

Building & Grounds Committee
May 9, 2023 | 4:30 PM
Cumberland County Highway Department

Committee Members Present:

Dewey Walker
Tom Isham
Darrell Threet
David Gibson
Terry Lowe
Wendell Wilson
Mark Baldwin (ABSENT)
Deborah Holbrook
Colleen Mall

Others Present:

Heather Mullinix, *Crossville Chronicle*
Torey LaMontagne, Mayor's Office
Kevin Chamberlain, Upland Design Group
John Patterson, 9th district
Greg Maxwell, 8th district
Jule Bryson, County Clerk
Stanley Hall, Road Superintendent
Sue York, 1st district
Nancy Hyder, 2nd district

CALL TO ORDER

With a quorum present, Chairman Wendell Wilson called the meeting to order at 4:30 pm on Tuesday, May 9, 2023 in a building located at the County Road Department off Northside Drive.

APPROVAL OF MINUTES

Deborah Holbrook made a motion to approve the minutes from the previous meeting with amendment to the motion regarding Mitch Lowe and his request for the Phoenix School. That motion was remade in the interest of avoiding a conflict of interest. The motion to approve the amended minutes from the previous meeting was seconded by David Gibson, none were opposed, and the motion carried. The minutes from last meeting, with amendment to the Phoenix School motion, were approved.

DISCUSSION REGARDING HIGHWAY DEPARTMENT OFFICE

Cumberland County Highway Superintendent Stanley Hall was present to talk about his need to have an office that is closer to his crew than his current location beside the Election Commission. He stated that with his occupation of that office space, County Maintenance has no place to use the bathroom. He also stated that it would be easier for him to be closer to where his men work, in an office space within that building. Colleen made a motion to have Stanley work with Mayor Foster to develop a plan to move his office closer to his men, and renovate the new space as necessary. Terry Lowe seconded the motion, none were opposed, and the motion carried.

COURTHOUSE RECONSTRUCTION/RENOVATION UPDATE

UPLAND DESIGN GROUP

Kevin Chamberlin was present with Upland Design. Kevin stated that Upland's portion of the courthouse reconstruction and renovation will come more towards the end of the work being done by the other firm. He mentioned that the group had met with Mayor Foster regarding needs going forward. He also mentioned after further coordination is had with the other firm, Upland Design can begin preparing its bid package.

ARCHIVES RENOVATION UPDATE

UPLAND DESIGN GROUP

Kevin Chamberlin was present with Upland Design Group, and updated the committee on the progress of the renovation of the Cumberland County Archives facility. He stated that the group met with Joyce today, and they are pretty sure they have a good handle on the needs of the facility. He mentioned that the demolition still needs to shakeout to get a better idea of total cost, but they will be sending the new floor plans to the engineers soon. Questions were taken regarding closing Archives during the renovation, and that is not possible, as State regulations say that the public must be able to access the records year round. Wendell Wilson thanked Kevin for coming.

MILITARY MEMORIAL MUSEUM ADDENDUM

WENDELL WILSON

Commissioner Wilson asked that the committee take a look at the lease addendum for the military museum. The addendum is clarifying that the Military Memorial Museum itself will be responsible for the upkeep and any renovations of the building via grant funding, but any and all changes are subject to approval by the Building and Grounds committee. David Gibson made a motion to approve the addendum to the lease between the County and the Military Memorial Museum of the Upper Cumberland, as is, and send it on to the Commission meeting for approval. Tom Isham seconded the motion, none were opposed, and the motion carried.

FAIR PARK SENIOR CENTER FLOORING

Wendell Wilson states that Conrad Welch, member of the Board of Directors at Fair Park got in contact with him regarding the flooring at the center. Conrad stated that the floor is quite slippery and has contributed to quite a few falls. Colleen Mall asked if Maintenance Director had looked at this issue? Someone stated that he had not, and Colleen suggested that we get him involved, double check any inter-local agreements we may have with Fair Park and the City of Crossville, and come back to committee with this.

OLD/NEW BUSINESS

DONNIE MOODY, JULE BRYSON

Donnie Moody, Director of Cumberland County Parks and Recreation, was present alongside Jule Bryson, Cumberland County Clerk, with a request for the committee regarding signs for their departments. Moody and Bryson were in agreement with the electronic portion of the old Progressive Savings Bank sign coming down, and being fitted to the sign at the Highway 70 entrance of the Community Complex. The wording on the sign at the old bank will also be changed to reflect its new use as the location of the County Clerk's office. Deborah Holbrook made a motion to move the electronic sign from County Clerk use to Parks and Rec use, and to change the current signage at 1760 S Main Street to reflect its new occupant. Dewey Walker seconded the motion, none were opposed, and the motion carried.

Donnie Moody mentioned that the rescue squad Crewettes are interested in pouring a concrete pad similar to, but smaller than, the current concrete pad that houses the rescue squad's building at the fairgrounds. They wish to erect a smaller building to stand on the pad for their use during the fair, and the County's use the rest of the year. Terry Lowe made a motion to allow the Crewettes to pour a smaller pad and erect a smaller building beside the one the rescue squad already has, for fair time use, allowing the County use when needed. Deb Holbrook seconded the motion, none were opposed, and the motion carried.

Discussion was had regarding letting fairground event staff use County equipment during events. The County Attorney sent word that the person is covered on insurance if they are a County employee, and are not covered if they are not a County employee. Darrell Threet suggested putting in the contract that binds the use of the Complex, that a County employee must operate the County equipment. Deborah Holbrook made a motion to have Donnie create a policy regarding the usage of County equipment during events. Darrell Threet seconded the motion, none were opposed, and the motion carried.

Tom Isham mentioned that he thought there was a problem with the heirs on the old highway patrol office parcel on Hwy 70 East. Terry Lowe stated that all was well, and that the only legitimate remaining heirs had in fact been found.

NEXT MEETING


The next Building and Grounds Committee Meeting was set for Tuesday, June 13, 2023 at 4:00 pm at the Cumberland County Community Complex off Livingston Road.

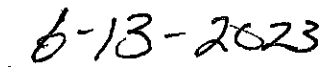
ADJOURNMENT

With no further business, a motion to adjourn was made by David Gibson. The motion was seconded by Deb Holbrook, none were opposed, and the motion to adjourn carried. The meeting was adjourned at 5:45 pm on Tuesday, May 9, 2023 at the Cumberland County Highway Department.

Recorded and Submitted by Torey LaMontagne

Approval:


Wendell Wilson


Date

