

Jule Bryson
Cumberland County Clerk

2 North Main Street, Suite 206 • Crossville, TN 38555 • (931) 484-6442 • Fax (931) 484-6440

August 8, 2014

TO: Cumberland County Commission, County Mayor, and News Media

FROM: Jule Bryson, Cumberland County Clerk

SUBJECT: August 18, 2014 Monthly Cumberland County Commission Meeting

Take notice, pursuant to TCA 8-44-103, the Cumberland County Commission, the governing body of said county, will convene and meet in regular session on Monday, August 18, 2014 at 6:00 o'clock P.M. in the large meeting room on the third floor of the Cumberland County Courthouse, where and at which time and place the said Cumberland County Commissioners will transact such public business as may lawfully come before it.

Attached is a copy of the agenda as of this date. I am looking forward to seeing you there.

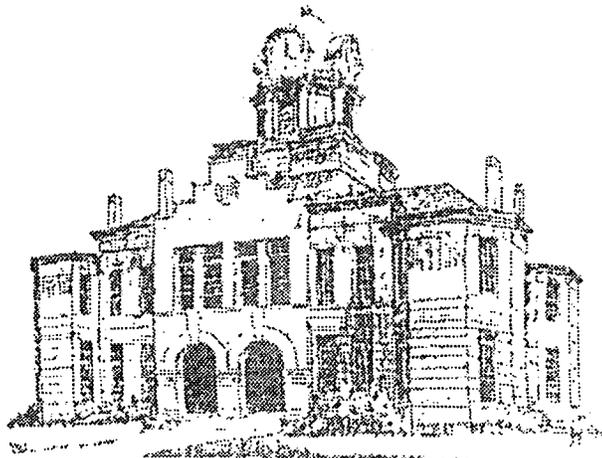
Sincerely,



Jule Bryson
Cumberland County Clerk

JB/dc

Enclosures



CUMBERLAND COUNTY COMMISSION MONTHLY MEETING AGENDA

AUGUST 18, 2014

6:00 O'CLOCK P.M.

1. Call to order: Chairperson or Cumberland County Sheriff
2. Invocation
3. Pledge to the Flag of the United States of America
4. Roll Call, Cumberland County Clerk, Jule Bryson
5. Minutes of July 21, 2014 Quarterly Monthly Cumberland County Commission Meeting
6. Special recognitions, memorials, etc.
7. Comments by the General Public
8. Unfinished Business
9. New Business:

RESOLUTION 08-2014-1-Budget Amendment, Highway Department, Bridge Program/Capital Outlay, \$95,640.00 (Harvel)

RESOLUTION 08-2014-2-To appoint Terry Carter and Larry Allen as members to the Cumberland County Railroad Authority for terms to expire August 31, 2016 (Carey)

RESOLUTION 08-2014-3-To accept offer of Douglas Barlow and Martha Barlow to purchase property owned by Cumberland County (Harvel)

10. County Official Reports
11. County Attorney Report
12. Standing Committee Reports
13. Statutory Committee Reports
14. Election of Notaries, Appointments, and Confirmations
15. Announcements and Statements
16. Adjournment

CUMBERLAND COUNTY COMMISSION QUARTERLY MONTHLY MEETING

JULY 21, 2014

Be it remembered that the Cumberland County Commission met in quarterly monthly session on Monday, July 21, 2014 at 6:00 o'clock P.M. at the courthouse in Crossville, Tennessee. Present and presiding was Commission Chairman, County Mayor Kenneth Carey who called the meeting to order and invited Commissioner Larry Allen to give the Invocation and Commissioner Allen Foster to lead the Pledge of Allegiance to the Flag of the United States of America. Also present at the meeting were County Clerk Jule Bryson, County Attorney Randal Boston, Finance Director Nathan Brock and the following County Commissioners:

Brian Houston	Harry Sabine
Nancy Hyder	Caroline Knight
David Hassler	Johnny Presley
Allen Foster	Charles Seiber
Joe Koester	Jan McNeil
Larry Allen	Terry Carter
Mike Harvel	Roy Turner
Jeff Brown	Sonya Rimmer
John Kinnunen	Carmin Lynch

A quorum being present, the Cumberland County Commission Meeting was opened in due form of law and the following proceedings were had to wit:

1. MINUTES OF JUNE 16, 2014 MONTHLY CUMBERLAND COUNTY COMMISSION MEETING:

On motion of Commissioner Harvel, second by Commissioner Kinnunen, moved the minutes of the June 16, 2014 Monthly Commission Meeting be approved, treat same as read, made a matter of record, and filed.

The motion to approve the June 16, 2014 Meeting Minutes carried by a roll vote of 18 ayes from the Commission.

2. RESOLUTION 07-2014-1-FIXING THE TAX LEVY IN CUMBERLAND COUNTY, TENNESSEE FOR THE FISCAL YEAR BEGINNING JULY 1, 2014 (GENERAL FUND TAX RATE \$0.5650, GENERAL PURPOSE SCHOOL FUND TAX RATE \$0.6250, SOLID WASTE/SANITATION FUND TAX RATE \$0.1125, GENERAL DEBT SERVICE FUND TAX RATE \$0.1950 FOR A COMBINED PROPERTY TAX RATE OF \$1.4975):

On motion of Commissioner Presley, second by Commissioner McNeil, moved to adopt resolution 07-2014-1.

The motion to adopt resolution 07-2014-1, setting the Property Tax Rate at \$1.4975 for the fiscal year July 1, 2014 through June 30, 2015, carried by a roll call vote of 18 ayes from the Commission.

3. RESOLUTION 07-2014-2-TO APPROVE AGREEMENT BETWEEN CUMBERLAND COUNTY AND THE CUMBERLAND COUNTY BOARD OF EDUCATION FOR A ONE-TIME CONTRIBUTION OF TWO HUNDRED EIGHT THOUSAND EIGHT HUNDRED TWENTY ONE DOLLARS (\$208,821.00) FROM ITS GENERAL FUND FOR THE PURPOSES OF PURCHASING COMPUTERS FOR THE SCHOOL SYSTEM FOR THE 2014-2015 SCHOOL YEAR WITHOUT INCREASING THE MAINTENANCE OF EFFORT (MOE) OBLIGATIONS IN SUBSEQUENT YEARS:

Before the vote, Finance Director Brock made the Board aware the State Comptroller's Office had recommended the minutes reflect the Commission's acknowledgement that the one-time payment of \$208,821.00 to the Board of Education was not property tax dollars.

On motion of Commissioner McNeil, second by Commissioner Foster, moved to adopt resolution 07-2014-2.

The motion to adopt resolution 07-2014-2, approving the agreement between Cumberland County and the Board of Education for a one-time contribution for purchasing computers, carried by a roll call vote of 18 ayes from the Commission.

4. RESOLUTION 07-2014-3-TO APPROVE ARRANGEMENT BETWEEN CUMBERLAND COUNTY AND THE CUMBERLAND COUNTY BOARD OF EDUCATION FOR THE DISTRIBUTION OF PAST-DUE LIQUOR-BY-THE-DRINK REVENUES WITHOUT INCREASING THE MAINTENANCE OF EFFORT (MOE) REQUIREMENTS IN SUBSEQUENT YEARS:

On motion of Commissioner Turner, second by Commissioner Harvel, moved to adopt resolution 07-2014-3.

The motion to adopt resolution 07-2014-3, approving the arrangement between Cumberland County and the Board of Education for distribution of past-due liquor-by-the-drink revenues, carried by a roll call vote of 18 ayes from the Commission.

5. RESOLUTION 07-2014-4-TO APPROVE REVISIONS TO THE EXISTING WAGE SCALE FOR CUMBERLAND COUNTY GENERAL GOVERNMENT EMPLOYEES:

On motion of Commissioner Hyder, second by Commissioner Hassler, moved to adopt resolution 07-2014-4.

Before a vote on the resolution, Commissioner Lynch suggested revisions to the Wage Scale by first adjusting the dollars for all steps and levels that might have already been reclassified such as the Veterans Service Officer, secondly delete any obsolete positions from the scale and update the list by adding any new positions that have already approved, for example the Community Service Officer and thirdly present the Wage Scale to County Officials for review before endorsement from the Commission.

The motion to adopt resolution 07-2014-4, revising all steps and grades of the Wage Scale for General Government Employees, carried with Commissioners Houston, Sabine, Hyder, Knight, Hassler, Presley, Foster, Seiber, Koester, Allen, and Carter voting yes. Commissioner Turner declared a conflict of interest before voting on the revisions to the Wage Scale resolution but avowed to vote on behalf of his constituents and cast a yes vote. Commissioners McNeil, Brown, Rimmer, Kinnunen, and Lynch voted against the adoption of resolution 07-2014-4. Commissioner Harvel abstained from the vote.

6. RESOLUTION 07-2014-5-MAKING APPROPRIATIONS FOR THE VARIOUS FUNDS, DEPARTMENTS, INSTITUTIONS, OFFICES AND AGENCIES OF CUMBERLAND COUNTY, TENNESSEE, FOR THE YEAR BEGINNING JULY 1, 2014 AND ENDING JUNE 30, 2015:

On motion of Commissioner Sabine, second by Commissioner Hyder, moved to adopt resolution 07-2014-5.

Commissioners Carter and Turner declared a conflict of interest before voting on the appropriations resolution but avowed to vote on behalf of their constituents.

The motion to adopt resolution 07-2014-5 carried with Commissioners Houston, Sabine, Hyder, Knight, Hassler, Presley, Foster, Seiber, Koester, McNeil, Allen, Carter, Turner, Brown, Rimmer, and Kinnunen voting to approve the appropriations resolution for the fiscal year beginning July 1, 2014 and ending June 30, 2015. Commissioner Lynch voted against the adoption of resolution 07-2014-5. Commissioner Harvel abstained from the vote.

7. RESOLUTION 07-2014-6-RELATING TO THE ISSUANCE OF REVENUE REFUNDING BONDS BY THE HEALTH, EDUCATIONAL AND HOUSING FACILITY BOARD OF THE COUNTY OF KNOX WITH RESPECT TO A FINANCING FOR CUMBERLAND MEDICAL CENTER, INC.:

On motion of Commissioner Turner, second by Commissioner Kinnunen, moved to adopt resolution 07-2014-6.

Commissioner Lynch asked County Attorney Boston what necessitated the Commission's approval of the re-financing bonds for Cumberland Medical Center, Inc. when the Commission did not approve the original debt for the hospital. Mr. Boston made known that when two different counties are involved in the financing of a hospital institution, state statute advises the undertaking must be approved by the county legislative body. Finance Director Brock introduced Joe Ayres, the President of Cumberland Securities, Inc., who agreed with the County Attorney that state law requires a county that is issuing bond proceeds which will benefit a medical center in another county to request the host county to give consent. Mr. Ayres stated that Cumberland Medical Center, Inc. is affiliated with Covenant Health and the bonds will be issued through the Health, Educational and Housing Facilities Board of the County of Knox because that is where Covenant Health is headquartered. He also informed the Board that because of the higher credit rating of Covenant Health, the borrowing cost could be lowered and Cumberland Medical Center, Inc. could save approximately eight hundred thousand dollars (\$800,000.00) per year in interest on the bonds. Also attending the meeting to answer questions was Larry Moore, the Chief Financial Officer for Cumberland Medical Center, Inc. Mr. Moore was asked by Commissioner Hyder why the hospital did not approach the Budget Committee to seek approval for the bonds before the finance group did and Commissioner Turner questioned if the interest saved on refinancing the bonds would benefit the hospital or Covenant Health. Joe Ayres responded that Cumberland Securities, Inc. acted on behalf of Covenant Health and the Cumberland Medical Center, Inc. by approaching the Mayor and the Finance Director with the same refinancing resolution used in many other Tennessee counties. When Commissioner Harvel and Rimmer asked if any liability was associated with the resolution, Attorney Boston and Mr. Ayres both responded there would be no legal responsibility to the county if the resolution passed.

The motion to adopt resolution 07-2014-6, approval by Cumberland County for the issuance of bonds by the Knox Board to refinance the acquisition, construction, and installation of certain capital improvements for Cumberland Medical Center, Inc., carried with Commissioners Houston, Sabine, Knight, Hassler, Presley, Foster, Seiber, Koester, Allen, Harvel, Brown, and Kinnunen voting yes. Commissioners Hyder, McNeil, Carter, Turner, and Rimmer voted against the adoption of resolution 07-2014-6. Commissioner Lynch passed on the vote.

8. RESOLUTION 07-2014-7-TO AMEND THE CUMBERLAND COUNTY COMMISSION RULES ADOPTED MAY 6, 2013:

On motion of Commissioner Hassler, second by Commissioner Knight, moved to adopt resolution 07-2014-7.

The motion to adopt resolution 07-2014-7, to amend Commission rule 12.1 to require a copy of the Commissioner's Monthly Agenda Packet be posted to the County website, carried by a roll call vote of 18 ayes from the Commission.

9. RESOLUTION 07-2014-8-TO RE-APPOINT JOYCE RORABAUGH AS CUMBERLAND COUNTY ARCHIVIST FOR A TERM TO EXPIRE SEPTEMBER 30, 2015:

On motion of Commissioner McNeil, second by Commissioner Turner, moved to adopt resolution 07-2014-8.

The motion to adopt resolution 07-2014-8, re-appointing Joyce Rorabaugh as Archivist for another term to expire September 30, 2015, carried by a roll call vote of 18 ayes from the Commission.

COUNTY OFFICIAL REPORT:

The Mayor made the Board aware that Cumberland County has become the first county in the State to partner with Achieves to enact the Tennessee Promise, a legislative program that provides tuition for two (2) years for qualified high school students to attend a Community or Technology College.

COUNTY ATTORNEY REPORT:

In his monthly report, County Attorney Boston made the Board aware of another lawsuit filed against Cumberland County involving a law enforcement officer and revealed that October 31, 2014 was the trial date set for the former Veteran Service Officer.

EMERGENCY SERVICES COMMITTEE:

Since the Emergency Services Committee had agreed to put out a Request for Proposal (RFP) for a simulcast radio system at their last meeting, Chairman Hyder asked the Finance Director the status of those RFP's. Mr. Brock advised that the RFP's were mailed out with instructions for all submissions to be returned within thirty (30) days and after that deadline a Financial Management Committee Meeting would be scheduled to review the bids.

10. ELECTION OF NOTARIES:

On motion of Commissioner Harvel, second by Commissioner Carter, moved that Heidi L. Barnwell, Brooke Barton, Marietta F. Boevers, Harmony Brisley, Christi Dawn Burger, Billy Cain, April L. Dayton, Patty Farris, Sandra K. Gruber, Teresa F. Hamilton, Misty G. Hammons, Kimberly A. Harless, Lisa Harris, Kristi Lucas, Virginia B. Martin, Mary Helen McHugh, Jessica Rene Morgan, Tina E. Niles, Barbara A. Phillips, Keith Poore, Kelly J. Price, Belinda Robbins, Buffi L. Stancil, Kim Lewis Tabor and Michelle Williams be elected as Notary Publics for the State of Tennessee.

The motion to approve the notaries carried by a roll call vote of 18 ayes from the Commission.

ANNOUNCEMENT:

Chairman Carey requested those present to please join him in observing a moment of silence in remembrance of County Attorney Boston's father, Mr. Roy Boston.

11. ADJOURNMENT:

On motion of Commissioner Carter, second by Commissioner Hyder, moved the July 21, 2014 Quarterly Monthly Commission Meeting be adjourned at 6:33 o'clock P.M.

The motion to adjourn the meeting carried by voice vote from the Commission.

MINUTES APPROVED FOR ENTRY THIS _____ DAY OF AUGUST 2014.

Kenneth Carey, County Mayor
Chairman, Cumberland County Commission

Jule Bryson, Cumberland County Clerk

**Cumberland County, Tennessee
Highway Department**

To the Cumberland County Commission meeting in regular session this 18th day of August, 2014:

Whereas, the Highway Superintendent has requested and the Tennessee Department of Transportation - State Bridge Aid Program has approved a bridge placement at Oakmont Drive over One Mile Creek, and

Whereas, bids have been solicited and received and the low bid exceeds the estimated expenditure in the Fiscal Year 2014-2015 budget ,

Therefore, be it resolved that the following budget amendment be adopted by the Cumberland County Commission:

Highway Department
Bridge Program/Capital Outlay

Increase Revenue:

131-46410	Bridge Program	\$95,640.00
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Increase Expenditures:

131-68000-705	Bridge Construction	\$95,640.00
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Sponsor:



County Commissioner

Approval:

County Mayor

Attest:

County Clerk

Budget Committee Vote:

Ayes: 8 Nays: 0 Abstain: 0

**A RESOLUTION TO APPOINT MEMBERS TO THE CUMBERLAND
COUNTY RAILROAD AUTHORITY**

WHEREAS, members terms on the Cumberland County Railroad Authority have expired, and

WHEREAS, it is necessary for the County Mayor to recommend representatives to serve on the Cumberland County Railroad Authority.

NOW, THEREFORE, BE IT RESOLVED by the Cumberland County Board of Commissioners meeting in regular session this 18th day of August 2014 that pursuant to the recommendation of the County Mayor, we do hereby confirm and approve the appointment of Terry Carter and Larry Allen to the Cumberland County Railroad Authority.

Terry Carter
Larry Allen

Term Expires: August 31, 2016
Term Expires: August 31, 2016

SPONSOR:



KENNETH CAREY, JR. COUNTY MAYOR

APPROVED:

KENNETH CAREY, JR. COUNTY MAYOR

ATTEST:

COUNTY CLERK

A RESOLUTION TO ACCEPT OFFER TO PURCHASE PROPERTY OWNED BY CUMBERLAND COUNTY

WHEREAS, Douglas and Martha Barlow presented an offer to the Cumberland County Delinquent Tax Committee for property currently owned by Cumberland County; and,

WHEREAS, said offer is for one (1) parcel of property known as:

Map 162B Group H Parcel 023.00 2136 Black Wolf Drive (Tansi)

WHEREAS, Douglas and Martha Barlow wishes to pay \$100.00 for said property; and,

WHEREAS, the Cumberland County Delinquent Tax Committee, meeting in regular session voted to recommend to the full Cumberland County Commission that said Commission accept this offer.

NOW, THEREFORE, BE IT RESOLVED that the Cumberland County Commission meeting in its regular monthly session hereby accepts said offer, sells said realty to the Offeror.

ADOPTED this 18th day of August, 2014.

SPONSOR:



COUNTY COMMISSIONER

APPROVED:

COUNTY MAYOR

ATTEST:

COUNTY CLERK

MINUTES

Financial Management Committee
of
Cumberland County, Tennessee

Meeting Held
at the
Courthouse – Small Courtroom

June 13, 2014

Members Present:

Donald Andrews
Scott Blaylock
Kenneth Carey, Jr.
Mike Harvel
Nancy Hyder
Carmin Lynch
Johnny Presley

The meeting was called to order at 8:00 A.M. with the following business conducted:

APPROVAL OF MINUTES

After review of the minutes of the May 30, 2014 meeting, Mike Harvel made a motion to approve them as presented. The motion was seconded by Scott Blaylock and carried by voice vote.

REVIEW/APPROVAL OF BID ITEMS

The following bid procurement items were presented to the Committee for consideration:

Item #1

School Nutrition Annual Bid Food & Non-Food Items

Motion to award each product category per the recommendation of School Nutrition Director, as prescribed in the attached memorandum, by Harvel.

Seconded by Hyder and carried by voice vote.

The County Jail piggy-backs on this bid unless prohibited by state or federal guidelines.

Item #2

Highway Department - Paving & Paving Material

Motion to accept low bid from Rogers Group, per the attached bid tabulation by Blaylock.

Seconded by Hyder and carried by voice vote.

Item #3

Highway Department – Crushed Stone

*Motion to accept bid from Franklin Industrial
for ½" stone and 303-01 Pug stone;
and the bid from Monterey Limestone
for 33c and 3/8" stone,*

per the attached bid tabulation by Harvel.

Seconded by Presley and carried by voice vote.

Road Superintendent Scott Blaylock
cited acquisition cost, transportation cost and product quality
as the basis for his recommendation

Item #4

Highway Department – Guardrail

*Motion to accept bid from Cumberland Guardrail
per the attached bid tabulation by Harvel.*

Seconded by Hyder and carried by voice vote.

Item #5

Highway Department – Highway Striping/Marking

*Motion to accept bid from Volunteer Highway Supply, Inc.
per the attached bid tabulation by Hyder.*

Seconded by Harvel and carried by voice vote.

Item #6

Highway Department – Pipe (Culverts)

*Motion to accept low bid from The Feed Store
for metal pipe and HDPE pipe*

per the attached bid tabulation by Presley.

Seconded by Harvel and carried by voice vote.

Item #7

Highway Department – Road Oil

*Motion to accept bid from Hudson Materials Company
for all product lines per the attached bid tabulation by Harvel.*

Seconded by Presley and carried by voice vote.

Note: Bid tabulation corrected to reflect delivered price from Marathon Ashland Petroleum.

Item #8

Highway Department – Road Salt

*Motion to accept low bid from North American Salt at \$91.65 delivered price,
per the attached bid tabulation by Hyder.*

Seconded by Harvel (as corrected) and carried by voice vote.

REVIEW & DISCUSSION OF AUDIT RFP

The Committee reviewed and discussed responses to a Request for Proposals for Audit Services. The respondents were:

- a) Henderson Hutcherson & McCullough, Chattanooga, TN
- b) Lansford & Stephens, Crossville, TN (no bid)
- c) Mauldin & Jenkins, LLC, Chattanooga, TN

Carmin Lynch made a motion to refer the matter to the Budget Committee for the required additional funding in the FY 14-15 Fiscal Year budget to retain the accounting firm of Henderson Hutcherson & McCullough for audit services beginning with the FY 13-14 audit. The motion was seconded by Mike Harvel and carried by voice vote.

ADJOURNMENT

With no further business to discuss, Mike Harvel made a motion to adjourn. The motion was seconded by Johnny Prsley and carried by voice vote. The meeting adjourned at 9:05 A.M.

MINUTES

Budget Committee
Of
Cumberland County, Tennessee

Meeting Held
At the
Courthouse Small Courtroom

June 23, 2014

Members Present:

Harry Sabine
Allen Foster
David Hassler
Mike Harvel
John Kinnunen
Jeff Brown
Terry Carter

Members Absent:

Nancy Hyder
Jan McNeil

Chairman Sabine called the meeting to order at 4:30 P.M. and the following business was conducted:

APPROVAL OF MINUTES

After review of the minutes of June 17, 2014 meeting, Commissioner Harvel made a motion to approve as presented. Commissioner Kinnunen seconded the motion and it carried by voice vote 7Y-0N-0A.

FY 14-15 BUDGET REQUEST BUDGET REVIEW

- BOE - Donald Andrews, Director of Schools and Bob Scarbrough, Chief Financial Officer pointed out the changes to the General Purpose School Budget from the previously submitted document.
- The Board of Education proposed \$130,000 in the liquor tax, \$100,000 of which would be considered non-recurring & non maintenance of effort revenue. After some discussion, Commissioner Foster made a motion to provide the Board of Education \$206,769 (increase in property tax and sales tax), \$130,000 liquor tax (\$100,000 to be considered non reoccurring), and a one time donation of \$208,841 out of the General Fund for the purchase of

text books, with none of the funds coming out of property tax allocations. Commissioner Brown seconded the motion. The motion carried in a roll call vote 5Y-2N-0A. Commissioner Harvel and Hassler both voted no. The budget committee advised Mr. Andrews and Mr. Scarbrough that the BOE will be responsible for getting the agreements prepared and distributed to members of the committee.

- Sanitation - Members of the committee reviewed an updated Sanitation budget with both revenues and expenditures. After reviewing the information, the consensus of the committee was to add the \$50,000 originally requested for scales back into the budget. This amount will reflect in 55751-533 (Solid Waste Equipment).
- General Fund- The committee reviewed the revenues within the General Fund budget.

RECESS

With some other items needing to be addressed, members of the committee concurred to recess the meeting until Tuesday, June 24, 2013 at 4:30 P.M. The meeting recessed at 6:55 P.M.

RECONVENE

Chairman Sabine reconvened the meeting at 4:30 P.M Tuesday, June 24, 2014. Commissioner's Brown, McNeil, and Hyder were absent. The following business was conducted.

Capital Outlay List for FY 13-14 - Members of the committee reviewed an updated list of expenditures for Capital Outlay items approved in FY 13-14.

General Fund - Mayor Carey was present and pointed out that there was nothing budgeted in the FY 14-15 for a new communication system. Chairman Sabine stated the committee that he felt that the new communication system is a complex matter and something that the new Commission should take time to review in order to come up with the best solution. Mr. Sabine also pointed out that he feels the Commission has some different choices on a system that will meet the needs of the County and encouraged the new Commission to also review the different options to pay for the system.

Compensation/Pay-Scale - During the review, Commissioner Hassler stated that he felt that part-time employees should be given a \$0.20 per hour increase and full time employees topped out the pay scale should receive \$600. As the discussion continued, the Committee concurred that the current pay scale should be increased \$600 for all grade and steps, since no changes have been made to the pay scale since adopted in 2006. The committee agreed that:

- 1) All employees currently on the pay scale would, in effect, receive a \$1,200 pay increase in FY 14-15 due to the increase in service years and \$600 across the board increase in the pay scale grades and steps .
- 2) "Topped-out" employees would also receive a \$1,200 annual increase in FY 14-15.
- 3) Current part-time employees pay would increase \$.20 per hour in FY 14-15.
- 4) Cumberland County's minimum hourly compensation for new hire part-time employees would remain at \$7.75.

Retirement - The Finance Director updated members of the committee with information concerning the Tennessee Consolidated Retirement System. Mr. Brock informed the committee that effective July 1, 2014 new teachers will be under a new TCRS Hybrid Plan and that options for other county employees would be reviewed later.

NEXT MEETING

The next meeting was scheduled for July 8, 2014 at 4:30 P.M. The Finance Director advised members of the committee that the Finance Department will endeavor to finalize all budgets based upon the actions of the Budget Committee and have them ready for further review.

ADJOURNMENT

With no further business to be conducted, Commissioner Foster made a motion to adjourn. The motion was seconded by Commissioner Carter, it carried by voice vote. The meeting adjourned at 5:35 P.M.

MINUTES

Budget Committee
Of
Cumberland County, Tennessee

Meeting Held
At the
Courthouse Small Courtroom

July 8, 2014

Members Present:

Harry Sabine
Allen Foster
David Hassler
Mike Harvel
John Kinnunen
Jan McNeil
Terry Carter
Nancy Hyder

Members Absent:

Jeff Brown

Chairman Sabine called the meeting to order at 4:30 P.M. and the following business was conducted:

APPROVAL OF MINUTES

There were no minutes presented for approval from the June 23, 2014 meeting.

RESOLUTION RELATING TO THE ISSUANCE OF BONDS CUMBERLAND MEDICAL CENTER

Members of the committee reviewed a resolutions relating to the issuance of revenue refunding bonds by the health, educational and housing facility board of the county of Knox with respect to a financing for Cumberland Medical Center, Inc. Finance Director, Nathan Brock explained to members of the committee that Cumberland Medical Center needs the approval of Cumberland County Commission in order to be compliant with

Tennessee Code Annotated 48-101-308(a)(5). This resolution does not constitute any debt or obligation for the County, and the County's full faith and credit shall not be pledged. After some discussion, Commissioner Harvel made a motion to send this resolution to the full County Commission at the regular July 21, 2014 meeting, with no recommendation from the Budget Committee. Commissioner Kinnunen seconded the motion, it carried by voice vote 7Y-0N-0A.

FY 14-15 BUDGET REVIEW

- Board of Education- Bob Scarbrough, with the BOE handed out a revised budget for members of the committee to review. Mr. Scarbrough explained to the committee that he was told by Maryanne Durski Executive Director, Office of Local Finance that the one time donation of \$208,841 could not be used for the purchase of text books. This one time contribution also needs to be noted that no funding will come out of property tax revenue. The funding can be from sales tax, business tax or liquor tax money. The committee also reviewed resolution 07-2014-2. During the discussion, Nathan Brock, Finance Director stated that he felt the budget that was under review, reflects revenues based upon the action of the committee. At that time Mr. Brock pointed out that the Local Revenue reflects the property tax growth and a one percent growth in sales tax. The budget also reflects a \$130,000 of local revenue in the liquor tax, but \$100,000 of that is not in the maintenance of effort (resolution 07-2014-3).

After some discussion, Commissioner Foster made a motion to approve the General Purpose School budget as presented contingent upon the approval of the resolutions by the County Attorney. Commissioner Carter seconded the motion, it carried by voice vote 7Y-0N-0A.

Finance Director, Nathan Brock reminded committee members that they had reviewed and approved the School Nutrition Budget on June 10, 2014.

- General Fund- Members of the committee reviewed a revised General Fund budget based on the action of the committee at the June 23, 2014 meeting. Based upon the action of the budget committee all full time employees on the Cumberland County Pay Scale will receive a \$1,200 pay increase during FY 14-15. This budget reflects the pay scale moving over a step for all eligible employees, a \$.20 per hour increase part-time employees. There are \$461,150 budgeted in the FY 14-15 for a capital item list. This list is attached at the back of the General Fund in the budget packet. The purposed budget also reflects two new full time positions 1) Animal Shelter (55900-149) and 2) Library (56500-149). The budget also includes a part-time position in the Veteran's Office (58300-161) going to a full time position. There is also a \$20,000 included for the Fairfield Glade Fire Department, along with \$7,000 for the Cumberland County Youth Center. The increase for TCRS from 9.56 percent to 9.93 percent is calculated in the FY 14-15 budget.

During additional review Commissioner Harvel made a motion to decrease Chancery Court (53400-169) from \$14,000 to \$0. Commissioner Hassler seconded the motion and it carried by voice vote.

Commissioner Hyder made a motion to approve the General Fund Budget as presented on July 8, 2014 with the change being noted in Chancery Court (53400-169). Commissioner Cater seconded the motion, it carried by voice vote 7Y-0N-0A.

Commissioner Harvel brought up for discussion Audit Fees. Mr. Harvel pointed out that Cumberland County could opt to go with a private audit firm based on the RFP's that had been received earlier in the year, and he felt this was something that should be reconsidered. During this discussion Commissioner Harvel made a motion to increase the Audit Fees (51100-320) \$15,000. Commissioner Hassler seconded the motion and the motion failed in a voice vote.

- Courthouse Maintenance Fund- Upon review Commissioner Carter made a motion to approve as presented on July 8, 2014. Commissioner Hyder seconded the motion, it carried by voice vote.
- Sanitation- Finance Director, Nathan Brock pointed out that the purposed FY 14-15 included 2 new trucks and scales. Adjustments have been made based upon the action of the Budget Committee at the June 23, 2014 meeting for full-time and part-time employees. Commissioner Hassler made a motion to approve as presented. Commissioner Carter seconded the motion, it carried by voice vote 6Y-0N-1A. Commissioner Harvel abstained.
- Drug Fund- Commissioner Carter made motion to approve as presented. Commissioner Hassler seconded the motion, it carried by voice vote 7Y-0N-0A.
- Rail Road Authority- Commissioner Carter made a motion to approve. Commissioner Hyder seconded they motion, it carried by voice vote 6Y-1N-0A. Commissioner Harvel voted no.
- Highway- Commissioner Hyder made a motion to approve as presented. Commissioner Kinnunen seconded the motion and it carried by voice vote.
- Debt Service Fund- Commissioner Harvel made a motion to approve as presented. The motion was seconded by Commissioner Carter, it carried by voice vote.
- Tax Rate- Commissioner Carter made a motion to leave the tax distribution rate the same as FY 13-14. The tax rate is \$1.4975 with \$ 0.5650 going to General Fund, \$ 0.6250 going to General Purpose School, \$ 0.1125 going to Solid Waste/Sanitation and \$ 0.1950 going to General Debt Service Fund. The motion was seconded by Commissioner Hassler, it carried by voice vote.

After reviewing all of the funds within the budget, members of the committee concurred to send the budget to the full commission on July 21, 2014 for adoption at the regular monthly meeting. There will be a Public Hearing prior to the Commission meeting at 5:15 P.M in the large courtroom at the Courthouse.

Commissioner Hyder did ask if the RFP for the communication project had been sent out for the Communication project. Mr. Brock asked members of the committee to please advise on how many days they would like for this to be out. The will of the committee was for the proposal to be out for thirty days. The Finance Director is working to get the RFP out as soon as possible.

ADJOURNMENT

With no further business to be conducted, Commissioner Harvel made a motion to adjourn. Commissioner Hyder seconded the motion, it carried by voice vote. The meeting adjourned at 5:40 P.M.

CUMBERLAND COUNTY BEER BOARD MEETING MINUTES

JULY 21, 2014

The Cumberland County Beer Board met on Monday, July 21, 2014 beginning at 5:04 o'clock P.M. in the large meeting room of the courthouse in Crossville, Tennessee.

Present and presiding at the meeting was Beer Board Chairman, Commissioner David Hassler along with Beer Board Members, Commissioners Mike Harvel, Jan McNeil, Charles Seiber, and Harry Sabine. Also present at the meeting was Beer Board Secretary, County Clerk Jule Bryson.

Mike Harvel made a motion to approve the minutes of the last Beer Board Meeting held on May 19, 2014. Jan McNeil seconded the motion and Board Members approved the minutes by voice vote.

Chairman Hassler advised the Board that only one application had been submitted for the Board's consideration which was from Anashubh, Inc. for an On and Off Premises Permit to sell beer at the Mayland Food Mart located at 13196 Highway 70 North, Crossville, Tennessee 38571. At the start of the meeting no one from the Anashubh Corporation was present and since the Beer Board had established a ruling in February 2009 that an applicant or representative for the business must attend the meeting, Mike Harvel moved to deny the permit. Mr. Harvel further moved the two hundred fifty dollar (\$250.00) permit fee collected by the County Clerk from Anashubh, Inc. will not be refunded. The motion to deny the permit was seconded by Charles Seiber.

The motion denying Anashubh, Inc. an On and Off Premises Beer Permit for the Mayland Food Mart carried by unanimous voice vote from the Beer Board.

There being no further business before the Beer Board, on motion of Mike Harvel, second by Jan McNeil, moved the meeting be adjourned at 5:06 o'clock P.M. The motion to adjourn the July 21, 2014 Beer Board Meeting carried by unanimous voice vote from the Beer Board.



Jule Bryson
Cumberland County Clerk
Secretary, Cumberland County Beer Board

MINUTES

Budget Committee
Of
Cumberland County, Tennessee

Meeting Held
at the
Courthouse Large Courtroom

July 21, 2014

Members Present:

Harry Sabine
Allen Foster
David Hassler
Mike Harvel
John Kinnunen
Nancy Hyder
Terry Carter
Jan McNeil
Jeff Brown

Chairman Sabine called the Public Hearing to order at 5:15 P.M. and the following was discussed:

Chairman Sabine explained the FY 14-15 budget process and called upon others for budget comments

The discussion from the Finance Director included:

The FY 14-15 budget process began on April 24, 2014 in an all day marathon and concluded on July 8, 2014.

The budget total is \$89.7 million. The FY 14-15 budget was put together with no tax increase; the property tax rate is \$1.4975.

The General Fund contains \$461,150 in capital items. The capital items include four new patrol cars, two ambulance remounts along with some other various furniture and fixture items, and building maintenance items.

There were also two new full time positions: one in the Animal Shelter and the other in the Library. The budget also contains a part-time position going to a full time position in the Veteran's Service Office.

The pay scale will be increased \$600 for all grades and steps. Current part-time employees will see a \$0.20 per hour increase.

The Board of Education will receive a one time donation from the General Fund in the amount of \$208,841 for the purchase of computers. The Board of Education will also benefit from increase in property tax assessments and a one percent projected growth in sales tax.

The Sanitation Budget reflects the purchase of two new garbage trucks along with a set of scales.

Donald Andrews, Cumberland County Director of Schools and Scott Blaylock, Cumberland County Highway Superintendant both were present, they both thanked committee members for their hard work.

Chairman Sabine recognized Commissioner Lynch. Mr. Lynch stated that he could not vote for the FY 14-15 budget as he felt that the General Fund had not been given the same scrutiny as the other funds. Commissioner Lynch's comments are attached.

The Public Hearing ended at 5:35 P.M.

COMMENTARY – FY14-15 GENERAL FUND BUDGET

During the first Budget Committee review of the Schools Budget for FY14-15 on June 10th, one of the discussion points raised by Commissioner Harvel was that consideration should be given to looking at expenditures in the light of what the then current estimates were for expenditures in the current fiscal year. I am a strong proponent of this type of analysis. Commissioner Harvel felt that future expenditure forecasts could be lowered based on such a review. As a result of this suggestion and others, no approval of the budget was given that night and the Director of Schools and his staff went back and reviewed the proposed budget again. A new budget was resubmitted and some expenditures had indeed been reduced, presumably as a result of that suggestion.

When the Sanitation Department budget was first presented it was reported that General Fund Capital funds would have to be used to purchase necessary truck replacements since there would be inadequate fund balance in the Sanitation Fund to purchase them. After further review, including in the context of looking at expenditures in the light of FY13-14 estimated expenditures and updating projected fund balances, it was determined that an adequate fund Balance could be maintained while purchasing the trucks within the Sanitation Department Budget.

Unfortunately, the same process and scrutiny was not applied to the General Fund. The first view of the proposed budget showed that the Budget relied on deficit spending. Approximately \$1.5 million would need to be taken from the "rainy day" fund (Fund Balance) in order to balance the budget. No further discussion or scrutiny was applied in the context of historical or FY13-14 estimated expenditures. I am confident that had such scrutiny been applied, reductions could have been made to FY14-15 Expenditures. I forwarded to you over the weekend 25 potential line item expenditures that have increased more than 10% or greater than \$25,000. The total amount of this list of increases is in excess of \$340,000. Even if half of the total of these items could be reduced, it would be the equivalent of more than one "property tax penny" that wouldn't have to be drawn out of the Fund Balance. I suspect there are others.

Therefore, I will not be voting for the Budget since this process and scrutiny has not been used prior to recommending the General Fund for approval.