

# CUMBERLAND COUNTY BOARD OF COMMISSIONERS MEETING

## April 17, 2023 Monthly Meeting Minutes

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Be it remembered that the Cumberland County Commission met in monthly session on Monday, April 17, 2023 at the Art Circle Public Library in Crossville, Tennessee. Sheriff Casey Cox called the meeting to order at 6:00 o'clock P.M. Present and presiding was Pro-Tem Terry Lowe who invited Mike Garrett of Meridian Baptist Church to deliver the invocation. The Young Marines led the Pledge of Allegiance to the Flag of the United States of America. Also present at this meeting were County Clerk Jule Bryson, Finance Director Nathan Brock, Deputy Finance Director Jennifer Turner, County Attorney Philip Burnett, Library Director James Houston and the following County Commissioners:

Dewey Walker	Sue Ann York
Tom Isham	Nancy Hyder
Rebecca Stone	Darrell Threet
David Gibson <b>(ABSENT)</b>	Charles Seiber
Jack Davis	Terry Lowe
Wendell Wilson	Joseph Sherrill
Mark Baldwin	Jerry Cooper
Greg Maxwell	Deborah Holbrook
Colleen Mall	John Patterson <b>(ABSENT)</b>

A quorum being present, the Cumberland County Commission Meeting was opened in due form of law and the following proceedings were had to wit:

### **1. APPROVAL OF THE APRIL 17, 2023 COMMISSION MEETING AGENDA:**

On motion of Commissioner Hyder, second by Commissioner Walker, moved to approve the amended agenda, and bundle resolutions 04-2023-6, 04-2023-7 & 04-2023-8 of the April 17, 2023 Cumberland County Commission meeting agenda. The motion to approve the agenda carried by voice vote from the Commissioners present.

### **2. MINUTES OF MARCH 20, 2023 CUMBERLAND COUNTY COMMISSION MEETING:**

On motion of Commissioner Sherrill, second by Commissioner Maxwell, moved to approve the March 20, 2023 Commission meeting minute, make a matter of record, and file. The motion to approve the corrected minutes carried by voice vote, with Commissioner Mall abstaining.

**NEW BUSINESS:** The Cumberland County Election Commission has presented an updated personnel policy to be presented for record only.

### **3. RESOLUTION 04-2023-1 – TO ACCEPT OFFER(S) TO PURCHASE DELINQUENT TAX PROPERTY OWNED BY CUMBERLAND COUNTY:**

On motion of Commissioner Hyder, second by Commissioner Holbrook, moved to adopt resolution 04-2023-1.

The motion to adopt resolution 04-2023-1 carried by a voice vote from the commission present.

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<u>Offeror(s)</u>	<u>Property Address</u>	<u>Price</u>	<u>Ad fee cost</u>
Larry & Sharon Flair	363 Bainbridge Rd   78O C 028.00	\$255.60	\$45
Micheal Tyler Matthews	5006 Pawnee Rd   150I L 019.00	\$275.00	\$45
	2122 Keno Dr   150P A 022.00	\$278.50	\$45
Devin & Casandra Smith	Bear Den Trl   199P C 021.00	\$276.00	\$45
	Bear Den Trl   199P C 022.00	\$276.00	\$45
	Bear Den Trl   199P C 023.00	\$276.00	\$45
	Bear Den Trl   199P C 024.00	\$276.00	\$45
	Bear Den Trl   199P C 028.00	\$276.00	\$45
	Bear Den Trl   199P C 017.00	\$302.00	\$45
	Bear Den Trl   199P C 018.00	\$302.00	\$45
	Bear Den Trl   199P C 019.00	\$302.00	\$45
	Bear Den Trl   199P C 020.00	\$302.00	\$45

**4. RESOLUTION 04-2023-2 – TO AUTHORIZE A TWO-DOLLAR FILING FEE FOR DOCUMENTS FILED ELECTRONICALLY IN THE REGISTER OF DEEDS OFFICE IN CUMBERLAND COUNTY, TENNESSEE:**

On motion of Commissioner Wilson, second by Commissioner Mall, moved to adopt resolution 04-2023-2.

Discussion: Commissioner Hyder asked the question how the money was received through this process. Register of Deeds Trey Kerley stated the funds were transmitted through a daily ACH (Automated Clearing House).

The motion to adopt resolution 04-2023-2, authorizing a two-dollar (\$2.00) filing fee for each electronically filed document recorded over the Internet through the Cumberland County Register of Deeds office, carried by a unanimous roll call vote from the commission present.

**5. RESOLUTION 04-2023-3 – AUTHORIZING THE SALE OF A SURPLUS BOOM TRACTOR TO THE CITY OF PLEASANT HILL, TENNESSEE:**

On motion of Commissioner Holbrook, second by Commissioner Maxwell, moved to adopt resolution 04-2023-3.

The motion to adopt resolution 04-2023-3, authorizing the sale of a surplus tractor with boom mower attachment to the City of Pleasant Hill, Tennessee in the amount of \$2,500.00, carried by a voice vote from the commission present.

**6. RESOLUTION 04-2023-4 – GENERAL FUND BUDGET AMENDMENT, COUNTY CLERK:**

On motion of Commissioner Stone, second by Commissioner Sherrill, moved to adopt resolution 04-2023-4.

The motion to adopt resolution 04-2023-4, authorizing funding for a postage machine and related supplies and equipment for the County Clerk’s office in the amount of \$3,500.00, carried by a roll call vote from the commission present.

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### **7. RESOLUTION 04-2023-5 – GENERAL FUND BUDGET AMENDMENT, EMERGENCY MEDICAL SERVICES:**

On motion of Commissioner Mall, second by Commissioner Hyder, moved to adopt resolution 04-2023-5.

Discussion: Commissioner Walker questioned the bid amount that is \$89,100 more than the budgeted amount. He asked if we should obtain more than one (1) bid. Commissioner Isham asked if there should be more money allocated for this project. Commissioner Stone stated that in the past the fire truck purchase was substantially higher than budgeted due to the hold up in placing the order. She stated that with that in mind she is comfortable with approving this resolution. Finance Director Nathan Brock stated that there are not a lot of ambulance remounting companies. So therefore, it is not uncommon for there to only be one bid in this area of specialty remounts. There are not a lot of companies doing this type of work in the country. He stated they had advertised in the southeast. This will be mounting the ambulance onto a new chassis. This company is the only company to submit a bid. There have been significant price increases in the automotive industry since this budgeted amount was put in place. Commissioner Lowe stated that in his opinion it seems, there was substantial effort to get the bids. Commissioner Stone stated that she did not want to hold up this purchase because this is our emergency services and the county needs this vehicle in operating order. Commissioner Nancy stated to keep in mind that this is the current working ambulances. Commissioner Maxwell stated he felt the automotive market was not going to get any cheaper.

The motion to adopt resolution 04-2023-5, approving general fund budget amendment in the amount of \$89,100.00 for three ambulance remounts for Emergency Medical Services from the 2022-2023 budget, carried by a roll call vote from the commission present.

### **8. RESOLUTION 04-2023-6 – GENERAL PROGRAM SCHOOL FUND, BUDGET AMENDMENT:**

On motion of Commissioner Hyder, second by Commissioner York, moved to adopt resolution 04-2023-6.

The motion to adopt resolution 04-2023-6, approving general program school fund in the amount of \$2,000.00 for Superintendent's travel, carried by a unanimous roll call vote from the commission present.

### **9. RESOLUTION 04-2023-7 – GENERAL PURPOSE SCHOOL FUND, CTE STATE AND NATIONAL COMPETITION BUDGET AMENDMENT:**

On motion of Commissioner Hyder, second by Commissioner York, moved to adopt resolution 04-2023-7.

The motion to adopt resolution 04-2023-7, approving general purpose school fund budget amendment in the amount of \$34,500.00 for CTE department students state and national competition expenses, carried by a unanimous roll call vote from the commission present.

### **10. RESOLUTION 04-2023-8 – GENERAL PROGRAM SCHOOL FUND, BUDGET AMENDMENT:**

On motion of Commissioner Hyder, second by Commissioner York, moved to adopt resolution 04-2023-8.

The motion to adopt resolution 04-2023-8, approving general purpose school fund budget amendment in the amount of \$5,000.00 for STEM classroom projects at North Cumberland Elementary, carried by a unanimous roll call vote from the commission present.

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### **11. RESOLUTION 04-2023-9 – TO APPROVE UPDATING THE CURRENT CUMBERLAND COUNTY PERSONNEL POLICY:**

On motion of Commissioner Mall, second by Commissioner Sherrill, moved to adopt resolution 04-2023-9.

The motion to adopt resolution 04-2023-9, amending and updating the current Cumberland County Personnel Policy, carried by a voice vote from the commission present.

### **12. RESOLUTION 04-2023-10 – TO APPROVE THE HIRING OF ENGINEERING AND ARCHITECTURAL SERVICES FOR COURTHOUSE REPAIRS AND RENOVATION:**

On motion of Commissioner Wilson, second by Commissioner Mall, moved to adopt resolution 04-2023-10.

Discussion: Commissioner York asked if the resolution is stating the commission is hiring these firms to complete the renovation of the top floor of the courtroom. Commissioner Wilson gave some insight the mayor provided to help clarify the hiring of these companies. In the mayor's opinion WJE is very competent and qualified in structural evaluation of historical buildings. The price will not exceed \$444,000 for the final engineering studies, design and monitoring of the structural repair to the building including the courtroom. When the engineers are finished the courthouse will be ready for renovations. Upland Design will charge \$5,000 to work with WJE during the structural repairs and 7% of the renovation project cost for architectural services. County Attorney Philip Burnett said the roof has dropped five inches causing the need for action by the county for long term repair including the clock tower. Commissioner Wilson stated there will be 3 additional columns put in place to support the roof structure.

The motion to adopt resolution 04-2023-10, authorizing Cumberland County Mayor Allen Foster to enter into contracts for professional services with WJE Engineers & Architects, PE and Upland Design Group subject to contract approval by the County Attorney for the rehabilitation of the structural damage with interior finish and renovation work, carried by a unanimous roll call vote from the commission present.

### **COUNTY FINANCE DIRECTOR REPORT:**

Finance Director Nathan Brock gave a report on the month of April revenue for EMS, sales tax, property tax, hotel/motel tax, and prisoner boarding. Director Brock asked the commissioners to see him after the meeting to confirm their registration to attend the upcoming Legislative Conference. The Finance Department will complete all paperwork for the conference. Each Commissioner will be responsible for booking his or her hotel and will be refunded after the conference, along with travel expenses.

### **COUNTY ATTORNEY REPORT; PHILIP BURNETT:**

County Attorney Burnett reported there have been no new lawsuits in the past 30 days. The two lawsuits discussed in the closed session are moving forward and a positive movement.

### **13. COMMITTEE MEETINGS:**

Commissioner Hyder stated there will be a Health and Safety Standards Board meeting on Wednesday, April 26, 2023 at 1:00PM in the small courtroom at the courthouse. Commissioner Stone stated the calendar of the Budget Committee meetings is in the packet with the 1<sup>st</sup> all day meeting being held on Friday, May 5, 2023.

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### 14. ELECTION OF NOTARIES:

On motion of Commissioner Maxwell, second by Commissioner Mall moved to elect D.A. Bey VII, Becky S. Bowman, Melissa Capps, Leona E. Hampton, Krista Kemmer, Nora A. McNeal, Debra J. Potts, Terry R. Sproule, notaries public for the State of Tennessee.

The motion to approve the notaries carried by voice vote from the commission present.

**ANNOUNCEMENT:** Commissioner Mall announced that the Fairfield Glade Fire Department will be moving a piece of forceable entry door training equipment to the Cumberland County Fire Department for use in training of the City of Crossville, Cumberland County and Fairfield Glade fire departments.

### 15. ADJOURNMENT:

On motion of Commissioner Maxwell, second by Commissioner Seiber, moved the April 17, 2023 Commission Meeting to be adjourned at 6:40 o'clock P.M.

The motion to adjourn the meeting carried by voice vote from the commission present.

MINUTES APPROVED FOR ENTRY THIS 15<sup>th</sup> DAY OF MAY 2023.



Allen Foster, County Mayor  
Chairman, Cumberland County Commission



Julie Bryson, Cumberland County Clerk