health Department, was present and added that the vision for these buildings was born from many counties in Tennessee not having any extra spaces to use during the COVID-19 pandemic. These buildings will ensure that every county has a designated space that can be used for the public during emergencies, and used for storage for local EMA when not in emergency use. Joe had reservations regarding the building due to the future master plan. Mayor Foster mentioned that he did not want to lose out on a free building. Sydney informed the committee that constructing a building of this size would cost upwards of \$100,000, and this way, that cost will be covered by the state. John made a motion to approve the request. Greg seconded the motion. The motion passed with 6 ayes from John, Greg, Jerry, Jack, Sue, and Nancy. There were 2 nays from Joe and Charlie.

### **MILITARY MUSEUM REQUEST**

Mark Pfaffenroth and Bob Terraforte were present from the Military Memorial Museum. They addressed the committee regarding problems that keep arising during renovation. Out of the initial \$500,000 donation from the state, \$415,000 remains for the rest of the project, but that all bids came in over \$1 million. Mark mentioned that they did receive a \$40,000 grant to help with replacing the windows, as they are in worse shape than anticipated. Mark noted that they are looking at an extra \$100,000 to replace a beam that needs

replacement. The state of Tennessee says that the whole building needs to be rewired in order to be up to code. There is still cloth covered wiring being used. Mark asked the committee for \$250,000 extra dollars to complete renovations in a timely manner and to keep from having to close the museum indefinitely until funds can be raised. Joe asked if the museum was closed right now, and Mark answered that it is currently closed to the public, and hoping to continue the renovation timeline to be finished and reopen by February 2025. Joe asked how we would pay for this. Nancy responded that there is a very healthy fund balance, no tax raise would be needed, and that we owe it to veterans. Dianne and Alex Alenitsch, both local volunteers for the museum, spoke on behalf of the museum and its relevance in the community. Alex mentioned that just last year, the museum had 5,754 visitors. Dianne explained that the museum is a staple in downtown Crossville, is operated by veterans, and is a unique resource of educational materials for adults and children alike. Sue asked Mark about building onto the building instead of finishing the upstairs portion. Mayor Foster mentioned that they are asking the commission to fund repairs to a county-owned building. Joe noted that he just wanted to make sure everything was fair, and that entities had put in personal work to raise funds first, which the Military Museum had done. John commented that unexpected problems arise sometimes, and made a motion to send to budget the Military Memorial Museum's request for \$250,000 in order to close the gaps on funding, and continue with the current timeline of the renovation of the museum. Nancy seconded the motion, none were opposed, and the motion to pass the request on to the Budget Committee passed.

### **FFG ROTARY REQUEST**

Mary Ware, with Fairfield Glade Rotary, was present with a request to place a Peace Pole on the grounds at the Community Complex. The pole is roughly 8 feet tall, 4 sided, and displays "May Peace Prevail on Earth" in 7 different languages, as well as brail. A location for the pole will be determined in the future. Charlie asked Mary when they needed to know. She answered 'by the end of the year for the grant opportunity.' John made a motion to approve the placement of a Peace Pole at the Community Complex, by the FFG Rotary Club. Greg seconded the motion, none were opposed, and the motion carried.

### **NEW/OLD BUSINESS, IF ANY**

Discussion was had about a work-order system for maintenance.

### **ADJOURNMENT**

With no further business, a motion to adjourn was made by Nancy. The motion was seconded by Joe, none were opposed, and the motion to adjourn carried. The meeting was adjourned at 5:30 pm on Thursday, November 14, 2024 in the Cumberland Room at the Art Circle Public Library.

**Recorded and submitted by Torey LaMontagne.**

**Approval:**

  
Charlie Seiber

3-24-25  
Date

# Joint Economic Community Development Board Minutes

December 5, 2024 at 2:00pm  
City Hall – Third Floor Conference Room



**Members present:** Rebecca Stone, Art Gernt, Greg Upchurch, Ethan Hadley, Billy Stepp, Tommy Lee, Valerie Hale, Allen Foster, Beth Wyatt-Davis, Janet Graham, Kevin Chamberlain, Mary Jo Paige

**Members absent:** Emmett Sherrill, Scot Shanks, Jennifer King, Colleen Mall, Ethan Hadley, RJ Crawford, Don Dowdy

**Others present:** Gary Nelson

**Call to Order:** Rebecca Stone called the meeting to order at 2:00 pm.

**Minutes:** Janet Graham made a motion to approve the Minutes of the September 17, 2024 meeting. Art Gernt seconded the motion. Motion was approved.

**Public Comment:** None

**Election of Officers:** Commissioner Deborah Holbrook was nominated for Chair. Art Gernt made the motion, seconded by Janet Graham. All approved. Motion carried.

Commissioner Colleen Mall was nominated for Vice-Chair. Art Gernt made the motion, seconded by Mary Jo Paige. All approved. Motion carried.

**Update on Three Star Grant Bridge Project** – Valerie Hale updated the board on the property where the trail is being constructed. TDEC has located 4 endangered species and the project has been delayed yet again until this has been rectified.

**County Update** - Mayor Foster stated the Courthouse Construction is moving right along. Restoration is nearing completion at which time it will be turned over to Stubbs Construction for the renovation. Construction is really moving along at County Archives & Veterans Park. Archives is due to be completed by February 2025 and the Courthouse is due to be completed by June 2025.

**City Update** – No City update

**Chamber of Commerce Update** – Ethan Hadley reported that the Chamber had held a “Meet the Candidate” forum for the City Council election, had a big turnout for the Chamber Annual Dinner, had Coffee & Commerce this morning, and the Chamber Holiday Open House will be tomorrow 12/6. 2025 Legislative Breakfast will be January 6<sup>th</sup> at TCAT, they are moving along with the new branding campaign that is being funded through ARPA funds. They will announce the new branding on 1/15 at the CVB meeting.

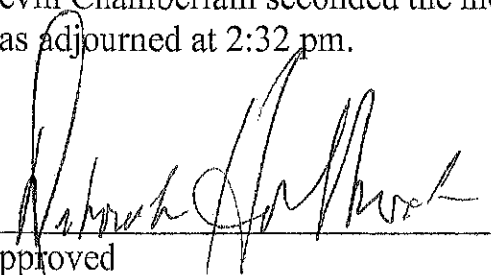
**UCDD Update:** Tommy Lee from the Upper Cumberland Development District reported that UCDD has been busy helping Cumberland County and the City of Crossville on grants. Cumberland County has been awarded \$750,000 from THDA for housing repairs for their residents. We are currently in the process of taking applications. We are looking at rehabilitation on 5-6 houses. UCDD has also assisted Cumberland County on the ARPA TDEC grants for water. These included grant monies for Grandview Utility, SCUD, WCUD, and Crab Orchard water. UCDD finished the County’s Parks and Recreation Master Plan. This will allow the County to apply for grants through the state. UCDD attended the City of Crossville’s work session to gather information to work on a Strategic Plan for them. The UCDD’s Annual Meeting will be 12/18.

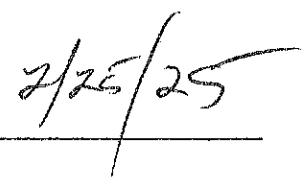
**Grant Status Goals Report:** Mr. Stepp passed out a report on the Education SMART Goal update and it is as follows: K-12 Career Connection Framework has been implemented into all schools, Career Coaches are in all 9 Elementary schools, the work-based learning programs are increasing in the County – 313 credits in 22-23, 715 credits in 23-24 and estimated 750 credits in 24-25.

**Old Business:** None

**New Business:** Sonya Rimmer has resigned from the Board as she is leaving VEC and is the board’s largest utility representative. Rebecca has requested we contact VEC and see if they will appoint a new representative. Also, Jennifer King, a member at Large, term has expired. We will need to replace her position.

**Adjournment:** With no further business, Ethan Hadley made a motion to adjourn. Kevin Chamberlain seconded the motion. All approved. Motion carried. Meeting was adjourned at 2:32 pm.

  
\_\_\_\_\_  
Approved

  
\_\_\_\_\_  
Date

RECEIVED  
4.10.25

**Joint Economic Community Development Board  
Executive Committee Minutes**

**December 5, 2024 immediately following the JECDB meeting  
Third Floor Conference Room of City Hall**

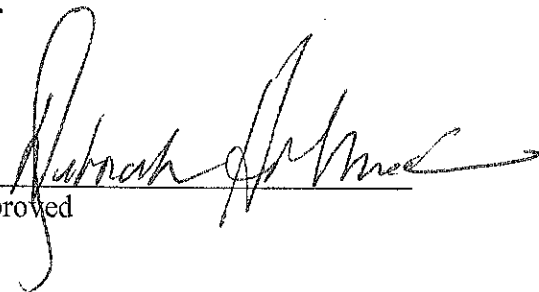
**Members present:** Chair Rebecca Stone, Secretary-Treasurer Beth Wyatt-Davis,  
Mayor Allen Foster.

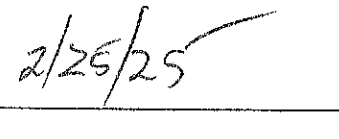
**Members absent:** Mayor RJ Crawford

Chair Rebecca Stone called the meeting to order at 2:32 pm.

Mayor Allen Foster made a motion to approve the Executive Committee Minutes from September 17, 2024. Rebecca Stone seconded the motion. Motion was approved.

With no further business, Mayor Allen Foster made a motion to adjourn. Rebecca Stone seconded the motion. Motion was approved. Meeting was adjourned at 2:34 pm.

  
Approved

  
Date



# Joint Economic Community Development Board Minutes

February 25, 2025 at 2:00pm  
City Hall – Third Floor Conference Room

**Members present:** Deborah Holbrook, Art Gernt, Greg Upchurch, Sheryl Webb, Billy Stepp, Don Dowdy, Kevin Hembree, Allen Foster, Beth Wyatt-Davis, Janet Graham, Kevin Chamberlain, Karen Shanks

**Members absent:** Emmett Sherrill, Mary Jo Paige, Jennifer King, Colleen Mall, Ethan Hadley, RJ Crawford, Valerie Hale

**Others present:** Gary Nelson, Tommy Lee, Greg Maxwell, Sue York

**Call to Order:** Deborah Holbrook called the meeting to order at 2:00 pm.

**Minutes:** Allen Foster made a motion to approve the Minutes of the December 5, 2024 meeting. Janet Graham seconded the motion. Motion was approved.

**Public Comment:** None

**Membership Discussion:** There has been some membership changes on the JECDB and they are as follows: Karen Shanks replaced the resigned Rebecca Stone as one of the County Commission reps, Kevin Hembree replaced the resigned Sonya Rimmer from VEC as the largest utility rep, Valerie Hale replaced Greg Wood as the City Manager, Art Gernt moved from the Chamber of Commerce rep to the City Council rep, and Sheryl Webb accepted the vacant Chamber of Commerce spot.

**Update on Three Star Grant Bridge Project** – There was discussion on when the bridge project would be completed. The deadline to use the money was December 31, 2024. Beth asked for an extension since there had been some set backs with the archeological study and the finding of 4 endangered plant species on the property. The State agreed to an extension until April 30, 2025. Representing the City, Art Gernt, did not have an update but would find out from Valerie Hale or Tim Begley. There was a discussion of the board losing the money if the purchasing of the bridge material was not procured. The census of the group was that they were not in favor of us losing the money and that the City needed to move forward with purchasing the materials. They did not want to lose the funding and they did not want it to affect the application of the upcoming Three Star Grant.

**County Asset Inventory-** To stay Three Star certified the board must maintain a County Inventory list. The list from 2023 was distributed and there was a discussion of adding several items and removing several items. The list for 2025 will be attached to these minutes.

**2025 Three Star Program** – The 2025 Three Star program is underway. There has been some changes in this years program and the full overview booklet is attached to the minutes. Jodi Sliger from TNECD will be here for the kick off of our Three Star Goal meeting on April 3 at 1:30 and all JECDB members are asked to be present for this meeting.

**County Update** - Mayor Foster stated the Courthouse Construction is moving right along. Restoration is complete and turned over to Stubbs Construction for the remodel. It is due to be finished by late summer/early fall. Construction is really moving along at County Archives – it is due to be finished in 2-3 weeks. Veterans Park has a new master plan and that is coming along as expected and Mayor Foster wanted to give a great shout out to DCI for all their help on this project. They have played a pivotal role in revitalizing this park. Military Museum has hit a few snags in its renovation and the County has given them more funds to help with these issues. Flat Rock motorsports is coming right along. They have one track open and lots of construction completed. There will be 152 condos upon completion along with carting track and garages.

**City Update** – Councilman Gernt updated the group on the City. Highway 70 Bridge should be open in March. Just need a week or so of good weather to finish up. They have broken ground on the new Rec Center. Their Notice to Proceed was 2/17/25. Sidewalk project should be finished by the end of summer and they have broken ground on the new fire station on Interstate Drive.

**Chamber of Commerce Update** – The Chamber announced they would be making an announcement soon about the Chambers new Tourism Director. Business After Hours is March 7<sup>th</sup> at the Playhouse.


**UCDD Update:** Tommy Lee updated the group of all the projects UCDD was working on for the City and County. See attached.


**Grant Status Goals Report:** Mr. Stepp passed out a report on the Education SMART Goal update -see attached. Colleen Mall sent a report on the Childcare SMART Goal – See Attached.

**Old Business:** None

**New Business:** None

**Adjournment:** With no further business, Kevin Chamberlain made a motion to adjourn. Janet Graham seconded the motion. All approved. Motion carried. Meeting was adjourned at 2:49 pm.

  
\_\_\_\_\_  
Approved

  
\_\_\_\_\_  
Date

**Joint Economic Community Development Board  
Executive Committee Minutes**

**February 25, 2025 immediately following the JECDB meeting  
Third Floor Conference Room of City Hall**


**Members present:** Chair Deborah Holbrook, Secretary-Treasurer Beth Wyatt-Davis, Mayor Allen Foster.

**Members absent:** Mayor RJ Crawford

Chair Holbrook called the meeting to order at 2:53 pm.

Mayor Allen Foster made a motion to approve the Executive Committee Minutes from December 5, 2024. Deborah Holbrook seconded the motion. Motion was approved.

With no further business, Mayor Allen Foster made a motion to adjourn. Holbrook seconded the motion. Motion was approved. Meeting was adjourned at 2:54 pm.

  
\_\_\_\_\_  
Approved

  
\_\_\_\_\_  
Date



**Health and Safety Standards Board**  
**February 26, 2025 | 1 pm**  
**Cumberland Room, Art Circle Public Library**

**Members:**

Nancy Hyder  
Tom Isham  
Craig Clark  
Sheryl Webb  
Richard Bringenberg

**Others Present:**

Torey LaMontagne, Mayor's Office, Minutes  
Philip Burnett, County Attorney  
Emmalee Cole, Burnett Law  
John Doddroe, Inspector, Codes  
Josh Selby, Director, Codes  
Andrews Lane, Neighbors  
Glory Loop, Neighbors  
Sue York, 1<sup>st</sup> District  
Greg Maxwell, 8<sup>th</sup> District  
Windy Acres, Neighbor  
Tyler Sisco and friend

**CALL TO ORDER**

With a quorum present, Craig called the meeting to order at 1:05 pm on Wednesday, February 26, 2025 in the Cumberland Room of the Art Circle Public Library.

**APPROVAL OF MINUTES**

Nancy made a motion to approve the minutes from the previous meeting as presented. The motion was seconded by Richard, none were opposed, and the motion carried. The minutes from the January 22, 2025 meeting were approved as presented.

**OPPORTUNITY FOR PUBLIC COMMENT**

Craig opened the floor for public comment and there were none made.

**GLORY LOOP**

Nancy noted that it seemed like very little had been done to this property since it started. Tom asked when this complaint was first brought before the board, and it had been accepted in July of 2024. Craig mentioned that he had talked to the owner who had worked to secure eviction notices to be served on the current residents. The eviction notice is set to be served on March 11. After the notice is served, individuals usually have around ten (10) days to evacuate. Mr. Miller indicated that he had plans to move into a room of the dwelling after the eviction procedure is done.

Tom made a motion to send a notice of violation to the owner of record on file via certified mail. Nancy seconded the motion, none were opposed, and the motion carried.

**BIG HORN DR**

Tom stated that he has a couple of people interested in cleaning this up, and that he would like to see it gone. The estimate for clean-up was four-thousand dollars (\$4,000) to have the trailer dismantled, removed, and the lot cleaned up.

Philip noted that in order to move forward, the notice needs to run in a publication once more since it must run more than one date. A copy of the notice must also be posted on the property. Philip also mentioned the idea of boarding the property up as opposed to paying to have it cleared, the former being a much cheaper option. Craig and Tom both voiced that the people who filed the complaint deserve resolution.

Nancy made a motion to approve no more than \$4,000 to have the trailer removed from the property, disposed of, and the lot cleaned up—after good notice is published and posted. Richard seconded the motion, none were opposed, and the motion carried.

### **OLD/NEW BUSINESS, IF ANY**

#### **OAK DRIVE**

Photos were shown of this property. It is a good-sized house sitting completely vacant and open. It is easy to tell that it is abandoned, and easy to enter the property. It is noted that the current owners seem to be a developer with an Oregon address.

Richard made a motion to send a notice of complaint via certified mail to the current owner on file. Craig seconded the motion, none were opposed, and the motion carried.

#### **WINDY ACRES**

A neighbor was present from this property. He stated that it has been abandoned since last summer. He said that it is just one thing after another due to the negligence of this property. The neighbor was made aware of the signature requirement on the complaint form, and agreed to have others sign it. Torey handed him a blank complaint form.

Sheryl made a motion to send the owners on record of this property a notice of complaint via certified mail as soon as the proper complaint form is filled out and turned back in. Richard seconded the motion, none were opposed, and the motion carried.

#### **ANDREWS LANE**

This property is under new ownership, but looks the same as it always has. Philip has corresponded with the new owner and Mayor Foster, and Mayor Foster would like to give the new property owner 60 days to clean up the property, and go from there.

Richard made a motion to send a notice of complaint via certified mail to the new property owner on file, and this will begin the 60 days.

#### **HIGHWAY 68**

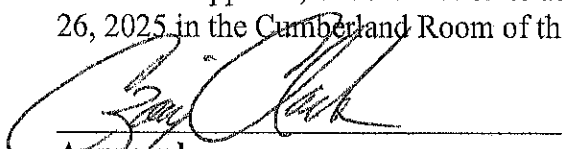
Tom mentioned that the property on Highway 68 that the board had expedited to the delinquent tax auction was purchased by new owners, but is still in the same abandoned and overgrown shape. The new owner is an 'ASSETTSIX LLC,' based out of Memphis, TN. Philip stated that he would make contact with the new owners and let them know what kind of situation they're facing, and see if he can get any movement.

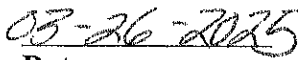
#### **NEXT MEETING**

The next meeting was set for Wednesday, March 26<sup>th</sup> at 1 pm. The location is TBD.

#### **ADJOURNMENT**

With no further business, a motion was made to adjourn by Richard. The motion was seconded by Sheryl, none were opposed, and the motion to adjourn carried. The meeting was adjourned at 2:16 pm on February 26, 2025 in the Cumberland Room of the Art Circle Public Library.

  
Approval

  
Date

RECEIVED  
4.10.25

**MINUTES**  
**BUDGET COMMITTEE**  
**OF**  
**CUMBERLAND COUNTY, TENNESSEE**

Meeting Held  
At the  
Art Circle Public Library

March 4, 2025

Members Present:

Wiley Potter  
Tom Isham  
Darrell Threet  
David Gibson  
Terry Lowe  
Wendell Wilson  
Mark Baldwin  
Colleen Mall

Members Absent:  
Deborah Holbrook

**CALL TO ORDER**

Chairman Lowe called the meeting to order at 4:30 P.M. and the following business was conducted:

**APPROVAL OF MINUTES**

After review of the minutes of the February 4, 2025 meeting, Commissioner Wilson made a motion to approve as presented. Commissioner Mall seconded the motion, and it carried by voice vote.

**Public Comments**

There were no public comments.

**BUDGET MATTERS  
AND  
OTHER FINANCIAL ITEMS**

The following budget amendments were presented to the committee for consideration:

**Resolution: 3-2025-3**

General Fund -- Animal Shelter

Amount: \$6,435.00

Motioner: Potter

Secunder: Gibson

Motion carried by voice vote.

Vote count 8Y-0N-0A

**Resolution: 3-2025-5**

Highway Fund

Amount: \$65,000.00

Motioner: Isham

Secunder: Potter

Motion carried by voice vote.

Vote count 8Y-0N-0A

**Resolution: 3-2025-6**

Capital Projects Fund, General Fund, Debt Service Fund

Amount: \$195,011.00

Motioner: Mall

Secunder: Baldwin

Motion carried by voice vote.

Vote count 8Y-0N-0A

**Resolution: 3-2025-7**

Courthouse Maintenance

Amount: \$20,000.00

Motioner: Gibson

Secunder: Mall

Motion carried by voice vote.

Vote count 8Y-0N-0A

**Resolution: 3-2025-8**

General Purpose School Fund

Amount: 40,000.00

Motioner: Baldwin

Secunder: Potter

Motion carried by voice vote.

Vote count 8Y-0N-0A

**Resolution: 3-2025-9**  
General Purpose School Fund  
Amount: 45,564.38  
Motioner: Baldwin  
Secunder: Potter  
Motion carried by voice vote.  
Vote count 8Y-0N-0A

**Resolution: 3-2025-10**  
General Purpose School Fund  
Amount: 100,000.00  
Motioner: Baldwin  
Secunder: Potter  
Motion carried by voice vote.  
Vote count 8Y-0N-0A

The following budget amendments were presented to the committee for consideration:

**Line Item Budget Amendment**  
Federal Program School Fund  
Amount: \$387.93

**Line Item Budget Amendment**  
Federal Program School Fund  
Amount: \$2,624.33

**Line Item Budget Amendment**  
Federal Program School Fund  
Amount: \$56.62

**Line Item Budget Amendment**  
Federal Program School Fund  
Amount: \$759.00

**Line Item Budget Amendment**  
Federal Program School Fund  
Amount: \$51,741.00

### **Fund Balance Policy**

The Committee was presented with an updated fund balance policy for review. No motion was made during the meeting, and the item will be brought back for discussion at the April meeting.

### **FINANCIAL REPORTS**

The Finance Director provided the committee with data on Local Option Sales Tax, EMS collections, prisoner boarding, and hotel-motel tax. Additionally, the committee received an update on fuel usage and associated costs.

### **Other Business**

Judge Worley requested an additional allocation of \$12,795.00 to fund a part-time employee to assist the current full-time Youth Service Officer during the absence of another employee on Family Medical Leave. Commissioner Threet made a motion to approve Resolution 03-2025-4. The motion was seconded by Commissioner Mall and carried by a voice vote.

Stanley Hall, Road Superintendent, presented the committee with a handout requesting on-call pay for his employees. This request was initially made in November, at which time he was advised to meet with Jennifer Turner, Finance Director, and Brooke Shaffer, HR, to discuss the matter further. During the December 2nd meeting, Stanley indicated that he had not yet followed up on the matter. He assured the committee that he would take the necessary steps to meet with Finance and HR to address the request.

### **FY 25-26 Budget Discussion Calendar**

The committee members were presented with a copy of the FY 25-26 budget calendar for review. Following the review, Commissioner Isham made a motion to approve the calendar as presented. The motion was seconded by Commissioner Baldwin and carried by a voice vote.

### **Recessed**

Jennifer Turner, Finance Director, presented to the committee an updated PayScale from Organizational Management Group. The committee requested additional time to thoroughly review the material and discuss it at a subsequent meeting. A motion was made by Commissioner Isham to recess the meeting until 4:30 PM on March 6, 2025, and was seconded by Commissioner Potter. The meeting was recessed at 5:15 PM.

RECEIVED  
4.10.25

**MINUTES**  
**BUDGET COMMITTEE**  
**Of**  
**CUMBERLAND COUNTY, TENNESSEE**

Meeting Held  
At the  
Art Circle Public Library

March 6, 2025

Members Present:

Wiley Potter  
Tom Isham  
Darrell Threet  
David Gibson  
Terry Lowe  
Colleen Mall

Members Absent:

Mark Baldwin  
Deborah Holbrook  
Wendell Wilson

**CALL TO ORDER**

Commissioner Lowe ended the recess, and called the meeting to order at 4:30 P.M. and the following business was conducted:

**Other Business**

The Committee reviewed the Wage Scale Study presented by the Organizational Management Group. The Study proposed an overall wage increase of 12%, to be implemented over a period of three years. Year 1, a 6% increase for current employees, retroactively applied from January 1, 2025. Year 2, a maximum of up to 6% increase, along with the placement of employees into their appropriate step based on their experience and tenure.

Year 3, any remaining employees would be moved to the appropriate step or would remain under the existing quartile system. Additionally, the Study recommended aligning the pay scale for part-time employees with that of their full-time counterparts.

A further recommendation was made for a \$2.00 per hour increase for Sheriff's Department Patrol Deputies who maintain their EMR (Emergency Medical Responder) certification. Finally, the Study proposed the addition of four full-time Solid Waste Recycle Line workers, in response to the increase in volume, as recommended by the Solid Waste Director.

Commissioner Threet presented the committee with handouts of data that he had put together.

Commissioner Mall made a motion to give all employees a 6% raise and implement step 1 of the wage study from Organizational Management Group. Seconded by Commissioner Gibson. The Motion failed with Commissioners Threet, Isham, Potter, and Lowe voting against.

Commissioner Threet made a motion to for a subcommittee. Seconded by Commissioner Isham, motion carried by a voice vote. Members of the subcommittee are: Colleen Mall, Tom Isham, Wiley Potter, Joe Sherrill, Terry Lowe, and Karen Shanks.

#### **ADJOURNMENT**

With no further business to be conducted, Commissioner Potter made a motion to adjourn. Commissioner Mall seconded the motion. The motion carried by voice vote. The meeting adjourned at 5:50 P.M.

# Cumberland County Solid Waste Regional Planning Board Minutes

April 24, 2024

**Committee Members Present:**

Conrad Welch  
Beth Sherrill  
David Hassler (ABSENT)  
Everett Bolin  
Mike Stubbs  
Don Dowdey (ABSENT)  
Barry Field

**Others Present:**

Torey LaMontagne, Mayor's office  
Gary Nelson, Crossville Chronicle  
Deborah Holbrook, 8<sup>th</sup> District

With a quorum present, Barry Field called the meeting to order at 10:00 am in room 310 of the former Cumberland County courthouse.

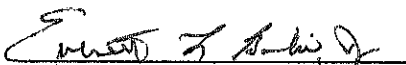
Everett Bolin made a motion to approve the minutes from the 2023 meeting. Mike Stubbs seconded the motion, none were opposed, and the motion to approve the previous meeting's minutes were approved.

Everett made a motion to approve the 2023 Solid Waste APR. Beth Sherrill seconded the motion, none were opposed, and the motion carried.

Conrad gave updates on solid waste regarding the following:

- Growth has affected all 15 centers in the county
- 4% growth in recycling per year
- Bids on paving new Woody center
- New sorting machine to pick out aluminum
- New tire fee process
- Staffing concerns

Everett made a motion to adjourn at 10:40 am. Beth seconded the motion, none were opposed, and the motion to adjourn carried.



Approval

Date

3/27/2025



MEMORANDUM

TO: Cumberland County Regional Planning Commission Members  
FROM: Tommy Lee, Staff Planner  
DATE: April 10, 2025  
SUBJECT: April 17, 2025 Planning Commission Meeting

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The Cumberland County Regional Planning Commission will hold its regularly scheduled meeting on Thursday, April 17, 2025 at 5:00 pm at the Cumberland County Chamber of Commerce. The agenda for the planning commission meeting is as follows:

1. Call to order.
2. Approval of March 20, 2025 minutes.
3. Public Comment regarding agenda items.
4. Public hearing and discussion regarding horizontal property regimes.
5. Discussion regarding 30 mph speed limits on county roads.
6. Staff Report—Reppert Division, Alsip Combination and Frazier Combination.\*
7. Discussion regarding fees for subdivision plats.
8. Other business as necessary.
9. Adjourn.

CTL

\*See Agenda Review

**AGENDA REVIEW**

Wendell Wilson \_\_\_ John Stubbs \_\_\_ Linda Clark \_\_\_ Terry Lowe \_\_\_ David Gibson \_\_\_ John Wedgworth \_\_\_  
Nathan Brock \_\_\_ Shane Flowers \_\_\_ Katie Hardt \_\_\_ Stanley Hall-Road Superintendent \_\_\_  
Philip Burnett-County Attorney \_\_\_

**CUMBERLAND COUNTY REGIONAL PLANNING COMMISSION**

**APRIL 17, 2025**

**Reppert Division—Final**

Gregory Reppert submitted a final subdivision plat for the purpose of creating one (1) proposed new lot from property larger than five (5) acres located on Randolph Road. The proposed new lot would consist of 1.99 acres and is currently vacant. The proposed new lot would be served by an existing four (4) inch water line and would comply with all Cumberland County Subdivision Regulations.

**Alsip Combination—Final**

Janet Alsip submitted a final combination plat for the purpose of creating two (2) proposed new lots from three (3) existing lots located on Nameoki Circle. Lot 1 (shown as Lot 348) would consist of 0.33 acres, an existing residential structure and an existing accessory structure. Lot 2 (shown as Lot 349) would consist of 0.57 acres, an existing residential structure and an existing accessory structure. The proposed new lot is served by an existing two (2) inch water line and would comply with all Cumberland County Subdivision Regulations.

**Lege Combination—Final**

Curtis Lege submitted a final combination plat for the purpose of creating one (1) proposed new lot from two (2) existing lots located on Winslow Lane. The proposed new lot would consist of 0.48 acres, an existing residential structure and an existing accessory structure. The proposed new lot is served by an existing two (2) inch water line, an existing three (3) inch sewer line and would comply with all Cumberland County Subdivision Regulations.

Wendell Wilson \_\_\_ John Stubbs \_\_\_ Linda Clark \_\_\_ Terry Lowe \_\_\_ David Gibson \_\_\_ John Wedgworth \_\_\_

Nathan Brock \_\_\_ Shane Flowers \_\_\_ Katie Hardt \_\_\_ Stanley Hall-Road Superintendent \_\_\_

Philip Burnett-County Attorney \_\_\_

**MINUTES  
CUMBERLAND COUNTY REGIONAL PLANNING COMMISSION  
MARCH 20, 2025**

**MEMBERS PRESENT**

Nathan Brock  
Katie Hardt  
Linda Clark  
Shane Flowers  
John Wedgworth

**MEMBERS ABSENT**

John Stubbs  
Wendell Wilson  
David Gibson  
Terry Lowe

**STAFF REPRESENTATIVE**

Tommy Lee, UCDD

**OTHERS PRESENT**

Philip Burnett, County Attorney  
Gary Nelson, Crossville Chronicle  
Matt Sliger  
Lori DeRoos  
Johnny Stroud  
Allen Maples  
Gina Knight  
Colby Grissom  
Rusty Bittle  
Kenneth Chadwell

**ITEM 1: CALL TO ORDER**

Upon determining a quorum was present, Chairman John Wedgworth called the regular meeting of the Cumberland County Regional Planning Commission (PC) to order at 5:20 P.M. on March 20, 2025 at the Cumberland County Courthouse.

**ITEM 2: APPROVAL OF FEBRUARY 26, 2025 MINUTES**

After calling the meeting to order, Chairman Wedgworth asked for approval of the February 26, 2025 minutes. Nathan Brock made a motion to dispense with the reading of the minutes and approve the minutes as presented. Wendell Wilson seconded and the motion passed with a vote of all ayes.

**ITEM 3: CONSIDERATION OF FINAL SUBDIVISION PLAT FOR PROPERTY LOCATED NEAR WESTEL ROAD (FLATROCK PADDOCK GARAGE DIVISION)**

At the January 16, 2025 meeting, Lori DeRoos presented a preliminary subdivision plat on behalf of Flat Rock Land Holdings (FRLH) for the purpose of subdividing 12.88 acres into thirty-one (31) proposed new lots located near Westel Road. The proposed new lots would range in size from 0.09 acres (4,045 square feet) to 0.36 (15,584 square feet). Twenty-nine (29) lots will be dedicated for storage, one (1) lot will be dedicated for access, utility and drainage easements and one lot will be dedicated for commercial use. Twelve (12) lots will require a lot size variance, one (1) lot would require a road frontage variance, ten (10) lots will require a lot width variance and two (2) of the proposed streets will require a right-of-way variance. The proposed new lots would be served by a proposed six (6) inch water line, a proposed three (3) sewer line, a proposed fire hydrant, four (4) proposed private roads and would comply with all other Cumberland County Subdivision Regulations. Members had several questions for DeRoos including why so many variances were necessary. DeRoos stated that most of the lots would require a two (2) foot side setback variance on each side and a ten (10) foot front setback variance. During discussion it was determined that further discussion would be required before the plat could be approved. After discussion, Linda Clark made a motion to table the submitted subdivision plat. John Stubbs seconded and the motion passed with a vote of all ayes. After the plat was tabled it was the consensus of the PC that a meeting should be held which would include Staff Planner, Attorney Burnett, members of the PC and representatives of Flat Rock Land Holdings. At the February 26, 2025 meeting, DeRoos, Kenneth Chadwell, Kyle Anderson and Rusty Bittle submitted a revised preliminary plat for the Flat Rock Paddock Garages. The revised plat depicted thirty-one (31) proposed new lots that would range in size from 0.09 acres (3,974 square feet) to 3.03 acres. Twenty-eight (28) of the proposed new lots will be dedicated for storage areas, one (1) lot will be dedicated for access, utility and drainage easements, one (1) lot will be dedicated for a fuel pump and one (1) lot will be dedicated for commercial use. Twenty-eight (28) of the proposed new lots will

require variances, including twenty-eight (28) front setback variances, twenty-three (23) side setback variances, twelve (12) lot size variances, ten (10) lot width variances and two (2) of the proposed streets will require a right-of-way variance. The proposed new lots would be served by a proposed six (6) inch water line, a proposed three (3) sewer line, a proposed fire hydrant, four (4) proposed private roads and would comply with all other Cumberland County Subdivision Regulations. County Attorney Philip Burnett stated that Road Superintendent Stanley Hall has inspected the base of the proposed streets and that they are compliant with the road standards. DeRoos stated that Paddock Loop (which is the only proposed internal street) will be confined to one-way traffic and a speed limit of ten (10) miles per hour. After discussion, John Wedgworth made a motion to approve the submitted preliminary plat with several contingencies (see attached). Wendell Wilson seconded and the motion passed with a vote of all ayes. At the March 20, 2025 meeting, DeRoos presented a final subdivision plat for the PC to review. Staff Planner stated that water/sewer and road infrastructure had not been installed and a surety instrument would have to be submitted before final approval could be granted. County Attorney Philip Burnett stated that FRLH has presented surety options of either a water/sewer performance bond, a road performance bond or a joint escrow account. Burnett stated that the performance bond would be the preferred surety for FRLH but if the bond could not be obtained, FRLH will open a joint escrow account for the Paddock Garage division as well as the Garage Lofts division. Burnett then stated that if the joint escrow account is used, the amount deposited will be \$676,645 which is comprised of \$161,522 for Paddock Garage division asphalt costs plus ten (10) percent, \$255,820 for Paddock Garage division water and sewer costs plus ten (10) percent and \$197,790.40 for Garage Lofts division concrete pavers cost plus ten (10) percent. After discussion, Linda Clark made a motion to approve the aforementioned variances. Shane Flowers seconded and the motion passed with a vote of all ayes. Then, Linda Clark made a motion to approve the final plat pending that an approved surety instrument is submitted and that all required signatures be obtained. Nathan Brock seconded and the motion passed with a vote of all ayes.

**ITEM 4: CONSIDERATION OF FINAL SUBDIVISION PLAT FOR PROPERTY LOCATED NEAR WESTEL ROAD (FLATROCK GARAGE LOFTS DIVISION)**

At the February 26, 2025 meeting, Lori DerRoos, Kenneth Chadwell, Kyle Anderson and Rusty Bittle presented a preliminary subdivision plat on behalf of Flat Rock Land Holdings submitted a preliminary subdivision plat for the purpose of subdividing 33.35 acres into thirty-nine (39) proposed new lots located near Westel Road. Thirty-eight (38) of the proposed new lots will be dedicated for residential lots to be established under a horizontal property regime with the lots being 4,800 square feet. The remaining 29.16 acres will be dedicated as common area to be maintained by a home owners association. The proposed new lots are served by an existing six (6) inch water line, an existing eight (8) inch sewer line, four (4) existing fire hydrants and eight (8) proposed private streets. Staff Planner stated that an additional turn around should be added and it was DeRoos stated that the turnaround would be constructed adjacent to lot A-30. Chadwell stated that the streets would be surfaced with concrete pavers instead of asphalt or concrete. Attorney Burnett stated that it was his opinion that any surety submitted to guarantee the surfacing of the streets could be submitted with an estimate based on tar and chip surfacing due to the fact that the road standards call for a minimum of tar and chip surfacing. After discussion, Linda Clark made a motion to approve the submitted preliminary plat pending that the turnaround would be constructed adjacent to lot A-30. Shane Flowers seconded and the motion passed with a vote of all ayes. At the March 20, 2025 meeting, DeRoos presented a final subdivision plat for the PC to review. Staff Planner stated that the road infrastructure had not been installed and a surety instrument would have to be submitted before final approval could be granted. County Attorney Philip Burnett stated that FRLH has presented surety options of either a road performance bond or a joint escrow account. Burnett stated that the performance bond would be the preferred surety for FRLH but if the bond could not be obtained, FRLH will open a joint escrow account for the Paddock Garage division as well as the Garage Lofts division. Burnett then stated that if the joint escrow account is used, the amount deposited will be \$676,645 which is comprised of \$161,522 for Paddock Garage division asphalt costs plus ten (10) percent , \$255,820 for Paddock Garage

division water and sewer costs plus ten (10) percent and \$197,790.40 for Garage Lofts division concrete pavers cost plus ten (10) percent. After discussion, Linda Clark made a motion to approve the final plat pending that an approved surety instrument is submitted and that all required signatures be obtained. Katie Hardt seconded and the motion passed with a vote of all ayes.

**ITEM 5: CONSIDERATION OF FINAL LOT LINE ADJUSTMENT PLAT FOR PROPERTY LOCATED ON NOAH LANE (RLA EQUITY GROUP ADJUSTMENT)**

Allen Maples presented a final lot line adjustment plat for the purpose of adjusting the common boundary line of seven (7) existing parcels located on Noah Lane. After the adjustment, Lot 1 (shown as Lot 67) would consist of 1.414 acres, Lot 2 (shown as Lot 68) would consist of 1.228 acres, Lot 3 (shown as Lot 69) would consist of 0.864 acres and is currently vacant, Lot 4 (shown as Lot 70) would consist of 0.829 acres, Lot 5 (shown as Lot 71) would consist of 1.004 acres, Lot 6 (shown as Lot 72) would consist of 2.878 acres and all of the proposed new lots are currently vacant. Lot 7 is larger than five (5) acres and is not subject to the jurisdiction of the PC. The proposed new lots would be served by an existing four (4) inch water line and would comply with all Cumberland County Subdivision Regulations. After discussion, Linda Clark made a motion to approve the submitted subdivision plat pending that all required signatures be obtained. Shane Flowers seconded and the motion passed with a vote of all ayes.

**ITEM 6: STAFF REPORT**

Staff Planner presented a report for five (5) subdivision plats that had been administratively approved since the last planning commission meeting. The administratively approved subdivision plats are as follows:

**Bolinger Combination—Final**

Charles Bolinger submitted a final combination plat for the purpose of creating one (1) proposed new lot from two (2) existing lots located on Chippewa Drive. The proposed new lot would consist of 0.50 acres and is currently vacant. The proposed new lot is served by an existing two (2) inch water line and would comply with all Cumberland County Subdivision Regulations.

**Christian Combination—Final**

Shaana Christian submitted a final combination plat for the purpose of creating one (1) proposed new lot from two (2) existing lots located on Devon Road and Beason Lane. The proposed new lot would consist of 0.476 acres and an existing structure. The proposed new lot is served by an existing six (6) inch water line, an existing two (2) inch water line and would comply with all Cumberland County Subdivision Regulations.

**O'Leary Combination—Final**

Robert O'Leary submitted a final combination plat for the purpose of creating one (1) proposed new lot from two (2) existing lots located on Mena Lane and Kusa Circle. The proposed new lot would consist of 0.53 acres and is currently vacant. The proposed new lot is served by an existing two (2) inch water line and would comply with all Cumberland County Subdivision Regulations.

**Bushey Adjustment—Final**

Scott Bushey submitted a final lot line adjustment plat for the purpose of adjusting the common boundary line of two (2) existing parcels located on Bud Tanner Road. After the adjustment, Lot 1 would consist of 2.821 acres and two existing residential structures. Lot 2 is larger than five (5) acres and is not subject to the jurisdiction of the PC. The proposed new lots would be served by an existing four (4) inch water line and would comply with all Cumberland County Subdivision Regulations.

**Lucas Adjustment—Final**

Robert Lucas submitted a final lot line adjustment plat for the purpose of adjusting the common boundary line of two (2) existing parcels located on Pigeon Ridge Road and Mimosa Lane. After the adjustment, Lot 1 would

consist of 2.123 acres, an existing residential structure and two (2) existing accessory structures. Lot 2 would consist of 0.827 acres and an existing residential structure. The proposed new lots would be served by an existing six (6) inch water line, an existing fire hydrant and would comply with all Cumberland County Subdivision Regulations.

### **McNabb Adjustment—Final**

Gary McNabb submitted a final lot line adjustment plat for the purpose of adjusting the common boundary line of two (2) existing parcels located on Estate Drive. After the adjustment, Lot 1 would consist of 2.76 acres and is currently vacant. Lot 2 is larger than five (5) acres and is not subject to the jurisdiction of the PC. The proposed new lots would be served by an existing six (6) inch water line and would comply with all Cumberland County Subdivision Regulations.

### **ITEM 7: CONSIDERATION OF A JOINT ESCROW ACCOUNT AS A SURETY INSTRUMENT FOR THE FLATROCK PADDOCK GARAGE AND GARAGE LOFTS DIVISIONS**

Staff Planner stated that both the Flat Rock Paddock Garage and Garage Lofts divisions required a surety instrument to guarantee the installation of the water, sewer and roads for the Paddock Garage division and the road for the Garage Loft division. County Attorney Philip Burnett stated that a performance bond would be the preferred surety for FRLH but if the bond could not be obtained, FRLH will open a joint escrow account for the Paddock Garage division as well as the Garage Lofts division. Burnett stated that he reviewed the language for the joint escrow account and pending the lack of linear footage for the length of the water and sewer line and for the length of the road infrastructure found it acceptable. Burnett recommended that the PC approve the language of the joint escrow account pending the addition the linear footages for the length of the water and sewer lines and for the length of the road infrastructure. After discussion, Linda Clark made a motion to approve the language of the joint escrow account pending the addition the linear footages for the length of the water and sewer lines and for the length of the road infrastructure and pending that Chairman Wedgworth sign the account on behalf of the PC. Nathan Brock seconded and the motion passed with a vote of all ayes.

### **ITEM 8: CONSIDERATION OF FINAL SUBDIVISION PLAT FOR PROPERTY LOCATED ON RYAN ROAD (HENDLEY DIVISION)**

Gina Knight submitted a final subdivision plat on behalf of Sharon Hendley for the purpose of creating a proposed new lot from property larger than five (5) acres located on Ryan Road. The proposed new lot would consist of 0.76 acres and an existing residential structure. The proposed new lot would require a twenty-eight (28) foot road frontage variance. The proposed new lot would comply with all other Cumberland County Subdivision Regulations. Knight stated that the reason for the variance request is due to the fact that there are existing fences along each side of the access strip from the proposed new lot to Ryan Road. Staff Planner stated that there is no water line shown on the plat and that if the variance was granted, the water line must be added before the plat could be recorded. After discussion, Linda Clark made a motion to grant the aforementioned variance. Shane Flowers seconded and the motion passed with a vote of all ayes. Then, Shane Flowers made a motion to approve the submitted plat pending the addition of the water line and pending that all required signature be obtained. Nathan Brock seconded and the motion passed with a vote of all ayes.

With no other business, Nathan Brock made a motion to adjourn. Shane Flowers seconded and the motion passed with a vote of all ayes. The next scheduled meeting of the Cumberland County Planning Commission is scheduled for April 17, 2025.

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