

Building & Grounds Committee Meeting
February 26th, 2019
Small Meeting Room – Cumberland County Courthouse

Members Present:

Sue York
Kyle Davis
Rebecca Stone
David Gibson
Jack Davis
Wendell Wilson
Jerry Cooper
Jim Blalock
Carl MacLeod

Other Comm. Present

Darrell Threet
Deborah Holbrook

Others Present:

Mayor Foster
Gary Nelson
Donnie Moody
Cliff Wightman
Jill Davis
Conrad Welch
Gary Hood
Linda Bottoms
Everit Bolin
Lynn Tollett

- **Call to Order** – The meeting was called to order at 5:00 by Chairman Wendell Wilson. A quorum was present with all committee members in attendance.
- **Approval of Minutes.** – A motion was made by Commissioner Kyle Davis to approve the minutes from the January, 2019 meeting. The motion was seconded by Commissioner Cooper. The motion Passed and the Minutes were Approved.

3. Cliff Wightman – Update on Archives

Mr. Wightman explained to the committee his thoughts on finishing the basement portion of the archives building and that he felt that would be an excellent Tennessee Promise Project. Wightman was excited and said “We are ready” but simply needed direction on logistics as far as what needed to be moved, what needed to be kept/disposed of as well as removing items from the barcode system. Wightman is also working with Joyce at the Archives to determine certain projects and their priority. Commissioner Stone suggested that the point of contact should be Mayor Foster and his office to approve projects as they are ready. It was stated that the back portion of the building was not being worked on at this time and was in the proposal process with architect Kim Chamberlin. Finishing the discussion, Commissioner Stone made a motion to “authorize the Mayor to approve individual projects to be performed at the Archives facility and to forward the associated costs to the budget committee to come out of the permanent records fees.” Commissioner Gibson seconded the motion and the motion passed.

4. Election Commission Discussion – Jim Blalock

Commissioner Blalock informed the committee that he had gotten a bid for a 40x45 building (metal) and the cost was \$89,750 with some costs not included. Jill Davis came forward and expressed that she wanted everything under one roof. There had been a suggestion of adding on to the back of the current building. Commissioner Stone went over a list of Pros and Cons of the Current office. There was also mention of whether or not to move early voting or move from main street. Chairman Wilson suggested the Election Commission developing a 5 Year Plan.

Commissioner York suggested getting a proposal together for building on the back of the current office. Wilson asked Conrad Welch if he could have an estimate by the next meeting and he confirmed that he would.

5. Community Complex Contract – Fair Board

Gary Hood, President of the Fair Board, spoke to the committee about the needs of the complex and that instead of paying fees for the use of the complex, allow the Fair Board to put money back into the Facility for improvements and that to be added to the new contract. Everitt Bolin explained to the committee that the Fair Board has made improvements at no cost to county and a lot of their own money into the complex to help the county and if the gate proceeds could go back into the fair they would treat the county fairly. Commissioner Stone expressed concern that the Fair Board may use the money that the county does not take for their priorities and not necessarily for things that the county deems more important. Chairman Wilson summarized the discussion and asked the committee to think about what the Fair Board is asking the committee, allow Nathan Brock to crunch some numbers and have the Mayor to weigh in as well. There was confirmation that the new contract needed to be renewed for an additional 5 years, and Commissioner Stone suggested there be a clear chain of command in place to prioritize projects. Commissioner Kyle Davis made a motion to table the topic until the March meeting. The motion was seconded by Commissioner Cooper and the motion passed.

Next Meeting Scheduled for March 26th 5PM Meeting with a Complex Tour at 4:15.

6. Adjournment - A Motion was made by Commissioner Gibson and Seconded by Commissioner MacLeod to adjourn the meeting. The Motion passed and the Meeting was adjourned at 5:32PM.

Minutes Prepared & Submitted by Ginny Cole

Approved by Chairman: _____



Date: _____

3-26-19