

Building and Grounds Committee Meeting

May 30th, 2019

310 Cumberland County Courthouse

Members Present

Sue York

Kyle Davis

Rebecca Stone

Jack Davis

Wendell Wilson

Jerry Cooper

Jim Blalock

Carl MacLeod

Others Present

Gary Nelson

Conrad Welch

Mayor Allen Foster

Donnie Moody

Other Commissioners Present

Darrell Threet

Deborah Holbrook

- **Call To Order** - The meeting was called to order at 4:30 by Chairman Wendell Wilson. A quorum was present with 8 committee members in attendance, with Commissioner David Gibson absent.
- **Approval of Minutes** - A motion was made by Commissioner Jack Davis to approve the minutes from the April, 2019 meeting. The motion was seconded by Commissioner Jerry Cooper. The motion Passed and the Minutes were approved.
- **Archives update** - Commissioner Stone stated that Kim Chamberlain was completing other project work and would soon be available to address the Archives building in conjunction with Cliff Wightman at T-CAT. The necessary storage clean-up was moving along well and would be completed soon.
- **Maintenance Update** - Conrad Welch addressed the Stone Museum door for Meteorologist Steve Norris. Conrad stated the door ~~has~~ been ordered and should be ready soon but some of the technology hardware had to be installed in order to work properly.
- **Maintenance Update** - Conrad gave an update on the Community Complex Restroom issue. The lower restroom that had been repaired previously was leaking and the back of the building had major foundation issues with settling and cracked floors and block walls. Conrad brought handouts of the building with pictures indicating trouble areas around the building. With the Cumberland County Fair and events planned for the Complex a sense of urgency to address this situation existed. Conrad had completed cost

estimates and floor plan drawings to repair the existing facility at \$14,000 and a cost estimate to build a new restroom facility at \$40,000, with much discussion by the committee on how to move forward Commissioner Stone motioned to recommend to budget \$14,000 to repair the existing facility. The motion was seconded by Jack Davis. The motion passed by a vote of 6 to 2 with Commissioners Jim Blalock and Jerry Cooper voting no. Chairman Wilson stated this would allow the Complex to be repaired by Fair time but he challenged Complex Director Donnie Moody to look for grant funding to help fund the necessary new restroom building in the next budget cycle.

- **Maintenance Update** - Conrad gave an EMS parking lot update stating the current budget had under budgeted the amount to repair and pave the EMS parking lot. He had bid quotes of over double of the \$37,000 budgeted. He also stated the drainage issue would be a priority to repair the parking lot, with a french drain system needed to divert water away from the building. The Rogers group estimate was \$107,000 and R&R was \$74,000. After discussion the committee motioned by Kyle Davis to recommend to budget to rollover the current budget amount and increase it to \$90,000 to be rebid for the EMS parking lot and to include the drainage repair. The motion was seconded by Jack Davis with the motion passing 8 in favor 0 against.
- **In Other business Mayor Foster** brought a License Agreement with the Department of Environment and Conservation and Cumberland County for the use of the Courthouse room 103 for 650 square feet of office space at \$350 per month rent. This is a yearly agreement between the State of Tennessee and Cumberland County. A motion was made by Kyle Davis seconded by Jerry Cooper to authorize the Mayor to sign and agree to terms in the contract. The motion passed with a vote of 8 in favor and 0 against.
- **Mayor Foster** also brought to the Committee's attention the work of the new Human Resource position in bringing the County in compliance with Federal IDEA regulations.
- **Adjournment** - With no further business the Committee decided to skip next month's meeting with the finalization of the 2019-2020 budget and would meet in late July or early August. A motion was made by Jerry Cooper and seconded seconded by Rebeccá Stone to adjourn. Motion carried 8 in favor 0 against. The meeting adjourned at 5:15 P.M.

Respectfully submitted,
Wendell Wilson
Chairman

